

## WINTERIZATION TASK FORCE MEETING Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda office – EMOPS Room	Meeting Date	17.11. 2014
Chair Person	Volker Schimmel – UNHCR Angeliki Panagoulia – UNHCR	Meeting Time	16:30 – 17:25
Minutes Prepared by	Ben Bosire, UNHCR		
Purpose of Meeting	Winterization TF Meeting		

### 1.) Summary of action points

No.	Action point	Focal Point / Organization
1.	Add information on the type of packages being provided to the XLS	Angeliki Panagoulia <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>
2.	Comments and feedback on the RAIS Module.	
3.	Comments, feedback and add information on the Dash Board	Angeliki Panagoulia <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>
4.	DRC Winterization Emergency Cash	

### 2.) Attachments and References

Documents	Location	Contact Person
RAIS Module	<a href="http://data.unhcr.org/syrianrefugees/download.php?id=7526">http://data.unhcr.org/syrianrefugees/download.php?id=7526</a>	Angeliki Panagoulia <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>
Winterization Dash Board	<a href="http://data.unhcr.org/syrianrefugees/download.php?id=7525">http://data.unhcr.org/syrianrefugees/download.php?id=7525</a>	Angeliki Panagoulia <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>
DRC Winterization Emergency Cash Assistance	<a href="http://data.unhcr.org/syrianrefugees/download.php?id=7527">http://data.unhcr.org/syrianrefugees/download.php?id=7527</a>	Andrew Merat <a href="mailto:andrew.merata@drc-jordan.org">andrew.merata@drc-jordan.org</a>

## 3.) Minutes

Item	Discussion								
OVERVIEW OF DUPLICATES  (Winterization pre-module)	Preparing the Winterization Module (OFFLINE ELIMINATION OF DUPLICATES) <ul style="list-style-type: none"> <li>The meeting started with updates of the last meeting. Training, plotting, and overview had been completed. After organizations shared the lists, some 24,000 names were cross-referenced and matched for duplicates with the following results:</li> </ul>								
<b>Overview of Duplicates (Winterization pre-module)</b>									
	UNHCR	GRC/JRCS	ICMC	IRC	NRC	CARE (NFI)	CARE (CASH)	AVSI	Total
	-	67	74	9	228	8	62	8	456
	67	-	-	-	-	-	1	-	68
	74	-	-	-	41	-	-	-	115
	9	-	2	-	2	-	-	-	13
	228	-	41	2	-	-	-	-	271
	8	-	-	-	-	-	-	-	8
	62	1	-	-	1	-	-	-	64
	8	-	-	-	-	-	-	-	8
	456	68	117	11	272	8	63	8	1,003
	<ul style="list-style-type: none"> <li>All duplications were addressed and solved on a case-by-case basis in order to avoid any doubling up on standard packages. Where non-standard packages were involved (e.g. with NRC) duplication was deemed acceptable.</li> <li>Moreover, 17 cases (active, on-hold and closed cases) was presented. UNHCR explained that closed cases include those that left the country, have resettled or have passed away.</li> <li>Beneficiaries who do not have refugee registration records at all can be entered as “unregistered” in the Winterization Module and should be added using their Mol card or their national ID. For Families that had more than one Case Number, it was agreed that they should use that of the head of household but this was not to mean if families lived together forcing registration under one number was not on the interest of the beneficiary. <u>Importantly, as the winterization is case-based, it is left to each organization and their case managers to make the best determination on how many registered cases should benefit from a winterization package.</u></li> <li>Members in the meeting were informed to start uploading their information into the module based on the “zero duplication” status following the meeting.</li> <li>It in a follow-up exchange with participants after the meeting, it was also agreed that any case “on hold” would be treated offline. These cases represent registered refugees who left the camp without regular bail-out documentation and as a result of the 14-July-decision cannot be registered in the non-camp settings. Organizations who identify them</li> </ul>								

	<p>as vulnerable and in need of assistance can provide winterization support, but without being able to log this in the module. Should this become necessary a list of such cases must be provided to the TF chair (Rasha Batarseh – <a href="mailto:batarseh@unhcr.org">batarseh@unhcr.org</a> and Angeliki Panagoulia <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>).</p>
<p>WINTERIZATION MODULE</p>	<ul style="list-style-type: none"> <li>• It was confirmed that the training had been completed and access had been granted to participants. If more training is required, partners should contact Angeliki. Testing of the module was completed and modifications and fixes were installed over the weekend.</li> <li>• UNICEF informed that their package will only focus on children and any supplement will have to wait for a later date. A detailed list will be shared after the meeting. UNICEF targets children (on average 2-3 per family). UNICEF was also asked to include any relevant information on their implementing partner involved in the identification process at CFS level.</li> </ul>
<p>WINTERISATION DASHBOARD</p>	<ul style="list-style-type: none"> <li>• A draft version of the winterization dashboard was presented. Showing the 3W presentation, activities summary, number of beneficiaries and budgets. The budget will show “appeal”, “funded” and “implemented”, whilst highlighting the resources which are suspended pending MoPIC approval.</li> <li>• The dashboard would be released in its first edition for the IATF on 20 Nov, but any suggestions and corrections are welcome. The repository for all winterization documents is <a href="http://bit.ly/winterization_JO_201415">bit.ly/winterization_JO_201415</a>.</li> </ul>
<p>REFERRAL MECHANISM/ NETWORK</p>	<p>DRC presented its Emergency Winterization Cash Assistance</p> <ul style="list-style-type: none"> <li>• DRC has 500 ATM cards loaded with 120JOD each aimed at targeting the extremely vulnerable households in this winter period in Amman Governorate only. There are 7 criteria on which qualifies individuals to receive this emergency assistance. DRC will use the inter-agency referral form and process (incl. feedback).</li> <li>• The idea is aimed to increase DRC’s identification of the most vulnerable groups. This will be done through inter agency referral mechanisms where organisations have to make an assessment and refer the vulnerable case to DRC. On which DRC will set a date with the identified case.</li> <li>• Any organization wanting to partner with DRC will be required to sign an MOU.</li> <li>• This information will be send around with a 7 day response deadline.</li> </ul>

AOB	<ul style="list-style-type: none"> <li>• There is a download link listing the cases who received winterization as documented in last year’s winterization module. This will allow any organization and its case workers to determine the when the standard packages should be 190 and 340 JD respectively. This will be included in the SOPs. <u>It was agreed that only those cases having received standard packages in 2013-4 should be considered, i.e. 190JD is the winterization standard for those having received last year either</u></li> <li>- Full NFI or Full Cash or</li> <li>- Partial NFI or Partial Cash</li> <li><u>Other cases can be assisted with the full package this year, even if they received some support last year.</u></li> <li>• LWF have not been involved earlier but now they are still organising their operations and information for this winterization.</li> </ul>
Adjournment	The meeting was adjourned at 17:25