Food Assistance Working Group Meeting
12th February 2018
Location: World Vision Uganda

Agenda
1. Introductions
2. Welcome Remarks from World Vision
3. Review of Previous Minutes
4. Presentation on Pipeline
5. Partner Updates
6. AOB

Attendance

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<tr>
<th>Name</th>
<th>Position</th>
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<td>Lucas Machibiya</td>
<td>Nutrition Officer</td>
<td>UNHCR</td>
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<td>Magezi John</td>
<td>Food Assistance Focal Officer</td>
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<td>Nelson Okao</td>
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<td>Simbarashe Gava</td>
<td>Food Assistance Manager</td>
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<td>Simon Manning</td>
<td>Grants Director</td>
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<td>Evans Binyason</td>
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<td>Gilbert Muyambi</td>
<td>Grants Compliance Specialist</td>
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Agenda Item | Issues arising                                                                                                                                                                                                 | Proposed Action |
---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
Min I: Introductions | • The meeting was chaired by Mr. John Magezi from the OPM.  
• He thanked World Vision for offering to host the first meeting of the new rotational arrangement. The chairperson later invited members to introduce themselves                                                                                                         |                 |
Min II: Remarks from World Vision | • Remarks were given by Simon Manning – The Director for Grants Acquisition and Management at World Vision.  
• He welcomed all the members to World Vision and indicated that World Vision was indeed happy to host this meeting.  
• He also highlighted the Partnership that has existed for a long time between World Vision and WFP both nationally and globally.                                                                                                                                                 |                 |
|                               | • PSN /EVH Verification (WFP and UNHCR)                                                                                                                                                                                                                   | • Marking of locations has already started |
### Min III: Review of Minutes from Previous Meeting

- **SOP for food logs and management to address food distribution challenges**
- **WFP has hired a consultant who is almost concluding the TOR**
- **WFP/ OPM/ UNHCR have drawn up a work plan to guide development of the SOP**
- **The meeting also agreed that the SOP should include an item regarding early information sharing by WFP with Partners especially on dispatch of commodities to cooperating partners**

**FNSA Report recommendations should be presented by settlement**

**When the report is finalized and released a meeting will be organized to look at specific settlements and make recommendations and action plan for each settlement**

**The report will be ready during within February.**

### Min IV: Updates from WFP:

**Food pipeline**

- Food assistance needs are approximately US$20 million every month
- Funding shortfall for the period February to July, 2018 is US$27 million
- Net funding requirement for February to July, 2018 USD 112 million
- January, 2018 cycle has been completed. Some delays experienced in West Nile due to transport related problems.

**Hybrid Model**

- The hybrid Model has reached 260 HHs in Rhino Camp and 1,115HHs in Adjumani.
- Currently there is ongoing sensitization and communication to reach more households
- Hybrid target is to reach 5000 households by the end of March, 2018

**DRC Refugees**

- There is a refugee influx from DRC which has been responded to with support from WFP
### Transition processes for the 7 settlements

- Regarding the transitioning processes for the 7 settlements, WFP informed the meeting that request for Proposals closed on 9<sup>th</sup> Feb
- About 6 proposals were received from prospective partners.
- Proposals being reviewed.
- Meanwhile WFP will do direct distribution in settlements of Nakivale and Palabek in February but work with Samaritan’s Purse in Oruchinga, Rwamwanja, Kyaka II, Kyangwali and Kiryandongo
- WFP will take over fully from Samaritan’s Purse in March, 2018
- Direct distribution by WFP will continue until a new partner is identified to takeover.
- WFP has taken over EDP management in all settlements where EDPs were managed by Samaritan’s Purse
- Group receipt of food has been stopped in compliance to the directive from Commissioner Refugees

### Assessments

- Vulnerability assessments: Development Pathway will share finding in Feb-March 2018
- Corporate retail engagement is ongoing in Rhino Camp
- Gender and Protection in Cash-based transfer study in Rhino Camp and Rwamwanja will be undertaken in March by WFP and UNHCR
- JAM has been delayed until April due to the current transition of GFD management in 7 settlements from Samaritan’s Purse to WFP

### Issues

- World Vision has received instructions to stop the group distributions and begin individual distribution - scooping. WV would require preparation and budget adjustment to begin implementing scooping method of distribution
- More clarification is needed on this from WFP

### Changes to the CPDR

- There was a presentation on the changes to the CPDR
- Changes to the CPDR mainly affects how returns are reported and the aim is to improve accountability.
- It was suggested that WFP appraises partners’ senior management in Kampala about the revised template

### Min V:

- Total distributions from Jan – Dec 2017 was 109,355.31mts of the planned 135,179.62mts
- OPM is introducing biometric information
### Partner Updates of achievements of 2017 (World Vision)

- Supported cash distributions totaling to 2,475,453,500 of the planned 2,577,622,000
- Increased warehouse capacity across all locations from 4,300mts to 10,300mts
- Conducted post & pre-distribution meetings with the community leaders for every cycle.
- Improved complaints handling mechanism resulting in reduced beneficiary complaints.
- Improved infrastructure at warehouses (Office/toilets/security lights/fencing
- Zero – Losses in Rhino Camp: July - December

### Challenges

- Unbalanced food basket especially Oil and CSB thus affecting stock movement & delayed distribution.
- Receipt of commodities with short expiry dates and subsequent pressure to clear them from warehouse.
- Slow moving commodities (sugar and CSB) received in huge quantities (SFP for nutrition project) thus affecting storage capacity
- Minors not allowed to be bank account holders (Koboko) yet the parents are deceased. NB: Koboko is 100% cash.
- Some beneficiaries have no attestation thus they cannot open bank accounts

- WFP should provide partners with information on the processes for biometric introduction

- Get in touch with refugee desk officers for some of the issues
- Some of the challenges can be used for improvements in the SOP
- The issues will be followed up and responded to by WFP