

MINUTES OF MEETING

Title	Community Health Task Group (CHTG)		
Date	18 th February 2015	Place	IFRC Jordan
Chair Minutes & co-chair	Jacinta Hurst, Health Coordinator, IFRC Elsa Groenveld , Health and Nutrition Manager, Medair		
Attended	Anthony Dutemple, Programme Coordinator, PU-AMI Aude Morille, Health Advisor, PU-AMI Paris Dr Suhaib Ajlajlan, Med Co Assistant, MSF France Valentina di Grazia, Mental Health Coordinator, MdM Mousa Jawasreh, JHAS	Omar Al Amr, Community Health Officer, IMC Christina Duschl, Programme Coordinator, German Red Cross Doaa Alsouri, Public Health Promotion and Protection officer, Oxfam Muna Hamzah, Deputy Med Co, IRD	
ITEM	POINTS		ACTION POINTS
Welcome	Welcome and introduction Action points from previous meeting have been discussed		
Update on Care of Newborn training	<p>A meeting was held between UNFPA, UNICEF and IFRC on Sunday 15th February to review the different training packages available and to finalize plans for the training. The topics and timing decided upon were:</p> <ul style="list-style-type: none"> • Training of trainer skills = 360 minutes • Counselling & communication skills = 180 minutes • Antenatal care = 120 minutes • Pregnancy & nutrition = 120 minutes • Preparation for safe delivery = 60 minutes • Danger signs in pregnancy = 45 minutes • Postnatal care & family planning = 150 minutes • Essential care for newborn = 90 minutes • Immunizations = 45 minutes • IYCF & breast feeding practices = 450 • TOTAL = 27 HOURS = 5.5 HOURS/DAY X 5 DAYS <p>Dates:</p> <ul style="list-style-type: none"> • The ToT was proposed to be held from Sunday 15th to Thursday 19th March and this was 		

	<p>confirmed in the CHTG meeting.</p> <p>Venue:</p> <ul style="list-style-type: none"> • IMC offered to see if it would be possible to hold the training in their training rooms (this has been confirmed now) <p>Trainers:</p> <ul style="list-style-type: none"> • Trainers will be depend on the training packages used • IFRC will put try to put something together for the ToT sessions as no agency seems to have a ready-made ToT package • Counselling and communication skills – PU-AMI will send something from WHO (Africa related) <p>Trainees:</p> <ul style="list-style-type: none"> • Maximum of 30 • MdM - 2; PU AMI - 3; IMC - 4 or 5 ; JHAS – 2; JRC/German RC- 3; Medair – 4; JRC/IFRC – 5; IRD - 3 • Still to provide numbers: IRC and MoH <p>Practical sessions for breast feeding:</p> <ul style="list-style-type: none"> • MdM, PU Ami, IMC and JRC can arrange the practical sessions themselves. <p>Pending tasks:</p> <ul style="list-style-type: none"> • Planning the implementation steps including reporting • Need for follow up after 6 months • Indicators – Jacinta to work on these 	<p>Muna, IRD will look up material on Maternal and newborn care from MoH from the past and share it with Jacinta and Elsa</p>
<p>Presentation PU-AMI, Anthony</p>	<p><u>KAP survey report:</u> Preliminary results showed that there are many barriers to accessing PHC and that people do not have complete knowledge about various processes to do with registration, including the option of fast track registration. After donor approval the report will be shared.</p>	
<p>Agency updates</p>	<p>Only new agencies gave updates at this meeting:</p> <ul style="list-style-type: none"> • Oxfam attended for the first time. Previously they were working in Balqa and ITS in Zarqa. After they receive approval they are planning to continue their work in Balqa and Zarqa. Their main activities will be public health promotion, awareness and hygiene vouchers. • Acted has been approached by Jacinta and she will meet with them next week to know more about their community hygiene promotion activities. They also expressed an interest in coming to the next CHTG meeting • Jacinta has been in communication with Handicap International but they have not yet been able to attend one of the meetings • Caritas is apparently working in Madaba in community health but we have no details 	<ul style="list-style-type: none"> • Noor al Hussein Foundation / to contact / FP • To continue to try to reach out to organisations working in community health/hygiene promotion e.g. Caritas and others

<p>Other discussions</p>	<p><u>Referral booklet:</u></p> <ul style="list-style-type: none"> It was suggested that a referral booklet for community volunteers would assist them with knowing where to refer to for different issues, even outside of health. It could include local agencies and NGOs working in the area <p><u>Thermal care for newborns:</u></p> <ul style="list-style-type: none"> It was discussed about the importance of keeping babies dressed warmly in this very cold weather as often they, and young children, are seen without socks and hats. There was also concern that babies could be kept too warm. Information is to be shared with the CHV teams by each agency. <p><u>CHTG Meetings at Governorate Level:</u></p> <ul style="list-style-type: none"> It was proposed for a one off CHTG meeting between the agencies working in each governorate to know exactly where each agency is working and their modalities of working. E.g. how they cover a whole governorate with the number of CHVs they have, sharing of information, links to CBOs etc <p><u>Activity info:</u></p> <ul style="list-style-type: none"> Agencies entering information on Activity Info are MdM, PU-AMI, IRC, JHAS and JRC will start again with February activities 	<ul style="list-style-type: none"> To discuss further at the next meeting
<p>Thematic groups</p>	<p><u>Hygiene messages:</u></p> <ul style="list-style-type: none"> Oxfam has a leaflet on hygiene practises in Arabic and will share them IRD will share their leaflets and materials for children with the CHTG e.g. snakes and ladder game, colouring books etc RH and hygienic messages will be shared with the CHTG members and nutrition messages <ul style="list-style-type: none"> Comment that we should focus on <u>why</u> people need to wash their hands (and when) and to make the messages more visual /practical 	<ul style="list-style-type: none"> For CHTG members to give their feedback prior to the next meeting Request for information from MdM on how best to communicate personal hygiene messages to children
<p>Next meeting</p>	<p>Wednesday 18th March 2015 from 11am till 1pm at Jordan Red Crescent</p> <p>Proposed Agenda for the next meeting:</p> <ul style="list-style-type: none"> Discuss the idea of a referral booklet for CHVs To plan one off mini CHTG meetings at governorate level to create linkages between agencies at field level and to understand better each agency's modalities of working Planning for a combined community health campaign: theme and methodology to be decided Presentation on using Activity info by CHTG members Review of Maternal and Neonatal home visit Indicators and planning for the implementation and monitoring of MCH home visits 	
<p>2015 Plans</p>	<ul style="list-style-type: none"> Update the IEC matrix and have the revised version uploaded to the UNHCR portal 	