

Za'atari Youth Task Force

The Youth Task Force (YTF) is an action-oriented field-level forum, which is focused on youth-specific advocacy, planning and coordination, while addressing the cross-cutting nature of the population group.

The YTF was created under the Protection and Education Sector Working Groups to facilitate field level coordination with the objectives of creating a safe and enabling environment for youth in Za'atari camp and to ensure informed youth programming in the camp. The main target group of the YTF is the youth aged 15 to 24 years.

1. Objectives:

- Coordinate and promote information and resource sharing among key youth actors.
- Advocate with donors, implementing agencies, camp and national authorities and advocacy groups for the needs of youth in the camp and for the implementation of activities that respond to those needs.
- Improve responsiveness to youth needs in youth programming.
- Promote youth participation in program planning, setup, and implementation, both in youth and non-youth-specific program responses.
- Develop capacity of youth, youth volunteers and field staff working with youth.

2. Principles

The YTF group is guided by the following principles:

- Participatory approach: ensuring to the extent possible, consultation with all members of the community (women, girls, boys and men and youth with disabilities) in youth activities/programs.
- Gender Equality: Take gender considerations into account, particularly those concerning young women and girls, to ensure the safe and inclusive participation of youth.
- Safe spaces and security protocols: prioritize safety and security in youth spaces and programmes.
- Non-discrimination: equal treatment of individuals or groups irrespective of their particular characteristics.
- Quality: ensuring to the extent possible, programme quality in terms of service delivery, learning environment, content, processes and outcomes in accordance with relevant minimum standards.

3. Coordination Structure

Co-Chairs

The YTF is a sub-structure of Protection and Education Sector Working Groups, established to facilitate the coordination of adolescent and youth-focused programming in Za'atari camp. The Task Force will liaise closely with other sectors and attend meetings such as CP-GBV, education, Camp Management, MHPS, RH, community mobilization and other sectors deemed appropriate by the group. The YTF is led by two Co-Chairs elected by the task force participants once a year. Until March 2016 the YTF will be co-chaired by the United Nations Population Fund (UNFPA) and the Norwegian Refugee Council (NRC). The coordinating agencies have equal tasks and responsibilities at all times.

Participation

Participation in the Task Force is open to all actors working in Za'atari in the various sectors addressing youth issues. The YTF is an inclusive group. Though the meetings are mostly held in English, Arabic speakers are welcome and translation can be provided by many of the members. New actors, depending on type of interventions, will be directed to the CP-GBV, Education, or other relevant Working Groups in Amman where overall sector specific strategy and coordination takes place.

Reporting System

Focal points from the YTF will attend relevant sector meetings and provide updates on youth activities in Za'atari camp. Activities of the Task Force should be planned and coordinated with both Protection and Education Sector Working Groups through the dissemination of meeting agendas, meeting minutes and action points, and shared documents. The Task Force will also facilitate the reporting process of the Syria Regional Response Plan when necessary, by promoting data gathering through relevant sector working groups.

Frequency of meeting

The youth TF group will meet on a weekly basis every Tuesday. Extraordinary meetings and ad-hoc task forces are created by the focal points and at the request of members of the group when this is considered necessary to address an issue of urgent nature. A draft agenda is circulated to members not later than two days before the regular weekly meeting, giving the members the opportunity to suggest additional items for discussion. Draft minutes are circulated with the invitation and agenda for each meeting.

YTF and Sector Working Group Responsibilities

The YTF is not a formal sector, and the Protection, Education and other relevant Sector Working Group chairs are accountable for delivery on some tasks that should not be covered by the YTF. Sector-specific tasks include: approval of policy; projects; approval of assessments; setting of objectives, outputs, indicators and associated budgeting/setting of targets. The latter does not prevent the YTF from discussing e.g. policy on youth or conducting advocacy, but such policy then has to be discussed at the sector level, or fit into wider sector level advocacy efforts. A key value added of the YTF is, based on its knowledge of youth activities in Za'atari, to feed back into camp management and sectors with technical advice and on gaps to be filled.

Refugee Sector/YTF Responsibilities in relation to Youth

Forum	Responsibilities
Youth Task Force	Discussion of assessments; proposal to the relevant sector for Sector approval through the inter-agency coordinated needs assessment registry & SOPs.
	Design and delivery of youth specific advocacy messages in coordination with relevant Sectors.
	Collation of youth specific indicators from the different Sectors/refugee statistics for youth-focused reports and dashboards
	Sharing information among YTF members (e.g. opportunities for youth beneficiaries, staff capacity building, projects and other relevant initiatives). It should be noted that all information on higher education opportunities outside

	of Jordan to be coordinated directly with UNHCR Protection prior to circulation.
	Engage with interested stakeholders on youth issues and represent YTF on national and international fora
	Knowledge management by consolidating available data, documentation of best practices and research for effective advocacy and coordinated planning
	Report on YTF activities, initiatives and developments to Protection & Education sectors and to UNHCR camp management where relevant.
	Support capacity development of agencies working with Za'atari youth by sharing and coordinating opportunities
	Advise on programme development to co-ordinate and promote collaboration to address identified gaps in youth service provision
	Promote meaningful participation of Syrian youth in their communities, programmes and decision-making among YTF members and other stakeholders
Education Sector	Approval of Assessments
	Approval of Projects / as part of the planning process (3RP and subsequent appeals)
	Setting of the Objective, Output, Indicators relating to Youth (in discussion with the YTF)
	Monitoring and Reporting against indicators
	Organizing Youth specific presentations facilitated by YTF; providing feedback to YTF on policy recommendations
Protection Sector	Approval of Assessments
	Approval of Projects / as part of the planning process (3RP and subsequent appeals)
	Setting of the Objective, Output, Indicators relating to Youth (in discussion with the YTF)
	Monitoring and Reporting against indicators
	Organizing Youth specific presentations facilitated by YTF; providing feedback to YTF on policy recommendations

This ToR is a working document and may be revised and updated to meet the needs of all members by agreement of the majority of the members.

Youth Task Force contacts:

UNFPA:

Leana Islam

Mobile: 0797773987

E-mail: lislam@unfpa.org

NRC:

Raed Sawalha

Mobile: 0798534272

E-mail: raed.sawalha@nrc.no

ToR approved on [redacted] of February 2016 by the Youth Task Force in Za'atari