

Sector Gender Focal Points Network Meeting Minutes

Date/time/venue	Thursday, 1 February 2018, 11:30 - 13:00, UNHCR Green Conference Room
Attendees	9 from Education, Food Security, Health, Protection (Child Protection and SGBV), Livelihoods sectors Absent: WASH, Shelter, Basic Needs sectors Also attended: a Gender and Livelihoods Specialist and a Gender in Humanitarian Action Advisor / UN Women, and a Coordination Associate from Livelihoods sector

Presentation of Sector Gender Analysis

Discussion:

- The Analysis papers should be updated timely, in order to feed the planning documents for JRP / 3RP.
- Sector Gender Analysis from Protection and Shelter sectors are under finalization. Protection paper will be presented at the Protection WG meeting soon.
- Livelihoods Gender FPs started consultations on development of the Gender Analysis document.
- Gender FPs shared their positive experience of the sector dashboard presentation and inter-active exercise conducted at the two previous Network meetings, particularly on the easiness how gender sensitive data can be extracted from the dashboards and used, for example, for gender analysis. The Information Management staff of UNHCR is always ready to support.

Action Items

Action Items	Responsible	Deadline
All sectors to start revising the Sector Gender Analysis	Gender Focal Points	By March - April
Protection, Livelihoods, Shelter sectors to complete the Sector Gender Analysis	Gender Focal Points	Asap

Discussions on the action points from the previous meetings

Discussion: Capacity Building

- A GiHA Advisor with UN Women (Rebeca Acin,) and a Protection FP (Georgia Swan) volunteered to survey the FPs' capacity building needs, analyze results of the survey and present to the Network. The Gender FPs to be committed to contribute to the survey.
- ICMC said they have capacity to conduct trainings on technical issues (e.g. general protection), if there is a request.
- Build capacity of the new Gender FPs.

Action Items

Action Items	Responsible	Deadline
Conduct a capacity building survey.	Rebeca Acin and Georgia Swan	By the next Network meeting on 1 March
Guiding documents uploaded at the Network portal page to be read	New Gender FPs	Regularly
Utilize the data (including strategic documents, such TOR, Work Plan, Assessments) uploaded at the Network page	All FPs	Regularly

Discussion: Gender and Age Marker (GAM)

- The launch of the new GAM is expected. Capacity building of the staff that volunteer the roll out the GAM in Jordan can be offered. Commitment to implement the new GAM is a core to ensure its success.
- The Health and Education sectors questioned that their contribution to piloting Gender Marker in 2017 did not receive a feedback from the GenCap Advisor.

Action Items

Action Items	Responsible	Deadline
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Check on the outcome of piloting Gender Marker by Health and Education	Chair	Asap
<p>Discussion: Visibility Suggestions to enhance visibility of the Network through: social media, Facebook, key messages in internet. To implement this, it is recommended that the clear vision and the plan to be developed how the suggested resources can be utilized on a long term. Also, it is reminded that the Network page at the data sharing portal is an already existing platform to use for information sharing and visibility. Obligations of the Gender FPs remain to regularly attend the sector working group meetings and promote gender equality and enhance visibility of the Network.</p>		
Action Items	Responsible	Deadline
Provide vision and plan of how various tools can be used to enhance visibility of the Network	Danijel	Before 1 March
<p>Discussion: Improve Communication and Accountability of FPs</p> <ul style="list-style-type: none"> ▪ A concern was raised that some FPs do not attend the Network meetings. The Chair was requested to monitor attendance and inform relevant sector coordinators on the challenges. ▪ WhatsApp group was offered to improve communication. ▪ Rotation of staff affects accountability of sectors to the Network. 		
Action Items	Responsible	Deadline
Monitor attendance, flag to the relevant sector coordinators when up to 3 Network meetings are not attended by the FPs	Chair	Regularly
Update the list of FPs, share with the FPs and sectors for revision	Chair	Asap
AOB		
The agendas of the Network meetings to be more dynamic.		
Next SGFPN meeting on Thursday 1 March at 11:30 in UNHCR Khalda (EMOPS room)		