**Youth Taskforce (YTF) Minutes of Meeting**

Tuesday 22 August 2017

From 10.30am -12.00 pm

Room4 Basecamp

***Attendees***

Leana (UNFPA), Wasef (RI), Danijel (RI), Ghaida (NRC), Alisa (IRD), Fatima (SCI), Georgie (QS), Abdelqader (UNHCR), Nadeen (IFH), Hatem (WC),

1. ***Youth Mapping products***

The members of the TF went through the original presentation that was shared by the RefuGIS team to determine which products would be most needed for both the service providers and the refugee youth in the camp. It was agreed that a number of interactive products would be created through COBO as well as some static products that would not require internet connection. Even for the interactive products, internet would only be needed once to download the app onto mobile phones, allowing people to access information of services in the camp.

It was also agreed that once the products are final, the information will be shared with other relevant sectors, with the CMWG for dissemination and with youth directly through a field exchange meeting with youth committees and volunteers. This will most likely occur after Eid al Adha.

**Action Point:** Co-Chair (Leana) to follow up with RefuGIS team to provide them with the list of products requested by the YTF.

1. ***Taxonomy Workshop***

The RefGIS youth mapping exercise illustrated that there are some discrepancies between organisations in terms of the definitions used to describe certain services, making it challenging to categorize and quantify the services in the camp. In order to clarify for all actors and ensure that the next mapping that will be done in 2018 is a better set of categories, it was agreed to have a workshop with YTF members, representatives from the Protection, Education and Basic Needs and Livelihoods WGs to all agree on definitions and terminology together.

The workshop will be held on Tuesday the 12th of September, due to Eid al Adha being the week beforehand. The location will be shared closer to the date, but the time will be from 10:00 to 13:00. This workshop will be for staff members only, not youth volunteers.

**Action Point:** QS to inform chairs if they can host the event on that date.

1. ***Education Sector Focal Person for YTF***

The YTF has a system of focal persons who attend other sector working groups and sub-working groups in order to ensure coordination between the YTF and other relevant groups. UNICEF is no longer able to attend the ESWG meetings on a regular basis and asked if anyone else from within the YTF can attend and be the focal person instead. The issue was raised but no one present at the meeting attends the ESWG meetings.

**Action Point:** Co-Chair (Leana) to follow up with ESWG Chair on a suggestion for a focal person or alternative solution.

1. **AOBs**

* IRD is supporting youth initaitives and has put out a call for community proposals which was shared through the YTF. IRD provides training on proposal writing and implementation. IRD will select new ideas that are not yet in the camp. A workshop will be held on planning activities and short/long term goals. After that, applicants will submit a more detailed plan and IRD will select 1-2 and will have a budget to support the ideas. Applications can be dropped off at any IRD center.
* RI already has a number of creative solutions to local problems that refugee youth are coming up with in their social innovation labs, but not everything can always be funded so these would be interesting options also for the IRD initiative.
* UNHCR would like to emphasize that the YTF is an important coordination body that needs to be active in order to provide more quality services. Coordination for projects targeting youth should be done through the YTF and then through the relevant sectors to get approval. Although the YTF does not give approvals for projects, it must be the first point of contact for youth related projects so that actors can present and get feedback from the YTF members on their activities. The YTF chairs provide their recommendations to the Protection and Education Sectors based on the feedback from the YTF members during such presentations and discussions. Organizations should not to implement projects before going through this process and informing the YTF first.

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| **Meeting** | **Day & time** | **Location** | **Focal point** |
| **Youth Task Force** | Every other Tuesday @ 10.30 | Base camp Buffer zone (F5) or Youth Site | Raed (NRC) / Leana (UNFPA) |
| **Education WG (Za'tari)** | Every other Tuesday @ 11.30 | Base camp Buffer zone (F5) | Kareem (UNICEF) |
| **Education WG (Amman)** | Every other Monday @ 12:00 | UNICEF/SCJ | Paul (NRC) |
| **Community mobilization** | Every other Tuesday @12.30 | Base camp Buffer zone (F5) | Irene (UNHCR) |
| **Camp management** | Every other Tuesday @ 13:00 | Base camp UNHCR | Leana (UNFPA), Raed (NRC) |
| **Youth committees** | Wednesday @ 12.30 | IRD community center district 10 | Mais (IRD) |
| **CP-GBV WG** | Every other Thursday @ 11.30 | Base camp UNHCR #4 | Leana (UNFPA) |
| **Age and Disability TF** | Sunday @ 13:00 (every fortnight) | Base camp #3 | Joana (FPSC) |
| **Protection WG (Zaatari)** | Every other Thursday @ 13:00 | Base camp UNHCR #4 | Georgie (QS) |
| **Protection WG (Amman)** | Wednesday @ 11:00 (once a month) | UNHCR Khalda in EMOPS room | Leana (UNFPA) |
| **ISWG (Amman)** | First Sunday of every month @ 14:00 | UNHCR Khalda in EMOPS room | Leana (UNFPA) |
| **Basic Needs and Livelihood Working Group (BNLWG)** | Every other Tuesday @ 10:30 am | Base Camp UNHCR #1 | Dima Alardah (NRC) |