

CASH Working Group  
 Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda office – Executive Room	Meeting Date	13.10.2014
Chair Person	Volker Schimmel –UNHCR, Viola Caracciolo – UNHCR, Emily Sloane- Oxfam, Roger Dean-NRC	Meeting Time	14:30-16:45
Minutes Prepared by	Angeliki Panagoulia		
Purpose of Meeting	Join NFI/Cash WG Meeting		

### 1.) Summary of action points

Number of action point or discussion	Action point	Focal Point / Organization
1.	Comments and feedback on the Objectives/outcomes/indicators for Activity Info structure by THU 16.	Viola Caracciolo <a href="mailto:-caracci@unhcr.org">-caracci@unhcr.org</a>
2.	Activity Info Trainings, 19 <sup>th</sup> and 20 <sup>th</sup> OCT. Nomination to be sent to Ben Bosire <a href="mailto:bosire@unhcr.org">bosire@unhcr.org</a> .	Ben Bosire <a href="mailto:bosire@unhcr.org">bosire@unhcr.org</a>
3.	Updates on planned winterization activities to be sent to Angeliki Panagoulia by THU 23 <sup>rd</sup>	Angeliki Panagoulia <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>
4.	WFP FAQs and leaflet on targeting to be shared	Angeliki Panagoulia <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>

### 2.) Attachments and References

Documents	Location	Contact Person
Objectives/Outcomes/Indicators		Viola Caracciolo <a href="mailto:caracci@unhcr.org">caracci@unhcr.org</a>
Winterization planning sheet		Angeliki Panagoulia

## 3.) Minutes

Item	Discussion
<p>ISWG Updates:</p>	<p>VAF</p> <ul style="list-style-type: none"> <li>• The Vulnerability Assessment Framework is a process started in 2014 as a tool to identify ways of understanding vulnerabilities among the Syrian population in urban and to integrate efforts to be more efficient.</li> <li>• A workshop has been scheduled for the 19<sup>th</sup> October aiming to bring together the VAF team with technical expertise per sector to identify sector specific rules in regulating assessment of vulnerability among the Syrian population. This will be a 40-person workshop, agencies have been asked to volunteer in order to attend representing the NFI and Cash sector. The objective is to come up with a rule-based scoring approach for identifying vulnerabilities. Among those volunteering were ACF, CARITAS, MUSLIM AID, ICMC, MC and INTERSOS. The VAF team will finalize the list of participants and contact them.</li> </ul> <p>JRP</p> <ul style="list-style-type: none"> <li>• It was noted that the process is experiencing delays. It was also noted that the partnership with the process from each organization is most important for its success despite its alignment difficulties. In the JRP the Task Forces (TF) will not be broken down. The Basic Needs Sector (NFI/Cash) is under the Social Protection, with UN Women and UNHCR being the support organizations and MoSD leading the process. The two INGO representatives will be PU-AMI and CARE. We are not clear about the donors but it will most probably be: PRM, ECHO or the Italian Cooperation. Protection is “split” between Social Protection and Justice. We are still on the process of validating the needs assessment. We try to align the structure so to fit into 3RP. We will move on with the same structure (same WGs) until the end of the year. For next year, practically speaking, refugee work will continue by the same organisations, same meetings however we will report to the TF.</li> <li>• <b>Next steps: Sector Objectives/Outcomes/Indicators</b> Need to provide provisional objectives/outcome and indicators by Thursday 16<sup>th</sup>. This will feed into Activity Info. Trainings will be held on Sunday and Monday (the schedule will be shared in a separate email) and then partners will be asked to upload their projects by Oct 30<sup>th</sup>. The Sector will review and validate the projects before presenting them to the authorities for approval. Provisional indicators were presented by the NFI Sector chair. Based on RRP6 indicators and the Needs Assessment of this year. The main points of the discussion are:             <ul style="list-style-type: none"> <li>○ Different indicators for refugees and resilience component.</li> <li>○ Outcomes will be distinct for camp and urban/rural refugees.</li> <li>○ In camps basic needs will be covered through in kind or/ and vouchers while</li> </ul> </li> </ul>

	<p>in urban context basic needs will be covered through Cash, NFI/vouchers.</p> <ul style="list-style-type: none"> <li>○ Seasonal assistance has also been added.</li> <li>○ Indicators are disaggregated by gender and age; # of FHH, # of MHH, # of indiv. in FHH, # of indiv. in MHH.</li> <li>○ URC will be covered by Protection’s objectives/outcomes/indicators.</li> <li>○ A matrix will be sent to all agencies for comments and feedback by Thursday COB.</li> </ul> <ul style="list-style-type: none"> <li>● Dead Sea Workshop from the 26<sup>th</sup>- 28<sup>th</sup> of Oct for the authorities to finalize the JRP Objectives and projects.</li> </ul>
<p>Winterization</p>	<p><b>Winterization SOPs/ RAIS module</b></p> <ul style="list-style-type: none"> <li>● CARE and UNHCR worked on drafting the SOPs and suggesting improvements for the winterization module. The suggestions were discussed at the last meeting.</li> <li>● The SOPs were circulated among partners for comments. No comments were received.</li> <li>● The module is on the way. The principle is that agencies will be able to cross check beneficiaries and block them for assistance. After the assistance is distributed they have to go online and confirm that the blocked cases received the assistance. After discussion with the group, the members decided that the cases will be blocked for two weeks with the possibility of renewal (one time). After that the cases will be free to be assisted by someone else.</li> <li>● As soon as the module is ready, it will be presented to the group, partners will be trained and access will be provided. Partners will be requested to sign an agreement as they were last year.</li> <li>● Estimated date for the module to be ready is within two weeks.</li> <li>● Winterization meeting involving winterization partners, only, to be scheduled for the end of October. A special winterization coordination group will meet separately from the Cash/NFI working group throughout the winter season.</li> </ul> <p><b>Targeting</b></p> <ul style="list-style-type: none"> <li>● The TF that was appointed to develop common targeting criteria for winterization, decided that assessment tools are already in place and any additional effort would only result in duplication of existing mechanisms. The TF encourage agencies to use their own tools to outreach and assess beneficiaries by weighting the fact that some beneficiaries might have already been assisted.</li> <li>● The list of cases that received winterization assistance last year can be used if necessary.</li> </ul> <p><b>Costing</b></p> <ul style="list-style-type: none"> <li>● For those willing to distribute monetized assistance a Costing TF was formed.</li> <li>● Retail prices were provided by CARE, Oxfam and NRC. The average cost/ per item will be used to calculate the cost of the standardised package.</li> <li>● Standardised package contains the heater-blankets-gas cylinder and refills. CARE</li> </ul>

	<p>suggested 16 refills (one per week). Based on PDMs of other agencies, it seems that 11 refills are enough to cover the needs for four months. Each agency can choose the modality through which it will provide refills. More refills can be given during the cold months of Dec- Feb and fewer during March if an agency chooses.</p> <ul style="list-style-type: none"> <li>• Some agencies feel that a lot of winterization assistance -especially heaters - was distributed last year, maybe we want to provide less items and decrease the cost of the standardised package, especially in view of funding cuts.</li> <li>• The WG agreed to adopt a two tiered approach with the equivalent in cash in addition to the SoF kit and the emergency cash discussed at the previous meeting (see Cash MoM 140929).</li> <li>• The standardised packages agreed upon during the meeting are the following:             <ul style="list-style-type: none"> <li>○ Package 1: NFI winter package for cases not having received winterization assistance before: Heater, gas cylinder, refill for 4 months (11 refills), Blankets (1 HTB per ind or 2 MTB per ind)</li> <li>○ Package 2: NFI winter package for cases having received winterization assistance in the previous years but still considered eligible: refill for 4 months (11 refills), Blankets (1 HTB per ind or 2 MTB per ind)</li> <li>○ Package 3: Cash assistance equivalent to package 1; 340-350 JD</li> <li>○ Package 4: Cash assistance equivalent to package 2: 190 JD</li> <li>○ Sealing off kit: assistance for shelter upgrade, in coordination with the shelter sector.</li> <li>○ Emergency cash: limited number of cards available for cases in urgent need of assistance. This type of assistance will be linked to the interagency referral efforts.</li> </ul> </li> </ul>
<p>Task force updates</p>	<ul style="list-style-type: none"> <li>• WFP used to provide food vouchers to 100% of the Syrian population in camps and urban areas. Since the beginning of October this is not the case anymore. For urban refugees WFP has developed a targeting strategy based on criteria related to the educational level. 6% of the total number of cases has been cut. Appeal process is available; appeal forms are available through WFP, IPs and UNHCR registration centres and Help Desks. A communication campaign through radio, sms, posters, fb page and press releases is ongoing. Some confusion among refugees and NGOs still exists; for additional information you can always contact the WFP hot line.</li> <li>• WFP hasn't secured funds for November yet. If funds are not available to continue with same level of assistance, one of the options might be to reduce the value of the voucher.</li> <li>• Full coverage in the camps will continue.</li> </ul>
<p>AOB</p>	<ul style="list-style-type: none"> <li>• Presentation from the GAD TF at the next meeting</li> </ul>
<p>Adjournment</p>	<ul style="list-style-type: none"> <li>• The meeting was adjourned at 16.50.</li> </ul>

