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| Date/time/venue | Thursday, 03 October 2019, 11:30 – 13:30, UNHCR EMOPS Conference Room |
| Attendees | SGFPN Chair, Inter-Agency Coordination Unit [IACU], Sector Gender Focal Points from WASH, Livelihoods, Health (Nutrition) and Basic Needs |

1. Sectors' update on GAM Action Plan

Following the introduction of the agenda and welcome remarks to the members and new colleagues, the sectors shared an update on GAM action plan:

- WASH [ACTED]: shared the action plan and will have a gender mainstreaming training in addition to a training on GAM for their partners.
- Livelihoods [Save the Children]: field visits will be conducted, and gender mainstreaming trainings will be provided. In addition, it was agreed on applying GAM on projects they are implementing.
- Health [IMC]: conducted training sessions in different areas to make sure that all workers understand the GAM. Moreover, a TOT on GAM was conducted for the nutrition team. The next plan is providing an orientation on gender mainstreaming in refugee camps and urban areas.
- Basic Needs [Action Against Hunger]: n/a as BN monthly meeting has not taken place yet since the last SGFP meeting.

The Chair offered to share a template with the members to facilitate the collection of the dates when SGFPs plan to organize GAM trainings within their respective organizations so the coordination will be able to provide any needed further support. Also, a survey will be shared so that participants can give their feedback, suggestions and comments in order to track successes, challenges and any gaps that SGFPs may identify during the design and implementation of their action plan.

The Chair suggested organizing a SGFPN activity in the field in order to have a participatory approach with the implication of the beneficiaries by consulting / informing them about the GAM and its implementation in the projects. SGFPN suggested participating that the 16 Days of Activism Campaign will be a good opportunity to organize the activity as this year the taskforce chose the economic violence as the topic. Participants will share their ideas and suggestions during next week.

2. Orientation session on Gender Mainstreaming / Gender Sectoral Assessment Plan

IACU presented an orientation session on gender mainstreaming. Several topics were discussed during the presentation and it started with women in development over the years. Other topics were also discussed and presented such as but not limited to: gender and development, socialization process, consequences of assumptions, gender analysis, increased development effectiveness & efficiency, empowerment analysis, welfare level and access, and several other key topics. At the end of the presentation a video on Women's Empowerment Principles Gender Gap Analysis Tool was presented.

<https://www.youtube.com/watch?v=0PGrh1YylQ>

| Action Points: | Responsible | Deadline |
|---|-------------|-----------------|
| IACU to share the presentation and the matrices on access and control profile and empowerment framework. | IACU | With the MoM |
| IACU to prepare a survey to collect feedback from the members regarding challenges faced during the design and the implementation of GAM Action Plan and Joint Gender Sectoral Assessment Plan. | IACU | ASAP |
| SGFPs to propose ideas about a SGFPN activity in the field (eventually during the 16 Days of Activism campaign). | SGFPs | 17 October 2019 |

AoB

Next SGFPN meeting will be on 07 November 2019 from 11:30-13:30 at EMOPS Conference Room