

Education Coordination Meeting - Minutes

Meeting			
Name	Education Coordination Meeting	Meeting Date	Sept 27, 2013
Meeting Location	Zahle - Bekaa	Meeting Time	10.00 am
Chair person	Rawad ZAKHOUR	Meeting Duration	2.0 hours
Minutes Prepared by	Rawad ZAKHOUR		
Purpose of Meeting	Coordination Meeting with IPs and OP s in the Bekaa area		

Summary of discussions and action points

1.	General Sector Updates			
	<ul style="list-style-type: none"> • ALLCS are willing to start their English/French classes for 100 children in the Bekaa. The program consists of 92 hours during a period of 2-3 months. Criteria is as follows 1) children in public schools in Zahle 2) Not attending support classes 3) Children who did not pass last year because of the language barriers 4) Children Identified by the teachers. • Caritas contacted/visited all the school directors in the area and informed them that they will be covering the PTA fees and agreed on the payment mode (1 payment during January) • Caritas informed that the schools in central Bekaa are full and there are waiting lists prepared by the directors • SCI are visiting the schools in the area and have printed a letter that is being delivered to the directors along with the circulaires from the MEHE. • Secondary schools will not receive the fees from the MEHE and also will not receive the books – KG classes will be supported by the NGOs and agencies • Caritas will be doing 1 payment for all the schools during December – SCI and AMEL agreed on 3 payments during October, November and January • UNICEF will support 50 private schools in the Bekaa and will pay the fees based on the public schools fees • UNICEF will draft a SOP for overlap and coordination to share in the next meeting and to be adopted by the ECG 			
2.	Identified Gaps or Issues			
	<ul style="list-style-type: none"> • Caritas Liban are contacting schools and informing directors that they will cover the fees • Re-imbusement process not yet developed to pay back the families who paid the PTA fees 			
3.	Agreed Action Points :			
	Issue	Deadline	Responsible	Comment

	Share the list of schools in Zahle area with ALLCS	Oct 1 st	UNHCR	
	Share Movement Social details with ALLCS	Oct 1 st	UNICEF	
	CLMC to communicate with Caritas Liban	Oct 4 th	CLMC	
	CLMC to share the waiting lists of the schools that are full and to check the capacity of these schools	Oct 4 th	CLMC	
	SCI to share the letter delivered to the directors with the group	Oct 1 st	SCI	
	All partners to share the hotlines for Education	Oct 1 st	ECG	
	Share the number of children registered by area	Oct 4 th	UNHCR	
	Share the list of the private schools supported by UNICEF	Oct 4 th	UNICEF	

Attachments

Document	Location