

**MINUTES OF MEETING
WASH SECTOR TECHNICAL WORKING GROUP
ERBIL – KURDISTAN / DARASHAKRAN**

Venue	UNICEF OFFICE, DARASHAKRAN
Date and Time	Tuesday 26 th of November
Contact	DENIEL KARINE / Mobile phone: +964 (0) 7504166828 / Email: wash.coordination.iraq@gmail.com
Participant	DoSW Erbil, KURDS, Qandil, Relief International, ACTED, Municipality, UNICEF, WHO
Chairing	KARINE DENIEL, WASH SECTOR Coordinator UNICEF
Support for Minutes	ROMAN RASUL/ WASH UNICEF KAEBAT SALMAN/WASH UNICEF

Action Points	Responsible	Deadline
Elaboration of Terms of Reference (ToR) for the creation of a WASH committee in Darashakran, to ensure the representation of refugees. <ul style="list-style-type: none"> Consultation of the Refugee council, camp management and municipality Ensure the participation of women, girl, men and boy 	RELIEF INTERNATIONAL	10 th of December
Translation of Terms of Reference of the WAHS sector group in Kurdish and Arabic to ensure that all actors have clear understanding	UNICEF (Karine)	10 th of December
Provide layout/Site planning map in the WASH Sector Technical Working group (ACTED/UNHCR)	UNICEF (KARINE)	10 th of December
Include the WASH actor missing in the contact list, and for the next meeting (Bazarni Foundation, UPP, Directorate of Sewage)	UNICEF (KARINE)	10 th of December
Share 4W Matrix before the next meeting	UNICEF (KARINE)	10 th of December
For the Operator of the borehole, contact Erbil Refuge Council to Facilitate his recruitment	UNICEF (ALI)	5 th of December
Dumpling site for the garbage: To meet with the municipality to ensure that the garbage final disposal is identified and approved by competent authorities	UNICEF (ALI)	10 th of December

Decisions:
Chairing of WASH SECTOR GROUP of DARASHAKRAN: Relief International
Meeting: every 2 weeks at 11:00 AM
Venue: Relief International TENT

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SUMMARY

TERMS OF REFERENCE

Presentation of all the points of the TOR

General agreement on the TOR

Pending: participation of the Refugees. There were some questions related to the profile of the members (Do they have to have technical background? What will be their relationship with the Refugee council?)

The participation of refugees in all meeting could be difficult in some cases, to consolidate decisions

GAP ANALYSIS 4

WHO, WHAT, WHERE, WHEN

UNICEF and UNHCR will conduct in the next 2 weeks the gap analysis exercise in Darashakran, to collect the information of **WHO IS DOING WHAT, WHERE AND WHEN?**

This will include activities related to hygiene promotion, water and sanitation

Decision

The sector of the camps will be used for the gap analysis to ensure that information are capture by sectors

Include winterization activities

CHALLENGES

Operation of the water network. The DOSW does not have the authority to recruit a borehole operator for Darashakran camp. They need the support of agency to facilitate the recruitment with the governor and municipality.

The dumping site for the garbage disposal is inappropriate and is a public health and environmental risks. It is an open pit outside the camp. It has to be fill to avoid contamination and a new site has to be identified.

Risks of contamination at household level: The floor of the kitchen, toilet and latrine is not plastered, which make its cleaning difficult. It was advice to pain it with EPOXY. This should be highlighted in some technical working group and include in the design (cost analysis...)

Water Quality: Relief International is starting to implement the water quality monitoring at household level. Results of water quality monitoring should be compiling within the different partners to ensure a coherent approach. This should be reflecting in the 4W matrix

Epidemiological data: Darashakran Health Post starting to collect data, and is part of weekly epidemiological bulletin sent to the WASH actors. Data should be addressed in all the WASH coordination meetings

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