

## Non-communicable Disease Task Force (NCD TF)

### Minutes of Meeting 4<sup>th</sup> March 2015, 2:00- 3:30 pm WHO premises

Participants					
#	Name	Job Title	Organization	Email	Telephone
1	Dr Ayyob As-sayaideh	Director NCD (Chair)	MOH	<a href="mailto:aassayideh@yahoo.com">aassayideh@yahoo.com</a>	0776725500
2	Dr Maria Cristina Profili	WHO/Representative (Co-Chair)	WHO/ Jordan	<a href="mailto:profilim@who.int">profilim@who.int</a>	0791405353
3	Ms Hadeel Al far	Technical Officer	WHO/ Jordan	<a href="mailto:alfarh@who.int">alfarh@who.int</a>	0785878665
4	Dr Ann Burton	Senior Public Health Officer	UNHCR	<a href="mailto:burton@unhcr.org">burton@unhcr.org</a>	0799826990
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14	Ola Sharif	M & E Officer	IMC	<a href="mailto:asharif@internationalmedicalcorps.org">asharif@internationalmedicalcorps.org</a>	
15	John Haskew	Epidemiologist	WHO	<a href="mailto:haskewj@who.int">haskewj@who.int</a>	

Agenda		
<ol style="list-style-type: none"> <li>1. Essential lists of drugs, equipment and laboratory equipment</li> <li>2. UNHCR NCD Field Guide Summaries</li> <li>3. WHO/EMRO Updates</li> <li>4. Agency Updates</li> <li>5. AOB</li> </ol>		
<b>1</b>	<b>Introduction and review last meeting minutes and action points</b>	<b>Action Points</b>
	<ul style="list-style-type: none"> <li>• Meeting was chaired by Dr Ayyob As-sayaideh, the Director of NCD at MoH; and Co- chaired by Dr Maria Cristina Profili, WHO/ Representative;</li> <li>• Minutes of last meeting were presented by the Chair and were approved unanimously</li> </ul>	
<b>2</b>	<b>Essential lists of drugs, equipment and laboratory equipment</b>	

	<ul style="list-style-type: none"> <li>MSF shared their list of medications used in their NCD clinic. First page contains the necessary drugs for NCDs they are treating, second page additional drugs in their pharmacy for treating complications of NCDs and other common diseases.</li> <li>The DRAFT list of equipment and laboratory tests for different levels of care was disseminated.</li> </ul>	<ul style="list-style-type: none"> <li>Members to provide final feedback by March 15<sup>th</sup>.</li> <li>MoH to provide final approval for the adoption of the lists</li> </ul>
<b>3</b>	<b>UNHCR NCD Field Guide Summaries</b>	
	<ul style="list-style-type: none"> <li>UNHCR circulated the NCD Field Summaries – a desk top tool for physicians to assist in management of patients for a final round of feedback.</li> </ul>	<ul style="list-style-type: none"> <li>Members to provide final feedback by March 15<sup>th</sup>.</li> </ul>
<b>5</b>	<b>WHO/EMRO Updates</b>	
	<ul style="list-style-type: none"> <li>WHO is planning to implement NCD STEP survey in Jordan, objectives of the survey are: <ol style="list-style-type: none"> <li>Gather information on NCD risk factors to help plan programmes and interventions</li> <li>Collect standardized risk factor data to enable comparisons, but allow flexibility</li> <li>Provide an entry point for middle income countries to get started on chronic disease surveillance</li> <li>Build capacity in the country</li> <li>Integrated approach and therefore relatively low cost</li> </ol> </li> <li>EMRO announced their plan to initiate an NCD care provision assessment in countries affected by the Syrian crisis. Timeframe for the mission is May-June 2015.</li> </ul>	
<b>6</b>	<b>Agencies Updates</b>	
<b>7</b>	<b>AOB</b>	

- Next meeting will be held on the Wednesday, 15<sup>th</sup> April 2015, 2:00 pm at WHO premises