### Key Areas of Coordination

<table>
<thead>
<tr>
<th>Activities</th>
<th>Expected Output</th>
<th>Indicator</th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
<th>Focal point</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. SGBV SWG Workplan</strong></td>
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<td>2019 SGBV Sub Working Group Work Plan</td>
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<td><strong>Planning and strategic decision making</strong></td>
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<tr>
<td>Maintain sector information on UNHCR portal (external)</td>
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<tr>
<td>Information sharing on trends</td>
<td>All information related to SGBV coordination including RM products, ToRs, Sops, MoMs and assessments, etc. is uploaded on UNHCR portal and accessible</td>
<td>100% of MoMs uploaded</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>Coordinators</td>
<td></td>
</tr>
<tr>
<td>Review need assessment for the sector and conduct interagency risk assessment (safety audit)</td>
<td>Compilation of existing assessments on data portal and review requests for new assessments.</td>
<td>Assessments in the repository/web portal</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>Members</td>
<td></td>
</tr>
<tr>
<td>Identify gaps</td>
<td>SGBV gap analysis updated once a year at field and national level and disseminated to key actors</td>
<td>Gap analysis completed</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>Coordinators</td>
<td></td>
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<tr>
<td><strong>Promotion of common standards and guidelines</strong></td>
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<tr>
<td>Promotion of common standards and guidelines</td>
<td>Global, regional and local tools disseminated on a monthly basis</td>
<td>Minimum 12 tools disseminated</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>Coordinators</td>
<td></td>
</tr>
<tr>
<td>Development of guidance notes on technical issues</td>
<td>Guidance note developed on GBV proposal writing, disability inclusion, mandatory reporting and denial of resources</td>
<td>4 guidance notes</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>Coordinators, APS, IRC, IFH</td>
<td></td>
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<tr>
<td><strong>Supporting service delivery</strong></td>
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<tr>
<td>Development of standardized awareness raising tools</td>
<td>Create awareness raising tools</td>
<td>4 awareness raising tools</td>
<td>x</td>
<td>x</td>
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<td>JRF/SGBV WG</td>
<td></td>
</tr>
<tr>
<td>Ensure non specialized actors are equipped with skills to safely refer SGBV survivors</td>
<td>Safe referrals training for frontline workers (non-GBV) is replicated in all field location and guidance disseminated. Trainees from ToT replicate training in all field locations</td>
<td>100 % field location covered with training (Azraq, Zaatari, Amman, Irbid and South)</td>
<td>x</td>
<td>x</td>
<td></td>
<td></td>
<td>x</td>
<td>Coordinators</td>
</tr>
<tr>
<td>Strengthen role of government in coordination</td>
<td>Advocate for MOSD and NCFA to join WG, advocate for field coordination structures to involve government counterparts in field WGs.</td>
<td>At least one national coordination workshop conducted</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td></td>
<td>x</td>
<td>Field and National coordinators</td>
</tr>
<tr>
<td>Ensure participation of refugees and other affected population in coordination structures</td>
<td>Consult communities on strategic documents and products for the development of the app and campaign messages. At field level ensure participation of protection community volunteers</td>
<td>A consultation with communities on coordination issues % of field coordination mechanisms for affected population</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td></td>
<td>x</td>
<td>Coordinators</td>
</tr>
<tr>
<td>Update SGBV planning/mapping table</td>
<td>National planning/mapping table regularly updated, ensure harmonized approach with field coordination.</td>
<td>SGBV planning table updated</td>
<td>x</td>
<td></td>
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<td>x</td>
<td>Coordinators</td>
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<tr>
<td>Support new SoP's launch and roll out</td>
<td>New SoPs are regularly updated, and disseminated</td>
<td>SOPs copies and training opportunities shared</td>
<td>x</td>
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<td>x</td>
<td>Coordinators/NCFA</td>
</tr>
<tr>
<td>Ensure referral pathways are updated and App disseminated</td>
<td>App is developed through a participatory approach and referral pathway information is regularly updated</td>
<td>App developed and functional</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td></td>
<td>Field and National coordinators</td>
<td></td>
</tr>
<tr>
<td>Update TOR and workplan when necessary (at least on an annual basis)</td>
<td>TORs and workplan kept up to date and revised at least on an annual basis</td>
<td>SGBV SWG coordination products (TORs and Workplan) are updated and finalized and disseminated to sub WG members</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td></td>
<td>Coordinators</td>
<td></td>
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<tr>
<td><strong>Strengthening and expanded national and sub-national protection systems</strong></td>
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<td>JRP/3RP Objective: Strengthened and expanded national and sub-national protection systems that meet the international and social protection needs of vulnerable groups in the Governorates most affected by Syria crisis. REF 1.7 Preventing and Responding to Sexual and Gender-Based Violence</td>
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**Total Products**

- 4 guidance notes
- 4 common tools developed
- 100% of MoMs uploaded
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<th>Action</th>
<th>Result</th>
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<td>Conduct analysis of reported indicators/production of IM product (dashboards)</td>
<td>Quarterly analysis for BRF indicators conducted and presented to WG members</td>
<td>IMO</td>
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<td></td>
<td>Conduct self evaluation assessment</td>
<td>Survey conducted and recommendations discussed</td>
<td>Coordinators</td>
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<td><strong>Monitoring and evaluation</strong></td>
<td>Support Monitoring framework for the response as per 3RP</td>
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<td>Coordinate capacity building initiatives</td>
<td>Identity training needs, develop training calendar, provide support to fill gaps in terms of capacity building</td>
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<td>Re: co Peer cross learning Members of the SWG will take turn in presenting to each other their good practices at each SWG meeting</td>
<td>Good practices on SGBV implementation and programming are presented by SWG members (at least 9)</td>
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<td><strong>Supporting advocacy</strong></td>
<td>Identify concerns and contributing key information and messages to humanitarian country team and other key stakeholders</td>
<td>Developing advocacy messages from GBV IMS report and other assessments and briefing notes for emerging issues</td>
<td>SAG</td>
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<td>Advocate with donors and key stakeholders to include SGBV as a key priority for response</td>
<td>Advocacy messages document developed</td>
<td>Coordinators</td>
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<td>Advisory role for JRF proposals and liaison with OCHA humanitarian section and other resources for funding</td>
<td>Donor briefing conducted; at least one meeting with government stakeholders</td>
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<td>Coordinate advocacy activities for the 16 days and International women’s day</td>
<td>Campaign inclusion of GBV in at least 50% of common pool funding allocation</td>
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**Note:** The table above outlines various strategies and actions to support and enhance the SGBV sector, including monitoring and evaluation, capacity building, and advocacy. Each action is linked to a result and an owner responsible for its implementation. The table also highlights the integration of GBV risk mitigation activities and the mainstreaming of GBV in sectoral action plans.