



Camp Management and Coordination (CMC) Meeting Minutes

UNHCR Base Camp,
Date 21/03/2017 – 13:00

Chair: Hashim Sharief Sharief@unhcr.org



All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hashim Sharief, sharief@unhcr.org

Camp Management	
For all health related issues.	Ohammed abu Khudair, Khudair9@hotmail.com Iyad Shtayiat, SHTAYIAT@unhcr.org
For all protection related issues.	Sergii Lavrukhin, lavrukhi@unhcr.org
For All WASH related issues	Abrassac Kamara, abkamara@unicef.org Jill Hass, HASS@unhcr.org
For all community services related issues.	Irene Omondi, Community Services Officer omondii@unhcr.org , 0796324611
For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.	Ala Almadani, almadani@unhcr.org Capt. Mahmoud Qasqas, Mahmoudqasqas@yahoo.com Ma'en Al-Alem, maen.alalem@rescue.org
For all site planning issues.	Pheobe Goodwin, Associate Site Planner Officer GOODWIN@unhcr.org , 079501 6246
For all registration issues.	Noor Khrino, Registration Associate, khrino@unhcr.org , 0790067563
For all issues related to the electricity network.	Yanal Madanat, Electrical Engineer Associate almadana@unhcr.org , 0797056990
For Basic Needs and Livelihoods related issues.	Livia Das Neves, dasneves@unhcr.org Chris RINGER, chris.ringer@acted.org
For All Education related issues.	Shorouq Fakhouri, sfakhouri@unicef.org Irene Omondi, omondii@unhcr.org
For all issues related to diplomatic missions, the media, private donations, research and new projects proposals.	(Vacant) External Relations Officer

Action points following the Meeting

Reference	Action Needed	Required from	Time Frame	Status Pending/C ompleted
RSAD/03/17/3	Further to a request made to CMC members on 01/03/17 for all partners to provide details of the percentage of national staff each organization's operations in Zaatari Camp, a final request was made for all remaining members who have not provided this information to do so by 31/03/17	All organizations that have not provided this information yet	31 March	Pending
SCC/03/17/1	A project approval sheet is to be developed and shared with UNHCR Camp Management. The document will show all sectors' approval status.	Field Office	31 March	Pending
Field/03/17/1	CFW partners contacted by Livia should write to UNHCR at: joramdat@unhcr.org in order to sign the standard RAIS MoU and therefore be granted access to the CFW Module on RAIS.	All Sectors	27 March	Pending
Health/03/17/2	Further to a request made to WFP on 7 march in relation to the Healthy Kitchens initiative, Camp Management needs to share a monitoring plan for the provision of healthy meals within the camp.	WFP	4 April	Pending
Health/03/17/3	To prevent spreading rumours and for the sake of Zaatari reputation; all poisoning claims are immediately to be shared with Health Sector to respond accordingly.	All Sectors	Ongoing	Message has been already shared during the CMC meeting

A. Security

- **March 2017, Zaatari camp**, at 03:30am: A (56) year old Syrian refugee rescued to Mafraq Hospital where he was announced dead upon arrival. Based on the medical report he had a medical history.
- **15 March 2017, Zaatari camp**, at 11:00am: A (81) year old Syrian refugee rescued to JHAS clinic where he was announced dead upon arrival following a medical history.

B. Registration

Transfers to Zataari camp:

- 52 individuals were transferred to Zaatari camp as follows:
- 3 individual was transferred from RAS transit center.
- 31 individuals were transferred from Azraq camp.
- 9 individuals were transferred from Urban.

- 9 individuals were transferred from EJC camp.

Travel to Third country:

- A total of 39 individuals traveled to third country, among the 11 individuals were residing and registered in Zaatari camp, while 28 individuals were residing in urban areas.

-Main cities were refugees departed to were: Sudan, France and Austria.

- Main reason for their departure was to join family members in third countries.

Spontaneous Departures to Syria:

- A total of 90 Individuals were inactivated for spontaneous departure to Syria, among them 18 individuals were registered and living in Zaatari camp and 72 individuals were living in urban.

- Dara is the main city where refugees departed to.

- Main Reason of the departure to Syria was for Reunification with family members in Syria

Bail outs:

A total of 20 individual were bailed out according to the information reported to UNHCR.

Registration of new Birth:

- 157 babies were added to their parents cases, among them (65) Girls and (92) Boys (Birth notifications were presented).

C. WASH

WATER SUPPLY

- Water supply is ongoing and stable. All three well are functioning, meeting the camp needs and delivering on average 3,200m³/day.
- The sector is launch a new water supply scheduling and delivery from 1st April. This plan includes delivering water to specific districts at specific times of the day, allowing for better predictability of supply. Plan also includes attempting to avoid heavily congested streets (by pupils) during certain hours.
- Partners will make necessary arrangements to revisit the households that refused to have their water tanks disinfected. As this is a complicated and expensive project, the sector will not be in a position to make this a routine activity; any refugee that refuses thanks disinfection during the next phase will not be revisited for the third time.

- The WASH sector is also working on strengthening water quality monitoring capacity of its team; harmonizing the equipment used, conducting a training workshop and revising the current SOP if required.

SANITATION AND HYGIENE PROMOTION

- Desludging is ongoing with, with average 2,100m³ of wastewater managed daily, with 74% treated internally.
- The current desludging contract expires on in April and UNICEF is in the tender process. Owing to the sensitivity that is often related to these contracts, there is likelihood of transition challenges. We will seek the necessary support if required.
- The networks construction project is ongoing with good progress made on the construction for the pumping stations and delivery of materials.
- Solid waste management (both the conventional and recycling) are progressing smoothly.
- The sector is in the final stages of planning to undertake the harmonized KAP survey for the camp. This survey is a crucial component of the WASH programme because it provides us with information on progress made in “soft WASH” and also guide the sector in designing more relevant future programmes.
- Other hygiene promotion activities are also in progress.

D. Health

Epidemiological weeks from 25 th Feb-10 th of March- 2017	W09	W10	Total
TOTAL Consultations	10,999	12,448	23, 447
Acute Health Conditions	6,640	7,296	13, 936
Chronic Health Conditions	1,893	2,176	4,069
Referrals	184	201	385
Live births	58	69	127
Mortalities	4	3	7
Outbreaks Alerts	1	0	2

- Increase number of bike accidents of children, IRD health team is in the process of investigation all cases and to come up with recommendation on safety messages should be disseminated to the community to reduce such accidents.
- Health orientation session was conducted by UNHCR –HU for Makani Centers staff on:
 1. Affordable Health Services for the refugees in Za’atari Camp.
 2. Referral mechanism of health cases at the field level.

E. Protection

- Presentation of the Warchild UK project to be implemented in Zaatari (by Warchild).
- Presentation of the referral pathway (by Questscope).

F. Food

Raba’a Al-Sarhan:

In collaboration with UNHCR Mafraq Office, UNHCR thankfully implemented the new arrivals food distribution assistance WM in RAS, as IOM no longer can implement WFP Activity in RAS, This is a temporary measure.

Healthy Kitchen updates:

- On 13 March 2017, WFP received the feedback from WASH sector in Zaatari camp, the feedback was included with design and technical specifications for the septic tank, and the installation process (for the HK in district 4) was started on Thursday 16 March 2017.
- BNLWG had some concerns and requests related to CFW list, staff working in HK Zaatari camp, WFP had shared the requested information including by the rotational period and number of positions to meet with CFW SOP’s in ZATARI camp, also UN Women been notified about the changes .

- UNHCR site planning, allocated a proposed location for WFP's new Healthy Kitchens facility (3 kitchens in single site, the location been checked with UNICEF and their feedback was, that they have no WASH objections or concerns with this choice, it was agreed that the construction works will start in the new expansion (off district 11) will commence as soon as some concerns and requests from the Health Group are met.
- WFP finalized the agreement with RHAS to start Healthy Kitchen project in Za'atari; the HKP location is inside WFP food distribution point (FDP) in district 4 with an estimated production capacity of 5,000 Meals a day.

School feeding:

- WFP is continuing the discussions with UNICEF to explore the possibility of including KAP students in School Feeding project.
- WFP continues school feeding (date bars distribution) in collaboration with SCJ in all formal schools in Za'atri camp and reached 16,730 as highest number of students during reporting period.

Activities distribution figures

- In addition, WFP provided around 192 welcome meals to special cases at Za'atari camp reception area through NRC in the reporting period.
- In Za'atri camp, 316 new arrival vouchers were distributed by SCI in addition to 254 general paper vouchers for special cases.
- WFP through SCI is providing the camp with 15.950 MT of fresh bread on a daily basis since November 2012.
- WFP is distributing welcome meals in Raba Al Sarhan through UNHCR to 176 beneficiaries newly entered Jordan during reporting period.
- Yesterday, 20th March WFP in coordination with Sharjah film festival, SRAD, UNHCR, IRD and SCJ had launched a two days activities in the community center in district where 800 children attended the screening of short children movies, today is the last day of the activity and it will include a 5 hours photography workshop, WFP provided drinks and snacks during the activities in addition to gifts provided by Sharjah film festival management to all children.

G. Community Services

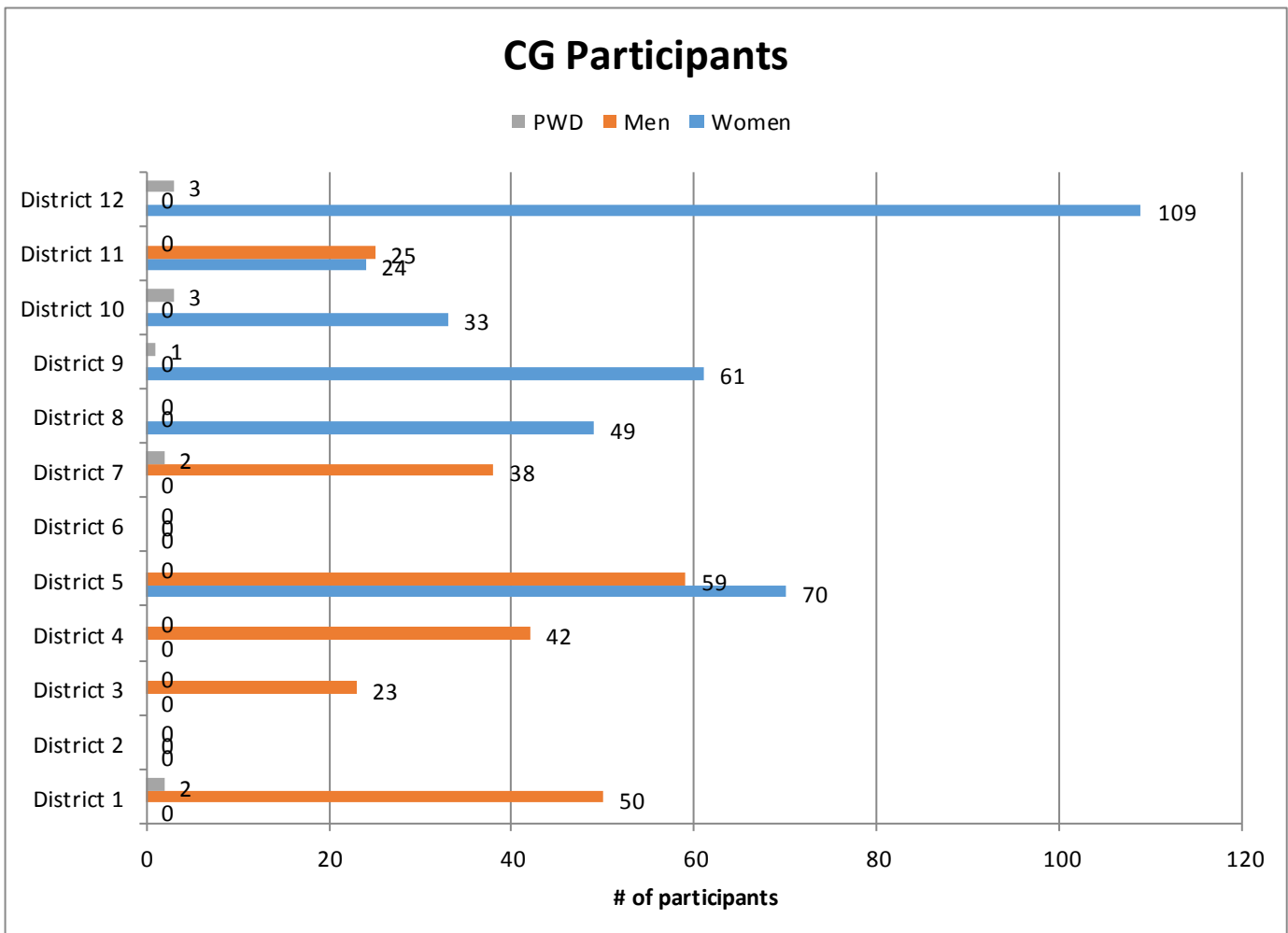
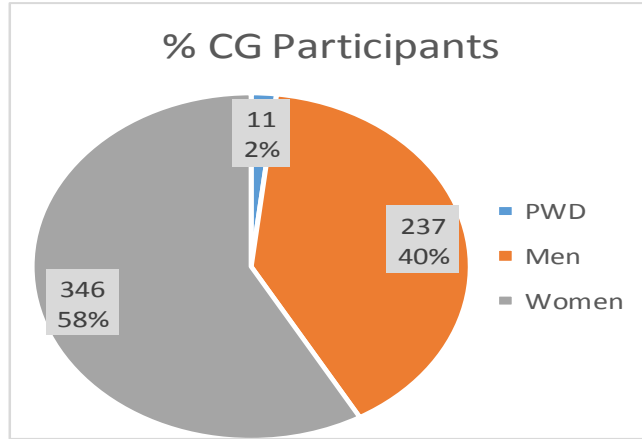


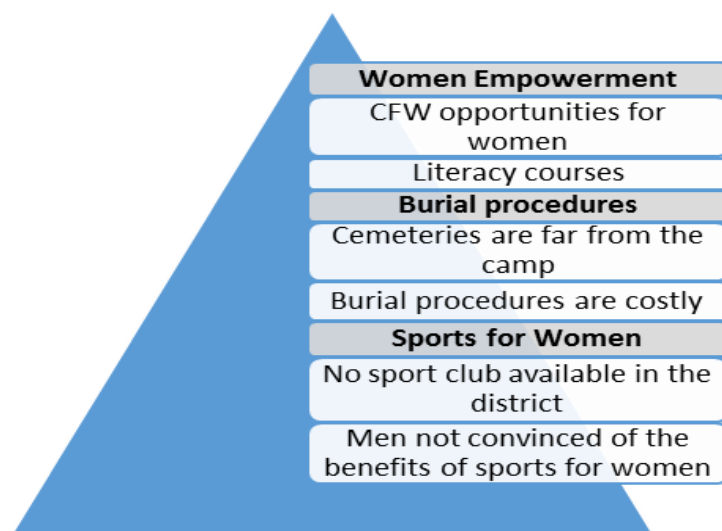
Component Update

CMWG have been in communication with BNLWG regarding the household relocation campaign.

Of CG: 13

Of CG Attendees: 594





Bi-Weekly Sector Response

Sector	Topic	Response	Action Point
Electricity	Electricity	UNHCR, through IDECO, will repair 800 street lights in the camp. They will try to make sure every street has on average 4 to 6 functioning street lights.	-UNHCR: The lighting poles maintenance project will commence on February 2017. -UNHCR: IDECO, in agreement with UNHCR, will conduct maintenance to all street lights and will provide each street in the camp with up to 5 light bulbs. -UNHCR: Stated that he will provide district 8 residents with contact information of the technicians at district 8 IRD service unit.
Education	Children between the ages of two and five in Za'atari Camp	No response	-SC: The number of children accepted in the program has been reduced to half, but the program will have a five-day workweek instead of three-day workweek. This new plan has been already applied in the current term.
	Education	No response	-SC: According to UNICEF, there is a study being conducted to explore the possibility of establishing a school in the middle of district 8. -SC: The beginning of next semester students will be redistributed to schools according to their place of residence that is indicated on their family's proof of registration. -NRC: The beginning of next semester there will be a supporting program for students from the first to the ninth grades to help them with their school's curriculum. -UNICEF: Announced that in February 2017, UNICEF is planning to establish three preschools in Za'atari in cooperation with the Jordanian Ministry of Education.

BNLWG	CFW	<p>The CfW SOPs are under review currently and will be finalized by the end of April 2017, not on Feb 14th. The new SOPs will contain specific restrictions about the involvement of Syrians in the recruitment of CfW volunteers. Additionally, due to constraints within the education sector, the BNLWG members are discussing the "one-CfW-per-case" rule for existing case-duplications in this specific sector.</p> <p>New CfW opportunities in the near future will be with Phase 2 of the water and wastewater networks, the expansion of the Oxfam recycling project, and the expansion of WFP/UNWOMEN healthy kitchen project. New positions are dependent on additional funding, and thus cannot be increased solely based on will of NGOs working in the camp, but new projects and opportunities will be communicated as they come.</p> <p>The SOPs state that advertisements MUST be posted for a MINIMUM of 3 days. If camp residents have evidence of advertisements being posted for shorter notice, please inform UNHCR's</p>	<p>-UNHCR is going to apply new CfW SOPs on February 14th, 2017.</p> <p>-ACTED: Stated that the second phase of the sewage and water network project is going to be implemented in the camp, and the project's employees will be from the camp.</p> <p>-OXFAM: Stated that the recycling project will commence in districts 10, 11 and 12 on Sunday April 3rd, 2017.</p> <p>-UNHCR's field unit will be working on preparing 4 public notice boards during the month of March 2017 to be used for CfW announcements only.</p>
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		<p>field unit or one of the CfW complaint hotlines, WITH SPECIFIC DETAILS. Also, the new CfW SOPs will have specific and mandatory advertisement locations in each district and around the camp. This will ensure that all available positions to residents of that district are available in one place.</p>	
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H. Education

- The Tawjihi event: we met with tall tawjihi with UNHCR, Directorate of Education , RI to talk to the students about the scholarship opportunities, the remedial education services and to encourage them to do well in the second semester.
- Child protection and Education/ UNICEF have met with NCDR to coordinate awareness and education activities on UXO and protective strategies.
- There will be an inauguration for KG on 23rd of March in the presence of UNICEF and the MOE.

I. Youth Taskforce:

- Cont. Briefing on changes in services for youth in the camp.
- RI, Social innovation lab. Were youth from 14-18 share thoughts on social problems and gaps and work in groups to respond to that.
- Also they are providing learning services to support drop out and current formal school students.
- Had a briefing from the European construction and development bank, as they are seeking to understand more about the services provided in the camps to support their programme design for inclusion on Syrian and Jordanian youth.
- Updated communication tools, and focal points to be shared with community services and youth centers to guide youth to services based on their interest.
- All MoM and YTF related documents are shared on UNHCR coordination meeting. link http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=78

J. Basic Needs and Livelihoods Working Group

- CFW SOPs Revision: the Revision Working Session happened on 14 March, and the first draft will be circulated to the BNLWG by Sunday an
- Discussed with the members during the next BNLWG meeting on 28 March.
- CFW Factsheet for the month of February has been finalized (see attachment).
- WFP/UNWomen expansion of Healthy Kitchens has been endorsed for its livelihoods components by the

BNLWG.

- CFW Module: agencies that do not have a data sharing agreement with UNHCR for using RAIS have to do so in order to be granted access to the CFW Module. A training session will be organized by the end of the month.
- **NRC** has distributed 3,828 different CRIs (Blanket , Mattresses , G. Matt, Children & Adult Diapers , kitchen set) given out to 649 families including newborns, ad-hoc distribution, CS cases and recommendation.
- in addition to that **NRC** distributed 21,026 diapers for 4,836 baby in 7,611 families . And 46,252 pack of sanitary napkins.

K. Site planning

- NRC has provided survey data for roads in D1 and this has been updated on the master plan accordingly.
- Summary of HH address modifications in 2017 thus far:

Month in 2017	HH relocates or incorrect address number	Plot becomes vacant (HH left completely)	Total per month
January	45	24	69
February	57	15	72

- No feedback received on proposed SOP for the establishment / extension of agencies' facilities and so unless any issues are raised during the CMC meeting on March 21st then the attached documents will be considered endorsed and final.
- Important message to reiterate amongst all active agencies in Zaatari: UNHCR will not be creating new HH address numbers where more than one family lives on a single plot because this would encompass a complete camp wide restructuring for which we simply do not have the human resources. We need to strengthen the messaging campaign that there is no direct correlation between a HH address number and the provision of services, such as adequate water supply or toilet connections.

L. External Relations

No updates