

CCCM Cluster Monthly Meeting Minutes

Date: 30 Jun 2021

Venue: Executive Unit Conference Hall-Marib

Chair: CCCM SNCC

Participants: Ex.U, IOM, SHS, NRC, CRB, Human Access, BCHR, SCRd and ROHR.

AGENDA

1. Update on partners interventions for the new displacement wave (Aljubah IDPs).
2. Introducing new CCCM partners in Marib city
3. Update for the new established sites and the total IDP sites in Marib.
4. CCCM Yemen IDP Hosting Site Typologies.
5. Proposing for the establishment of Technical working groups (TWG).

PREVIOUS ACTION POINTS

ACTION POINT	STATUS
Site ID activity: remain partners to complete the upload process of form in the Kobo system.	Completed
Including best cooking modality in the SFP training	Completed
Inter cluster visit to evaluate fire affected sites	Pending

DISCUSSION

Agenda item 1: Update on partners interventions for the new displacement wave (Aljubah IDPs)

On Jun 22nd 2021, new displacement alert has been raised through ExU-Marib that families displaced from Bani Thabyan (Qarwa, Al-Ashera, Al-Safira), and now settled in Al-Juba district. Families settled in 5 IDP sites, in Al-Wallaj, Al-Khathlah, Ya'arah, Al-Naq'a, Al-Arid, and while displacement is still ongoing. The initial statistic indicates 79 HHs have fled, UNHCR through its partners (Human Access) had verified 100 HHs as protection team support, (SHS) had verified number of 75 HHs that in need of SNFI support and GHO (one mobile clinic support by UNICEF) are providing support to the new arrivals as well.

Partners are advised to complete verification steps and process as soon as possible and start with distribution process to the new affected families in the district.

Agenda item 2: Introducing new CCCM partners in Marib city.

On Jun 2021, 3 new partners approached to the CCCM cluster for conducting CCCM activities to different IDP sites in Marib city, Marib and Sirwah districts in Marib government in addition to the exist ones managed previously. A total of 64 site will benefit from SMC services as of July 2021, 40 new sites planned to be managed by **ACTED** with 20 new sites, **SHS** with 7 new sites, **NRC** with 3 new sites (and will increase in the future) and 10 additional sites for **IOM**.

Executive unit representative mentioned that a meeting with OCAH had been conducted to advocate for local partners to encourage them of supporting IDP sites with CCCM activities. ROHR asked about the CCCM fund for local partners and the reason for the lack of it for local partners, ROHR had mentioned and requested for the capacity building to local NGOs staff in CCCM understanding, practises and activities as well. A topic has been mentioned as well that local partners are willing to take over some sites as SMC partners in the hub without official funding.

Executive unit pointed that the funding shall be distributed to every partner in the filed as they have access and reach to wider areas and place and presence with more field teams to conduct filed work, the majority of funding required is for site care and maintenance.

Local partners asked from the CCCM cluster to appeal the issue for fund raising and capacity building for partners.

NRC by its team presented the overall council capacity, work and coverage in the humanitarian field, NRC first sat with presented clusters and local authorities in order to coordinate for planned interventions. Assessments had been conducted as a second step for 25 sites in Marib city and Alwadi districts, mentioning that NRC have integrated activities and will target areas and sites starting with CCCM, Shelter and WASH activities following with protection and legal services in the future. NRC team also mentioned the importance of coordination in the field with other clusters in order to make a correct map for services in the ground.

SHS CCCM team also presented the new implementation of CCCM activities that the organization is conducting covering all IDP sites in Sirwah district for a total of 7 IDP sites. As SHS is the SNFI partner in the mentioned district, an integrated project of CCCM will be conducted as well. The team pointed for capacity building that the organisation can provide in the hub for other interested partners in the CCCM filed. This will be organized in the future with the CCCM cluster.

Agenda item 3: Update for the new established sites and the total IDP sites in Marib.

A total of 148 IDP sites in across Marib governorate in 7 districts has been identified and shared with partners. As per CCCM coverage, total of 64 out of 148 IDP sites will be covered from new CCCM partners (almost 43.2%, comparing to the previous month it was 16% only).

The gap in CCCM coverage is still standing with 84 IDP sites to cover in 6 districts, 46 in Alwadi, 25 in the city and remain are in other districts.

- CCCM master list of Jun will be attached.

Agenda item 4: CCCM Yemen IDP Hosting Site Typologies

CCCM Cluster's classification of the various types of sites in Yemen. Site typologies shall be defined by:

Settlement types

- a. **Spontaneous settlement** – most common type in Yemen. The site is established or formed by IDPs self-settling in open-air land that they have no legal claim to, in some occasions with the involvement of non-experienced actors without proper planning. The site infrastructure is not established prior to the arrival.
- b. **Collective center** – a pre-existing building (school, religious building, warehouse, any public building, and others) that was not built to accommodate IDPs but modified for that purpose.
- c. **Planned camp** – established by the government and/or accountable humanitarian actors and to the extent possible, meet the minimum SPHERE standards. The site infrastructure is established before the arrival of IDPs.
- d. **Mixed-type gathering** – a location that combines characteristics of more than one of the three above types. This type includes unfinished buildings.

Settlement attributes

Density

- **Concentrated:** displaced population is residing in a space where assistance and protection can be delivered collectively. Defined as five or more HHs living coherently in a collective manner within 1.5km from shared facilities.
- **Dispersed:** does not meet the previous collective description, displaced population is scattered in an area where it is difficult to reach collectively with assistance and protection

Degree of urbanization A site can be located in a:

- **City:** densely populated areas
- **Town & semi-dense area:** dense and semi-dense towns, peri-urban areas and city outskirts
- **Rural area:** villages, dispersed rural areas and mostly uninhabited areas

Land ownership

- **Private:** Originally owned by private entities, or leased by private entities from different governmental ministries /authorities, mainly the Ministry of Endowments and Guidance (Waqf), General Authority for Land & Public Planning (Amlak) or other ministries
- **Public:** the state, through different ministries and authorities, owns and directly controls the property
- **Disputed:** the land is claimed by more than one owner
- Unknown

Occupancy agreement

- Written agreement with the landowner
- Verbal agreement with the landowner
- None

Official registration status

- **Registered:** the site is entered or recorded on the official site list/directory of departments in charge of site administration (ExU in the IRG-controlled areas & SCMCHAIC in the DFA-controlled areas)
- **Unregistered:** the site is not recorded on the official site list/directory of departments in charge of site administration

Purpose

- **Reception, transit, and evacuation:** short-term, up to 6 months, hosts newly displaced people temporarily until a medium-long term solution is found.
- **Long-term accommodation:** hosts IDPs for more than 6 months, allows for semi-permanent infrastructure and shelter types (ex.: transitional shelter)

Agenda item 5: Proposing for the establishment of Technical working groups (TWG)

As per the last incidents of fire breaks in IDP sites, the CCCM cluster presented the **Risk Mitigation Temporary Technical Working Group (TWiG)**. ‘Technical Working Groups’ (TWiGs) as required to agree minimum standards and to formulate the most appropriate technical practices with which to attain those standards for each technical area requiring such input.

The **objectives** of this Technical working group (TWiG) are:

1. To set an agreed set of appropriate parameters/standards for CCCM technical issues in IDP sites. It will also act as a platform for agencies to share and review assessment models for fire incidents and flood effected areas that complies with the standard.
2. Track and monitor potential fire incidents to determine the reasons and responds accordingly, as well as explore possible protection options.
3. Development and guidance on resource mobilization and implementation of technical work in the field.
4. Support the Cluster Coordinator in promoting such standards within the context of the Strategic Operational Framework (SOF)
5. Ensure a TWiG membership that is representative of the wider Cluster stakeholder groups, and ensure that relevant technical skill sets are appropriate and available (advise the Cluster Coordinator if this is not the case)

The parameters developed will help to avoid future similar incidents through the comprehension of the cases and the identification of viable solution. Establishing agreed methods, will support in providing assistance to affected beneficiaries in a timely manner.

Outcomes:

The TWIG will:

1. To provide guidance on risk mitigation analysis and assessment.
2. To provide a set of key design standards and parameters for fire incidents risk mitigation including (safe cooking methods) and to be shared with the rest of the cluster.
3. To select the design models to be used as a reference to promote the standards.
4. To observe the provision of field assessments visits.
5. Progress will be reported to the cluster throughout the process, or as appropriate.
6. Refer issues for advocacy to the Strategic Advisory Group (SAG).

Membership

Led and facilitated by the CCCM Cluster coordinator, and with support from the Cluster team members, the TWG membership is limited to 5 organizations and is made up of one permanent representative for each organization. TWIG attendance is limited to one person per organization. Preference is given to those with technical knowledge and skills in shelter response. The TWG is constituted of the following persons/organizations:

1. Cluster coordinator: **CCCM Cluster** (permanent)
2. UN agencies: **IOM** (permanent)
3. Implementing international agencies: **NRC**
4. 2 implementing national NGOs: **SHS and Human Access**

The following members are invited when required:

1. ExU representatives
2. Other Cluster Coordinators: **Shelter cluster**
3. OCHA (observation)

AOB:

Following up with the presentation of Technical Working Group point, the first meeting of the (TWiG) are set to be on Thursday 8th July 2021, the group meeting will form the set of standards and methodology for the response of fire out breaks in Marib governate.

NRC team mentioned that NRC will conduct a training on HLP in the upcoming days, time and day will be confirmed through the Email.





SUMMARY OF ACTION POINTS

Item No.	Action points/ issues to follow up	Responsibilities	Status
Agenda 1	Assessment reports and support for new IDPs in Aljubah	All Partners	Pending
Agenda 2	Raise of the local NGOs support and fund	CCCM Cluster	Pending
Agenda 3	Recirculate Jun CCCM IDP site Master list	CCCM cluster	Pending
Agenda 4	TWiG first meeting	CCCM Cluster	Pending
AOB	HLP training for Partners	NRC	Pending

The next meeting will be on [29th of July 2021] at [11:00 am] in [will be set]

Attachments

<p>Agenda</p>  <p>Agenda_Cluster_meeting_30 Jun__Engli:</p>	<p>Attendance sheet</p>  <p>Attendance list cluster Jun 2021.pdf</p>
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