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| Inter-Agency Coordination Meeting (IAC) Meeting | |
| Meeting Subject: | Inter-Agency Coordination Meeting – Kampala, Uganda |
| Time & Place of Meeting: | 10:00 – 12:00, UNHCR Board Room, 5 July 2019 |
| **Meeting Chaired by:** | Philippe Creppy, UNHCR, [creppyp@unhcr.org](mailto:creppyp@unhcr.org) |
| **Minutes Compiled by:** | Sarah Rubereti, UNHCR [rubereti@unhcr.org](mailto:rubereti@unhcr.org) |
| Present: | *Attached* |

**Meeting Minutes**

**Agenda**

1. Openning Remarks
2. Situation update
3. Ebola update and ongoing preparedness/response
4. Update from the Refugee Settlement Land Taskforce
5. Update on joint site assessment mission
6. Initial discussion on the revision of South Sudan and DRC Contigency plans
7. AoB

pdate from the Refugee Settlement Land Taskforce

**Decisions and action points**

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| **Decision** | **Action Item** | **Assigned To** | **Due Date** |
| **Openning Remarks –UNHCR / OPM / MoLG** | * Continuous protection and service delivery to the PoCs * Need for enhanced partnership and stakeholder involvement to deliver the response operation effectively and efficiently | All to note |  |
| **Situation Update** | * Kagoma is over capacity, with more than 4,500 people * WFP anticipates pipeline break for cash in September * Joint process review report signed by OPM, UNHCR and WFP. * WFP working with MoH on Ebola preparedness, through joint development of SOPs (WFP, UNHCR, UNICEF * WFP to update on distribution of Ebola protective equipment for food distribution partners | All to note  WFP |  |
| **Ebola update and ongoing preparedness/response** | * Need to keep alert, as the risk is high * Need to continue preparedness efforts in the refugee response * All partners to increase staff and community awareness in the settlement, including through peer to peer messaging. * Need for systems strengthening by all partners while focusing on both refugees and the hosting communities. | All to note |  |
| **Update from the Refugee Settlement Land Taskforce** | * There is a task team mandated to physically plan and exolore ways of settling refugees on land earmarked for refugee settlement. A pilot to demarcate plots is underway and will include the use of digital images to assess the occupancy status in the future * OPM stressed that the government expects partners to establish permanent structures as opposed to temporary ones * OPM underlines that the government will enforce the design guidelines for permanent structures * Partners sought flexibility regarding the enforcement of the above guidelines, especially when it comes to building accommodation for staff in areas with little or no facilities to rent * UNHCR stressed the importance of considering donor requirements and the reality on the ground when seeking to implement the above guidelines | All to note |  |
| **Update on joint site assessment mission** | * The site assessment will be shared with partners after finalisation. It is still under review for endorsement | OPM | 19 July |
| **Initial discussion on the revision of South Sudan and DRC Contigency plans** | * The national-level Inter-Agency Coordination Group agreed on the planning assumptions and figures for the South Sudan and DRC contingency plan, as follows:   + 100,000 new refugee arrivals from South Sudan over a 12-month period   + 200,000 South Sudanese returnees into South Sudan over a 12-month period   + 200,000 new refugee arrivals from the Democratic Republic of the Congo over a 12-month period * Next steps:   + OPM to finalize and share site assessment   + UNHCR to initiate contingency plans drafts   + National-level Inter-Agency Coordination Group, Sector Co-leads and Refugee Coordinators in the field (UNHCR Heads of Offices) to provide feedback   + UNHCR Ops Coord to consolidate comments   + Refugee Response Leadership (OPM-UNHCR) to validate   + UNHCR Ops to disseminate final contingency plans | All to note  OPM  UNHCR  IACG, Sector Leads, Field  UNHCR  OPM/UNHCR  UNHCR | 19 July  30 July  16 August  23 August  30 August  3 September |
| **AoB** | * VENA Exercise in progress: the Assessment TWG wil reach out to partners to request availability of enumerators * ActivityInfor reporting deadline pushed to 9 July 2019 * FRRM: UNHCR to contact the FRRM developer and resolve the mismatch between the number of cases referred to partners shown on the dashboard and the number of referred cases as seen by partners in the back-end portal * Next Inter Agency meeting will be 2 August 2019 | All to note  All to note  UNHCR  All to note |  |