

MINUTES FOR THE ENERGY AND ENVIRONMENT TECHNICAL WORKING GROUP FOR HOST AND REFUGEE COMMUNITIES.

Venue: UNDP BOARDROOM, Yusuf Lule

Date: 05th/02/2018

	NAME	GENDER	ORGANISATION
1	Namukuve Fauza	Female	Ministry of Water and Environment.
2	Ranya Sherif	Female	United Nations High Commission for Refugees
3	Gregor Probst	Male	United Nations Development Program
4	Natsuki Matsumoto	Female	United Nations Development Program
5	Onesimus Muhwezi	Male	United Nations Development Program
6	Janet Nassali	Female	United Nations Development Program
7	John Paul Magezi	Male	Office of the Prime Minister
8	Angela Nanjobe	Female	Ndejje University
9	Hillary Mumbere	Male	United Nations High Commission for Refugees
10	David Githiri	Male	United Nations High Commission for Refugees
11	Francesca Cozzarini	Female	United Nations Development Program
12	Justine Akumu	Female	Ministry of Energy & Mineral Development.
13	Bedijo Nelly Grace	Female	Food and Agricultural Organization

Agenda.

1. Introduction of participants.
2. Welcome remarks from UNDP.
3. Remarks from OPM (the chair) & brief overview of planned activities for 2018.
4. Presentation of the draft Energy and Environment strategy.
5. Feedback from the team.
6. Strengthening of the TWG (Technical Working group)
7. AOB

Minute 1: Meeting commenced at 10:30am with representatives from the various aforementioned agencies introducing each other. The meeting was chaired by Mr. John Paul Magezi head of Protection, Energy and Environment at the Office of the Prime Minister, department of Refugees and Co-chaired by Onesimus Muhwezi Team Leader Environment, Climate and Disaster Resilience United Nations Development Program (UNDP) and Ranya Sherif Team Leader Environmental Health Expert, United Nations High Commissioner for Refugees (UNHCR).

Minute 2: Welcome remarks from UNDP

Mr. Muhwezi welcomed members to the meeting and impressed upon them the importance of energy and environment interventions in both host and refugee settlements. He noted that while critical, especially between humanitarian and the development stages, energy and environment was one of the last components to come on board. Energy and Environment results whilst quite fundamental to the day to day existence and livelihood of communities are usually long term. He also mentioned that E&E (Energy and Environment) interventions were not just responding to crisis but were development in nature to ensure an environmentally sustainable community.

Minute 3: Remarks from OPM (the chair) & brief overview of planned activities for 2018.

The chair emphasized the importance of a coordinated work effort that integrated the action plans of Environment, Energy, Water and Sanitation, as well as humanitarian responses. He noted that there are gaps on renewable energy access. He noted that their role as government was to coordinate the various efforts but implementation of these activities would be done by the various actors and development partners. Currently there are small entities want to support but do not yet have a framework. As such, a clear action plan to structure our activities in 2018 needs to be devised. He reiterated that the working group should finalize the strategy as soon as possible. It was also noted that there are ongoing emergencies in the southwest, that life-saving interventions are ongoing and that there are impacts resulting from energy needs. The chair requested UNHCR to arrange a slot for E&E at the inter-agency meeting.

Minute 4: Presentation of the draft Energy and Environment strategy.

Highlights of the draft Energy and Environment Response Plan were presented by Ranya Sherif-(UNHCR). The meeting noted the good progress made in preparation of the strategy thus far. It was recommended, that the strategy benchmark with the existing thematic strategy papers to ensure uniformity of formats, alignment of strategy results with CRRF, STA and ReHoPE; differentiating between the strategy and technical working group scope. The meeting further recommended that United Nations Development Program (UNDP) provides support in finalizing the strategy in light of strategy paper.

Minute 4: Feedback from the team.

Comment, UNDP (OM): There is a need to ensure all key stakeholders are identified, consulted and included in the process to ensure the plan is owned. A matrix mapping goals between various frameworks will be developed

Resolution: Broader consultation will be key once a complete and logical plan is agreed upon by the core group. TWG members and their roles are listed in the TOR for the group and this list should be

validated. There was also general agreement that a matrix would be useful and will be included in the next revision.

Comment, MEMD (JA): It was noted that whilst a lot of emphasis had been put on conservation that more emphasis is needed on sustainable access to renewable energy. Lighting and electrification are key parameters to be included also. MEMD also has a Vision statement that can be incorporated into the group's Vision.

Resolution: Access to sustainable and renewable energy including for lighting, heating, cooking and power are captured under Pillar 4 of the plan – these will be listed directly in the next revision for clarity.

Comment, MoWE (FN): Climate change and vulnerability assessments needed to be well-thought-out and integrated in the strategy too.

Resolution: There was general agreement that this should be added to Pillar 3 under Livelihood and Resilience.

Comment, NjeddeU (AN): There is an opportunity for more engagement and with academia and research community.

Resolution: There was general agreement that the research community is an important area of the Energy and Environment Response as noted in the outputs of Pillar 5 (Knowledge Management). A stocktaking of ongoing research in the field of energy and environment in refugee settlements and host communities can be done in the future for planning of a Knowledge Fair, for example. This item will be revisited at a later date.

Comment, MoWE (FN): Waste Management and Economic Evaluations are both important activities and outputs that are not noted in the plan overview

Resolution: There was general agreement that these should be added.

Comment, UNDP (OM): Refer to "data management" as "knowledge management" Resolution: It was generally agreed that "knowledge management" was a more inclusive term. It was also suggested that a database of all key players in the Energy & Environment sector that would be involved in the refugee & host community action plan is created as well as an inter-agency knowledge management platform.

Stakeholder analysis and mapping was another issue that the team highlighted. Noting that, it was imperative to determine who was critical for the implementation of the strategy and had been omitted, who hadn't come on board and who was to be engaged, including but not limited to Ministry of Local Government, National Environment Management Authority, Academia and Development Partners. These Stakeholders are identified in the draft TORs. OPM was tasked to send out letters to identified institutions requesting for nomination of representatives and inviting them to the meeting. The invitation would include draft TORs which would be circulated for review and input and finalized at the next meeting.

The chair also suggested that a technical meeting should be convened between United Nations High Commission for Refugees (UNHCR) and United Nations Development Program (UNDP) to improve the draft E&E framework. And strengthen the work of the technical working group by aligning it to the CRRF, ReHoPE and Sustainable Transformation Agenda.

Minute 5: Strengthening of the TWG (Technical Working group)

To strengthen the working modalities of the E&E TWG and create visibility some of the key issues highlighted were:

- Identification of the chair
- Expected TWG membership.
- Focal point for the represented organizations.
- Secretariat; who is responsible for scheduling the meetings, organizing agendas etc.

It was suggested that in the interim meetings should be convened once a month.

Minute 6: AOB

The representative from FAO made a late entry but they were able to brief members on the work they were doing in the communities; a tree planting project that they were currently implementing. The meeting noted that there were various ongoing mapping initiatives related to energy, environment and climate change issues in refugee settlements and host communities that needed to be harmonized and coordinated to inform long term planning.

It was also noted that FAO will be undertaking a study on the issue of wood fuel for energy in the West Nile region including forest cover mapping.

It was requested that UNHCR share the ReHoPE and CRRF strategies. An orientation session will also be planned at UNHCR for those interested.

Members suggested rotation of venues with a presentation from the hosting agency on what they do on energy and environment in refugee settlements and host communities.

The name: Energy and Environment technical working group on refugees and host communities was adopted

Next meeting to be held at FAO offices, March 6th, 2018 10:30am.

Action	Person Responsible	Deadline
Circulate Meeting Minutes	Janet Nassali (UNDP)	Feb 12, 2018
Request slot for E&E at CRRF Inter-agency mtg	Ranya Sherif (UNHCR)	Feb 9, 2018
Circulate ReHoPE and CRRF Strategy, Hold Orientation Session	Ranya Sherif (UNHCR)	Feb, 9, 2018
Chair/Co-Chairs Follow-up Meeting	John Paul Magezi (OPM)	Feb 20, 2018
Update draft TOR	Ranya Sherif (UNHCR)	
Review draft TOR	All	Feb 26, 2018
Invitation to other members	John Paul Magezi (OPM)	Feb 22, 2018
Call next meeting	John Paul Magezi	Feb 22, 2018

Co-Chairs

Onesimus Muhwezi (UNDP)

Ranya Sherif (UNHCR)

Chairperson

John Paul Magezi (OPM)

