**Comprehensive Refugee Response Framework**

**UGANDA**

**Terms of Reference**

**Refugee Advisory Forum**

**Purpose**

Two membership seats on CRRF Steering Group are afforded to refugees. In the first CRRF Steering Group Meeting, on 27 October 2017, the CRRF steering group tasked OPM Directorate of Refugees and UNHCR to constitute a Refugee Advisory Forum (RAF) based on the existing leadership structures.The settlement leadership structures compriseof refugee welfare committees and the thematic leaders. The election is also to be informed by the population and profiles of the refugees to ensure that the two refugee representatives are well informed and supported from the existing structures at the local levels.The RAF furthers commitments made under the Grand Bargain to *include people receiving aid in making the decisions which affect their lives*; and the 2030 agenda of *leaving no one behind*. Pursuant to the above, the Uganda Comprehensive Refugee Response Framework Road Map, outlinedinformed participation of refugees as a key deliverable in the second quarter of 2018 (by end June 2018).

The RAF will represent the refugee voice in Uganda. Recognizing the complex characteristics of the refuge population in Uganda, the Refugee Advisory Forum ensures refugees are an integral and vital component of the management and governance process; and that the target group informs and enriches this process with opinions, values, sentiments, grassroots ideas and experiences through various settlement-based leadership structures. Through the Refugee Advisory Forum, the refugees will inform the CRRF Steering Group in all decisions that affect them, as reflected in the community-based protection approach that puts the capacities, urgency, rights and dignity of persons of concern at the centre of refugee protection programming. The RAF will select two refugees from amongst the group – one female and one male each quarter - to participate in the CRRF Steering Group meeting on a rotational basis.

Through the Refugee Advisory Forum, refugee representation on the CRRF Steering Group will ensure information flow to and fro the CRRF Steering Group to the refugee hosting districts, government ministries, departments and agencies, donors, humanitarian/development agencies and national and international responders of this national/central forum.

OPM Directorate of Refugees remains the convener of the elections at the settlement level as per the guidelines; and will seek the participation of the other stakeholders to ensure, inclusion, fair and free elections, transparency and accountability. OPM DOR and UNHCR will support the induction for the elected members.

**Composition**

With around 10 refugee nationalities spread out in 11 different districts, over 30 settlements, 1 urban authority, several townships, diverse persons of concern characteristics and profiles such as demography and gender taken into consideration, the Refugee Advisory Forum will comprise of 16 members elected from various settlements as detailed in the annex attached.

* At least 50% of the RAF will be women.
* Based on the youthful refugee population in Uganda, RAF shall tap the demographic dividends through youth membership on the forum. At least three refugee youth up to the age of 25 should be represented at the Refugee Advisory Forum.
* Out of the 4 slots for settlements under Mbarara Sub Office, 50% should be females and 50% males.
* Adjumani, Arua and Mid - West need to ensure 50: 50 representation of males and female
* Of the 3 slots for Bidibidi, at least 1 should be a female.
* Settlements represented by one candidate should give preference to qualified females.

**Tasks**

Detailed functions and deliverables

* The RAF will comprise of well-informed persons who are able to obtain and articulate the views of diverse persons of concern based on age, gender, nationality, specific needs and other forms of diversity.
* RAF members will have knowledge of national and, if possible, global refugee policies.
* Members willfollow the Steering Group deliberations closely and capably in order to contribute to the high level deliberations.
* Members should be fluent in English, have diverse knowledge of refugee situations and be willing to solicit persons of concern views on particular issues through various fora.
* Members will be elected from existing leaders followingcomprehensive sensitization on the roles of the Steering Group and profiles of RefugeeAdvisory Forum members. The selected leaders will in turn report to their respective settlement leaders within a month following the CRRF Steering Group meeting.
* The settlements representations will be reviewed from time to time based on changes in settlements population.
* RAF members must be willing and available to participate in quarterly meetings requiring travel and ensure relevant information is circulated back to through communication channels at the settlement levels.