

MINUTES OF MEETING

Title	Community Health Task Group (CHTG)		
Date	17 th December 2014	Place	JRCS HQ, Jordan
Chair Minutes & co- chair	Jacinta Hurst, Health Coordinator, IFRC Elsa Groenveld , Health and Nutrition Manager, Medair		
Attended	Mussab Nawafleh, Field Officer, JHAS Mousa Jawasreh, Medical Consultant, JHAS Heba Seder, Health & Nutrition Officer, Medair Hiba Hayekh, Senior Public Health Assistant, UNHCR Sura Al Salman, Nutrition Supervisor, Save the Children Jordan	Ola Sharif, Community-Health Manager, IMC Omar Al Amr, Community Health Officer, IMC Dr Atef Ajarmeh, Health Coordinator, Jordan Red Crescent Heba Ebbini, IYCF Community Coordinator, Save the Children Jordan Dr. Midori Sato, Chief of Health and Nutrition Section, UNICEF	

ITEM	POINTS	ACTION POINTS
Welcome	<ul style="list-style-type: none"> ➤ Welcome and introductions ➤ Action points from the previous meeting were discussed 	
Newborn care & IYCF	<ul style="list-style-type: none"> • Prior to the CHTG meeting today, SC, IFRC, JRC, IRC, IMC and Medair met to discuss the planned Care of the Newborn/Pre and Post Natal Home Visits training. Feedback was given to everyone in the general CHTG meeting. • Key points shared from this meeting were: <ul style="list-style-type: none"> ○ Everyone had read the UNICEF/WHO 'Caring for the Newborn at Home: A training course for community health workers'. The main feedback was that it whilst it was very comprehensive it needed to be adapted to the Jordanian context. ○ SC Jordan has a 5 day IYCF training package which is 80% drawn from the UNICEF IYCF training. As this training package is already partly in Arabic the group thought it would be best to integrate Care of the Newborn messages in to this existing training package. ○ The SC IYCF training contains most of the key messages as are in the Care of the Newborn training except for care of the umbilical cord and the schedule for home visits is different ○ We don't want to duplicate services. As SC is implementing IYCF in the south of the country and Medair is implementing IYCF in the north there should not be any duplication 	<ul style="list-style-type: none"> ➤ Sura, SC: To see if SC can share their IYCF training package with partners

	<p>of services. In case 2 organisations are working in IYCF in the same governorate it was agreed that they should define the locations to work in within the governorates.</p> <ul style="list-style-type: none"> Discussions about Care of the Newborn/Pre and Post Natal Home Visits Training in general CHTG Meeting: <ul style="list-style-type: none"> Update was given by Dr Midori from UNICEF about newborn care, pre and post natal home visits. She is also discussing this training with UNFPA and would like to know what technical support we would need Discussion about the key modalities used to reach pregnant and lactating women in the community In early January we will try to organise a meeting between UNICEF and interested partners about training materials on newborn care and IYCF The plan would be to do a ToT in Amman in February (if the training materials have been after which each organisation’s trainers would train their Community Health Volunteers Expected number of trainers to be trained would be: <table border="1" data-bbox="443 715 1435 1015"> <thead> <tr> <th>Organisation</th> <th>Trainers</th> <th>CHVs</th> </tr> </thead> <tbody> <tr> <td>Save the Children</td> <td>6 to 10</td> <td>6 to 10</td> </tr> <tr> <td>Medair</td> <td>10</td> <td>46</td> </tr> <tr> <td>IMC</td> <td>2</td> <td>4</td> </tr> <tr> <td>IRC</td> <td>?</td> <td>40</td> </tr> <tr> <td>JRC</td> <td>5</td> <td>20</td> </tr> <tr> <td>JHAS</td> <td>2</td> <td>30 to 40</td> </tr> <tr> <td>TOTAL</td> <td>Minimum of 25</td> <td>Minimum of 150</td> </tr> </tbody> </table>	Organisation	Trainers	CHVs	Save the Children	6 to 10	6 to 10	Medair	10	46	IMC	2	4	IRC	?	40	JRC	5	20	JHAS	2	30 to 40	TOTAL	Minimum of 25	Minimum of 150	<ul style="list-style-type: none"> ➤ Jacinta will invite partners for a another meeting in January to discuss this further: <ul style="list-style-type: none"> Review the SC training package. Identify the gaps and information which needs to be added To discuss in more details the implementation strategy e.g. indicators, equipment and supplies needed, newborn kits, IEC materials, how pregnant women are identified in the communities
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Community Health Matrix	<ul style="list-style-type: none"> Is uploaded to the UNHCR portal: https://data.unhcr.org/syrianrefugees/download.php?id=7807 Will need to be updated probably once a month or every 2 months depending on agency changes to activities 																									
Home Visit Checklist	<ul style="list-style-type: none"> This was reviewed again and more changes were made. It will be continued in January 																									
Thematic Groups & Core Messages	<ul style="list-style-type: none"> ➤ IYCF core messages <ul style="list-style-type: none"> Save the Children and Medair gave a short update about their material and core IYCF messages The nutrition working group has already finalized the key nutrition messages so we can 	<ul style="list-style-type: none"> ➤ Medair will share the nutrition working group key messages 																								

	<p>get these from them</p> <ul style="list-style-type: none"> ➤ It was discussed about the importance of giving positive messages and to ensure that CHVs deliver them in a positive way also ➤ RH messages <ul style="list-style-type: none"> ○ The CHTG has not yet presented these messages and as the RH working group is currently reviewing all RH messages we decided not to reinvent the wheel. ➤ Pending thematic groups <ul style="list-style-type: none"> ○ Personal hygiene messages ○ Mental health messages 	
Next meeting	<p>Wednesday 21st January 2015 at 11am at Jordan Red Crescent</p> <p>Proposed Agenda for the next meeting:</p> <ul style="list-style-type: none"> • Continue with update on the plan for training CHVs in prenatal and postnatal home visits for Care of the Newborn • Complete the revision of the thematic group core messages: Personal Hygiene • Continue to revise and make changes to the HH visit form • Revise strategies for reaching more beneficiaries • Start the discussion regarding minimum standards for training CHVs and training tools 	
2015 Plans	<ul style="list-style-type: none"> • Update the IEC matrix and have the revised version uploaded to the UNHCR portal 	