

Disability and Age Task Force Workplan 2021

Objective: To advocate for and promote effective disability and age inclusion into the humanitarian-development response in Jordan aiming to promote and mainstream the rights of persons with disabilities and older persons, promote the meaningful participation of persons with disabilities and older persons, support the consideration of disability and age-related perspectives and remove any barriers that prevent persons with disabilities, older people and people in disabling situations to access humanitarian and development assistance and services on an equal basis with others.

Theme	Activities	Responsibility	Schedule				Deadline and Frequency	Remarks
			Q1	Q2	Q3	Q4		
Coordination and Information Sharing	Produce and disseminate updated specialized service mapping for persons with disabilities and older people.	All DATF members	X	X	X	X		Ensure that the document is updated quarterly.
	Upload service mapping on DATF page.	DATF co-chairs	X	X	X	X		UNHCR to upload new version on DATF page quarterly.
	Produce disability and age inclusion good practices from various sectors, and disseminate them widely.	All DATF members	X	X	X	X		At least one good practice produced quarterly.
	Call for good practices from different WGs (could be linked with presentation of the role and objectives of DATF to sector WG/training).	DATF co-chairs and DATF focal points		X		X		
	Advocate for the use of RAIS among DATF members and the inclusion of a disability section in RAIS.	All DATF members with support from the DATF co-chairs	X	X	X	X		
	Report to the Protection Working Group (briefings about the work of the DATF, updates, etc.) and report to the Refugee Response report on a monthly basis.	DATF co-chairs	X	X	X	X		
	Strengthen coordination with Government actors (briefings about the work of the DATF, updates, invite actors to attend DATF meetings, etc)	All DATF members and DATF co-chairs	X	X	X	X		
	Strengthen coordination with other sectors (i.e. Youth Task Force, health, education, South inter-agency coordination, etc).	DATF focal points	X	X	X	X		
	Strengthen coordination and participation of OPDs and disability advocates in the work of the DATF.	All DATF members and DATF co-chairs	X	X	X	X		Ensure that refugees with disabilities and older refugees and the organizations that represent them attend at least two DATF meetings per year.
	Secretariat support (including minutes, logistics for meetings, list of participants, etc).	DATF co-chairs	X	X	X	X		
	Share information with inter-agency focal points and PWG.	DATF co-chairs	X	X	X	X		
	Update and share the DATF contact list.	DATF co-chairs	X		X			
	Creation and regular update of a shared library with DATF key documents.	DATF co-chairs	X	X	X	X		
	Draft weekly DTF e-mail and circulate useful information, tools and resources among DATF members (and beyond DATF, where relevant).	DATF co-chairs	X	X	X	X		
Disability and age mainstreaming	Present the role and objectives of DATF to sector WGs (to be linked with trainings)	DATF focal points with the support of DATF co-chairs	X	X	X	X		Use TOR. At least #3 WGs to be covered during the year.
	Support the work of the newly appointed DATF focal points and update the list of the DATF focal points in the sector working groups.	DATF task force, including DATF focal points and co-chairs	X	X	X	X		Indicators in line with the UN Disability Inclusion indicators, humanitarian guidelines and national strategy.
	Promote the use of the Washington Group Questions by humanitarian actors.	All DATF members	X	X	X	X		Organize workshops about the WGQ to SWGs.
	Attend sector meetings monthly, advocate disability inclusion in the sector's work and identify gaps and capacity building needs among the sector WGs.	DATF focal points	X	X	X	X		Update key messages for FPs (2017).
	Report back to DATF monthly; sector WG attended; when; gaps & needs identified; actions agreed by the WG; progress; results; challenges.	DATF focal points	X	X	X	X		

Dis	Provide technical support to sector's work for inclusion in coordination with DATF members when needed.	DATF focal points with the support of DATF co-chairs.	X	X	X	X		
Needs assessment and prioritization	Conduct one inter-agency assessment on the situation of refugees with disabilities and older refugees in urban areas and camp settings. Assessment to be inclusive of host communities.	DATF Task force	X	X				
	Disseminate the inter-agency needs assessment report among sectors, donors, and others.	DATF co-chairs			X	X		
	Update the DATF Guidelines for prioritisation of disability-specific services for refugees and other populations in Jordan once a year.	All DATF members with support from DATF co-chairs		X				
Advocacy	Increase communication with donors and relevant stakeholders to highlight the situation as well as the needs and concerns of refugees with disabilities and older refugees and advocate for disability and age inclusion to be a priority in the emergency response.	All DATF members			X			
	Engage with public information units and the media to promote greater social awareness about refugees with disabilities and older refugees.	All DATF members		X		X		Develop at least two stories per year in an accessible format.
	Develop and update DATF factsheet.	All DATF members with support from DATF co-chairs	X		X			Can be updated during the year if there are any major changes.
	Develop and update advocacy messages.	All DATF members with support from DATF co-chairs	X		X			Can be updated during the year if there are any major changes.
	Develop and update briefing notes.	All DATF members with support from DATF co-chairs			X			To be drafted once we complete the inter-agency assessment.
	Update common positioning/key messages.	All DATF members with support from DATF co-chairs	X		X			Can be updated during the year if there are any major changes.
Capacity Building	Identify capacity gaps among staff working in the humanitarian-development response and conduct trainings for sector WGs, frontline staff and DATF members.	DATF focal points with the support of DATF co-chairs	X	X	X	X		Newly appointed DATF focal points will undergo a disability and age training. Additionally, #3 WGs to be targeted (30 humanitarian workers per group = 90 in total).
	Keep training offers sheet updated	All DATF members with support from DATF co-chairs	X	X	X	X		Beginning of the year and whenever there are changes.