

## Winterization Task Force 2019/2020

### Amman - Jordan

Meeting Location	EMOPS room, UNHCR - Khalda	Meeting Date	4th November 2019
Co-Chairs	Elizabeth Barnhart (UNHCR)	Meeting Time	15:00 – 16:00 hrs.
Minutes Prepared by	Saud Al-sakr (UNHCR)		
Purpose of Meeting	Winterization Task Force 2019/2020 Meeting		
Agencies attending	Action Against Hunger, CARE, , Caritas Jordan, ICMC, IOM,, MATEEN, MEDAIR, TDH Italy , UNHCR, UNICEF , IRW, INTERSOS, and NICCOD.		

#### 1.) Summary of action points

No.	Action Point	Focal Point / Organization	Time frame
1.	Sharing the PDM template and the safety messages/presentation	Caritas Jordan	30 Nov 2019
2.	UNHCR to share the winter standards documents, and the dashboard	UNHCR	With minutes
3.	Tracking booked and assisted cases on RAIS and dashboard	All partners	Daily/weekly throughout winter

#### 2.) Session Summaries

Item	Discussion
Winterization Task Force 2019/2020	
<b>Dashboard</b>	<ul style="list-style-type: none"> <li>- Basic Needs chair briefed the attendants about the Winterization dashboard and its content. This dash board is available through the link: <a href="https://app.powerbi.com/view?r=eyJrjoiNzg0OWVmYjltM2ZkOC00MmVmLTlmOTQtZWMyOTE0ZDc4IiwidCI6ImU1YzY3OTgxLTY2NjQtNDEzNC04YTBlLTY1NDNkMmFmODBiZSIsImMiOjh9">https://app.powerbi.com/view?r=eyJrjoiNzg0OWVmYjltM2ZkOC00MmVmLTlmOTQtZWMyOTE0ZDc4IiwidCI6ImU1YzY3OTgxLTY2NjQtNDEzNC04YTBlLTY1NDNkMmFmODBiZSIsImMiOjh9</a></li> <li>- Mentioning the importance of getting the front-liners and social workers from all the partners are aware about the dashboard information to enable them refer cases during the emergency or harsh weather.</li> </ul>
<b>Update on blocking cases in RAIS and in-kind assistances.</b>	<ul style="list-style-type: none"> <li>- IOM, Caritas, ICMC and Medair updated the TF on their actions in blocking cases in RAIS. As per the agreed protocols, any partner wanting to block cases must confirm the availability of funds, having MOPIC approval and completing the assessment of the beneficiary before booking the case on RAIS.</li> <li>- Once booked, organization should check on the dashboard, and track their progress by uploading assistance as it is distributed.</li> <li>- If beneficiaries are having difficulty withdrawing due to the Iris scan, they should immediately call the HelpLine on: 06 4008000 to receive assistance.</li> </ul>

	<ul style="list-style-type: none"> <li>- Organizations should make sure that Helpline has their most recent FAQs and information to share with callers.</li> </ul>
<b>Other updates</b>	<ul style="list-style-type: none"> <li>- Caritas briefed about their awareness sessions held regarding the safety measures during the winter, the questionnaire which used for this purpose available from here: <a href="https://gallery.mailchimp.com/21ac4d661afc676782cbf14bc/files/02ba1064-4440-4c52-a3d3-569f79425c94/General_Safety_questionnaire_English_002_.pdf">https://gallery.mailchimp.com/21ac4d661afc676782cbf14bc/files/02ba1064-4440-4c52-a3d3-569f79425c94/General_Safety_questionnaire_English_002_.pdf</a> And the material used from here: <a href="https://gallery.mailchimp.com/21ac4d661afc676782cbf14bc/files/b3496a43-84df-4065-91f9-9bd64367890d/General_Safty_sessions_materials_002_.pdf">https://gallery.mailchimp.com/21ac4d661afc676782cbf14bc/files/b3496a43-84df-4065-91f9-9bd64367890d/General_Safty_sessions_materials_002_.pdf</a></li> <li>- The January meeting is cancelled due to the holidays.</li> </ul>

#### List of Participants

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**Next meeting is on 2<sup>nd</sup> December 2019 in UNHCR 14:00 - 16:00 – Khalda, EMOPS room**