

Date / Time / Venue	Thursday, 2 nd September 2021 – 11:30-13:00 – MS Teams
Attendees (21)	<ul style="list-style-type: none"> ▪ Co-chair SGFPN [UNHCR] ▪ Co-chair SGFPN [UN Women] ▪ Inter-Agency Coordination Unit team [UNHCR] ▪ SGFP Basic Needs Sector [TdHI] ▪ SGFP Food Security Sector [WFP] ▪ SGFP Shelter Sector [UNHCR] ▪ SGFP GBV Sub-Sector [GFP and JRF] ▪ SGFP WASH [ACTED] ▪ Chair WASH Sector [Help] ▪ Chair SRHR Sub-Sector [UNFPA] ▪ Coordinator ABC South [UNHCR] ▪ Other agency specific gender and protection specialists [UNHCR] ▪ Chairs of Livelihoods (UNHCR & IOM) ▪ SGFP Livelihoods [World Vision] ▪ Humanity and Inclusion [HI] ▪ JIF Baptiste Hanquart

1. Welcome Remarks / Agenda

The SGFPN UNHCR Co-chair welcomed the participants and the new two nominated members of the Livelihood sector and quickly reviewed the action points from the previous meeting. Then UNHCR Co-Chair presented the agenda of the meeting and invited participants to add any other Agenda item under AOB.

- Welcome remarks, agenda presentation
- Follow-up on action points
- Gender Monitoring Dashboard Progress Status
- Next Steps on Rolling-out the Multi-Sector Gender Profile
- Sectors/sub-sectors updates
- Preparation for Sectors Specific Trainings in October: WASH, Health, Basic Needs and Livelihoods
- AOB

For further information, please contact:

Susana Boudon, Co-chair of SGFPN, UNHCR boudon@unhcr.org

Marie Sophie Pettersson, Co-Chair of SGFPN, UN Women, marie.pettersson@unwomen.org

2. Progress of Action Points from the previous meeting

The SGFPN UN Women Co-chair went through the list of action points of August 2021 meeting and the status of.

- Interpretation available for larger SGFPN meetings, trainings, and events [Endorsed]
- Making documents available in Arabic and English [Endorsed]
- Conducting quarterly consultation meetings with local women's CSOS [Endorsed]
- Monthly updates from SGFPs/Sectors: update the network monthly on progress against individual workplans and gender activity plans with sectors, sector gender related matters, etc. [Continuous]

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3. Gender Monitoring Dashboard Progress Status

The UNHCR Information Management Officer, Gorgui Diouf, informed the participant on the launching of the gender monitoring dashboard, sectors' uploading their monitoring data in ActivityInfo where SGFPN can extract data to feed the template. It will be shared with all members.

An email will be sent to all inviting to access the AI to do reporting on Gender Monitoring Dashboard and if you have not received it, they can contact directly Naseem Taqatqa, UNHCR Ass. Info Management Officer the focal point for the online platform. The link will be sent only to the concerned SGFPN members of their sector. Then you can access the data and fill it in the gender dashboard template for Q1 and Q2 and review it with your sector leads and then share it with Susana. IACU team stands available for any further support.

Action Points:

- An email will be sent individually to all SGFPs granting access to download information to report on Gender Monitoring Dashboard.
- SGFPN member to fill in Q1 and Q2 Gender Monitoring Dashboard templates.
- UNHCR Inter-Agency Coordination Unit (Inter-Sector & Information Management Teams) will support the new members in mentoring how to report on the Gender Monitoring Dashboard.
- SRH Chair to nominate a SGFP representing SRH in the SGFPN.
- **Deadline** to submit the Gender Monitoring Dashboard is 15th of September.

For further information, please contact:

Gorgui Diouf, Information Management Officer, UNHCR dioufg@unhcr.org

Naseem Taqatqa, Ass. Info Management Officer, UNHCR taqatqa@unhcr.org

Susana Boudon, Co-chair of SGFPN, UNHCR boudon@unhcr.org

4. Next Steps on Rolling-out the Multi-Sector Gender Profile

UN Women Co-chair presented the Multi-Sector Gender Profile template and reminded the participants with the template that will be kicked - off during quarter three. As per the discussions with SGFPN members on this back in June, they also had an online training on gender analysis and sex and age disaggregated data where they used this template for the multi sector gender profile as a part of the training. So, Participants are familiar with and contributed providing their input into it.

This is a new initiative and it's a part of the of the SGFPN work plan 2021 aiming to have more consisting multi sectoral gender analysis available to inform gender programming. The template is to be updated every 2 years.

UNHCR Co-chair stressed that both Co-chairs will be available to provide separately the necessary support and additional information to ensure that colleagues are all at the same level of information and no one behind. She stressed too on the important of this exercise as alternative for Gender Analysis exercise.

Action points:

- To compile a first draft for Q4 aiming to inform the sector planning and programming for next year.
- To share by the second half of September the Multi-Sector Gender Profile template with gender focal points to start working on in in consultation with their sector leads.
- To refer to the source of information / secondary resources used in filling in the template for example UNHCR-VAF etc.

Q&A

- Samira from UNHCR commented on the reporting component using different secondary resources or Rapid data collection. We may end-up with huge amount of information and data which is hard to analyse, summarise and prioritize. So, we need to agree together on the purpose of the report, end users, what kind of information we need, methodology and approach right sources of information etc.
- Baptiste Hanquart from JIF asked if there is a need for additional needs assessment or data collection for the second phase, to what extent It has been explained to MOPIC and to other line ministries as there is a new inter-ministerial cabinet committee that may decide on the term of reporting and what type of reporting they may ask.
- UNHCR Co-Chair answered that we will consider matching the coordination with MOPIC on JRP, Gender with Age Marker, and other planning and coordination tools with task forces and other line ministries.

5. Updates from SGFPs / Sectors [progress against individual workplans and gender activity plans with sectors]

- 5.
- **Basic Needs:** No updates to share this month.
 - **Education:** No SGFP attendance.
 - **Food Security:** No updates to share this month.
 - **Health:** No SGFP attendance.
 - **SHR:** The Chair of SRH SWG provided a short brief on SRH, she will communicate the save the date for the gender mainstreaming in health sector and SRHR introductory trainings with the SRA Sub-Sector Working Group as well as the in-person trainings that will be scheduled for early next year.
 - **Livelihoods:** The Chair of LH WG provided a short update, Livelihood working group was informed about the sector specific training on GIHA, she asked them also to book the dates so that we can have the trainings at the end of this year.
 - **Protection:** No SGFP attendance.
 - **Shelter:** No major updated but it a short briefing was made informing participants that hopefully by next month the group a site planning booklet focusing on the gender-based violence will be shared. Next month the outcomes of the Shelter Assessment where data collected from different partners will also circulate.
 - **WASH:** No update from SGFP but the IACU WASH Coordination Focal Point briefed the participant on their Ministry of Water Irrigation initiative launched recently: Women Plumber Initiative in Irbid in collaboration with the GIZ.
 - **GBV:** The SGFP shared one specific update regarding GBV. To start Performing the task force during September for 15 days of activism campaign to plan the activities ahead of time this year.
 - **Child Protection:** No update.

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- Marie Sophie Pettersson, Co-Chair of SGFPN, UN Women, marie.pettersson@unwomen.org

6. Update on upcoming GiHA capacity development initiatives

SGFPN UNW Co-chair updated the participants on the upcoming planning for sector specific trainings:

- first online training is introductory, two-to-three-hour sessions with each sector which will be happening over the next few months.
- then in person a two-day training will be planned for a smaller number of people chosen from each sector.
- For October gender training is already planned few sectors including for WASH, Basic needs, Health, and livelihoods.
- Education is in December, but the other four are in October.
- The draft agenda and draft slides for the online training were sent to SGFPN members for input and review in collaboration with their sector leads. These sessions will jointly facilitated by SPFP members along with the Co-chairs.
- Food security, Protection, Child Protection, GBV and Shelter to come forward with proposed dates.
- October is now quite full, but if there is a slot in November for an online session for remain sectors, please contact the SGFPN Co-chairs.

SGFPN UNHCR Co-chair informed the participant to come back to the Co-chairs in case of doubts, concerns, and ideas in coordinating the online training Co-chairs can arrange bilateral meetings ahead of the training with each sector to define roles and responsibilities in co-facilitation of the training between SGFPN members and the Co-chairs[boudon@unhcr.org and marie.pettersson@unwomen.org]

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- Marie Sophie Pettersson, Co-Chair of SGFPN, UN Women, marie.pettersson@unwomen.org

Action Points	Responsible	Deadlines
o Email granting access to SGFPs to report on Gender Monitoring Dashboard.	UNHCR Team	SEP 2021
o To fill in Q1 and Q2 Gender Monitoring Dashboard templates.	SGFPs	15 SEP 2021
o To provide support for the new members mentoring them to fill in the Gender Monitoring Dashboard.	UNHCR Team	SEP 2021
o To nominate a SGFP to represent SRH in the SGFPN.	SRH Chair	SEP 2021
o Monthly updates from SGFPs/Sectors: update the network monthly on progress against individual workplans and gender activity plans with sectors, sector gender related matters, etc.	SGFPs + other members	OCT 2021
o To share by the second half of September the Multi-Sectoral Gender Profile template with gender focal points.	o Co-chairs	SEP 2021

Next SGFPN Monthly Meeting

The next monthly meeting will take place Thursday, 7th October 2021, from 11:30 to 13:00 via MS-Teams