

## Basic Needs Working Group / Winterization Task Force Meetings Amman - Jordan

Meeting Location	Virtual meeting	Meeting Date	7th December 2020
Co-Chairs	Veena Krishnamoorthy (UNHCR) Christin OSTEBO (IOM)	Meeting Time	14:00 – 15:00 hrs.
Minutes Prepared by	Saud Al-sakr (UNHCR)		
Purpose of Meeting	Basic Needs Monthly Meeting		
Agencies attending			

### 1.) Summary of action points

No.	Action Point	Focal Point / Organization	Time frame
1.	Partners will check their organizations data update against the deliverables.	All the partners	31 of Dec
2.	Partners who are interested in attending a training session on RAIS have to contact Veena: <a href="mailto:krishnam@unhcr.org">krishnam@unhcr.org</a> and Saud Al-sakr: <a href="mailto:alsakr@unhcr.org">alsakr@unhcr.org</a> .	All interested partners	31 of Jan
3.	Partners who have cases to be assisted via Winter assistance have to share them with the UNHCR focal point to work on them using the related coordination module.	All respective partners	31 of Jan

### 2.) Session Summaries

Item	Discussion
Update from UNHCR Inter agency unit.	<ul style="list-style-type: none"> <li>- Highlighting the interagency deliverables (Sector matrices, financial tracking, ActivityInfo...etc) and the position of Basic Needs sector against the reporting requirements.</li> <li>- For the Jordan Financial Tracking (JFT), all partners are required to update their organization financial data in quarterly basis against each sector they are working on, the deadline for each quarter to be updated is the 15<sup>th</sup> of the month next the respective quarter.</li> <li>- In the following link all the deliverables that required to be updated and the deadline for each one, in addition to the status of each sector in reporting toward each deliverable:</li> </ul>

	<a href="https://mcusercontent.com/21ac4d661afc676782cbf14bc/files/795a5085-7e79-47a0-a4a4-b195b95d8c9e/Progress_2020_as_of_02122020.pptx">https://mcusercontent.com/21ac4d661afc676782cbf14bc/files/795a5085-7e79-47a0-a4a4-b195b95d8c9e/Progress_2020_as_of_02122020.pptx</a>
<b>COVID – 19 Update</b>	<ul style="list-style-type: none"> <li>- Brief about the COVID-19 assistance, a total of 42,775 cases have been excluded from this kind of assistance as they received the COVID-19 assistance for three times, this in addition to other cases that have been excluded because they were unreachable, passed away, moved to camp in active or their status has been changed in term of eligibility. while a total of 6,593 cases are still eligible for COVID Emergency assistance.</li> <li>- The list is being updated based on provided feedback in addition to home visits that were conducted in this regard, thus the status of the list is subject to change over the time.</li> </ul>
<b><u>Dorra Almanal</u></b>	<ul style="list-style-type: none"> <li>- Brief presented by Dorra Almanal’s staff as they are interested in being a member in BNWG</li> </ul>
<b>Winterization Task Force / RAIS training</b>	<ul style="list-style-type: none"> <li>- <i>RAIS training has been conducted for Winter partners staff three weeks ago, 11 organizations have participated in this training session with around 26 staff, these Orgs are: AVSI, IOCC, IOM, IRW, Medair, NRC, PLAN, RESCUE, UNHCR, WFP, and WVI.</i></li> <li>- <i>Staff from NICCOD, Dorra and Manal and other are interested in attending a training session on RAIS.</i></li> </ul>
<b>Winterization Task Force / coordination module</b>	<ul style="list-style-type: none"> <li>- <i>Right now there are just two request from two organizations (TDH &amp; IOM) about booking cases to be assisted for Winterization.</i></li> </ul>
<b>Winterization Task Force / Funding status / referrals</b>	<ul style="list-style-type: none"> <li>- <i>ICM have secured fund for Winter assistance, the project has started but still waiting for approval. CARE has started in Winter assistance distribution by targeting 681 Syrian refugees and 274 Jordanians and it is expected to finalize the project targets by the end of Dec 2020. NICCOD will implement Winter cash assistance in Ajloun and Karak governorates, however they still waiting for approval from MOPIC and they expect to start the implementation ate the end of Jan 202. TDH Italy has started booking cases in RAIS in Mafraq and Zarqa</i></li> <li>- <i>ICMC would accept any referral for Winter assistance, for this purposes partners may contact Yadviga Kirdzik at: <a href="mailto:kirdzik@icmc.net">kirdzik@icmc.net</a> .</i></li> </ul>
<b>Winterization Task Force / Winter message</b>	<ul style="list-style-type: none"> <li>- <i>Below you can notice the text messages for winter assistances</i></li> </ul>

## Text messages for Winter Assistance

Assistance type	English script	Arabic Script
Winterization one time	File <> will be receiving winterization funds from UNHCR. Please do not go to the bank until you receive a message from UNHCR that funds are available. The money will be uploaded in several batches in order to avoid crowding at the ATM.	يرجى العلم بأنه تم ادراج صاحب الملف رقم ( ) ضمن مساعدة الشتاء المقدمه من المفوضية. يرجى عدم زيارة الصراف الآلي لحين استلام رسالة تؤكد تحميل المساعدة، حيث يتم تحميل المساعدة للمستفيدين خلال فترات مختلفة لتجنب التزاحم عند الصراف الآلي.

### Assistance availability:

Assistance type	English script	Arabic Script
Winterization one time	Winter assistance for file number ( ) has been uploaded , kindly approach Cairo Amman bank to withdraw the assistance before (Date). Please find additional information at (add link on Cash Assistance).	يرجى العلم أنه سيتم شحن مساعدة الشتاء لصاحب الملف رقم <> في (تاريخ)، يرجى التوجه إلى أقرب صراف لبنك القاهرة عمان لسحب المساعدة قبل (تاريخ). يتم تقديم هذه المساعدة من قِبل (قائمة المنحيين). لمزيد من المعلومات، يرجى زيارة الرابط ().

### Warning message :

Assistance type	English script	Arabic Script
All beneficiaries	For your own safety, please follow these instructions when using an ATM (automated teller machine): Have someone you trust and can rely on accompany you; head to the ATM during daytime; avoid rush hours; select an ATM to use in a safe location; beware of strangers and those who may offer to help; make sure the surroundings of the ATM are clear from strangers before withdrawals and transactions; do not count your money in proximity to strangers; make sure to place the withdrawn amount in a safe place before leaving the ATM; if need be, seek the assistance of a bank employee only (during working hours); inform UNHCR about any security concern. For assistance and enquiries, call the UNHCR Helpline: 064008000	لسلامتك، الرجاء إتباع ما يلي عند التوجه للصراف الآلي: إصطحب شخص ذو ثقة ويمكن الإعتماد عليه، توجه للصراف أثناء ساعات النهار، تجنب أوقات الإزدحام الشديد، اختر موقع صراف آمن، إحذر من الغرباء والذين يعرضون عليك المساعدة، تأكد من خلو ساحة الصراف المخصصة من الغرباء قبل البدء بالسحب، لا تعد النقود أمام الغرباء، تأكد من وضع النقود بمكان آمن بعد السحب وقبل مغادرة موقع الصراف، إستعن بموظفي البنك فقط إذا لزم أثناء ساعات الدوام، أبلغ المفوضية عن أية ملاحظات أمنية. للمساعدة والإستفسار، إتصل على خط المساعدة التابع للمفوضية: 064008000

Next meeting is on 4<sup>th</sup> Jan 2021, Mean or location of the meeting will be determined later