# 3 RP Livelihood Sector (2018-2019)
# -Indicator Guidance Notes-

## Contents

Introduction……1

**Output 1.1 Improved economic opportunities for specific Syrian groups such as youth and most vulnerable (SGBV survivors and victims of child labor) Syrians and host communities**……2

**1.1.1** # of youth and individuals identified at risk benefiting from training (e.g. vocational and language skills) and awareness raising (e.g. labor and employment laws) ……2

**1.1.2** # of youth and individuals identified at risk gaining income through employment or business3

**1.1.3** # of individuals who are survivors of GBV receiving livelihoods support, including PSS and specialized support (individual or in groups ……3

**Output 1.2 Promoting inclusion and peaceful co-existence among Syrians, host communities And other local groups**…… 4

**1.2.1** # of community-based livelihoods activities, targeting social cohesion and conflict Prevention……4

**1.2.2** # of persons participating in common events organized for both Syrians and host Communities to improve peaceful co-existence……4

**Output 1.3: Syrian and/or impacted host communities gained better access to economic opportunities and gender sensitive active labour market**……5

**1.3.1** # of Syrian men and women or host community members completed trainings (e.g. technical vocational, language, skills, and all types of livelihoods skills trainings)……5

**1.3.2** # of Syrian men and women or host community members started/developed entrepreneurship/business……6

**1.3.3** # of Syrian male and female and affected host community members increased income through job placement, self-employment and income opportunities such as CFW(whether long or short term)…… ……6

**Output 1.4: Capacities of policy makers and service providers are strengthened to provide livelihoods related support services such as design and implementation of active labour inspection, work permit acquisition and certification/accreditation of skills**……7

**1.4.1** # of advocacy interventions and awareness raising campaigns on labour regulations aimed at duty-bearers (policy makers), and partners/service providers as part of capacity building……7

**1.4.2** # of male and female impacted community members assisted with individual counselling, job counselling and business mentoring/coaching……8

**1.4.3** # of pilot initiatives launched or alliances formed to increase public/private sector engagement aimed at creating livelihoods opportunities for impacted communities……..8

**Output 1.5: Knowledge base expanded to identify and share job opportunities, income generation, business opportunities or other related interventions with focus on the gap between labour demand and supply for male and female workforce**……9

**1.5.1** # of gender sensitive assessments on labour market demand in areas with high concentration of Syrians……...9

**1.5.2** Database for all Livelihoods trained beneficiaries accessible to all partners(y/n)……10

**1.5.3** Good practices, lessons learned result of pilot initiatives on jobs barriers and livelihood issues are collected and shared(y/n)……..10

# Introduction

This note is intended to provide guidance to Livelihood sector members in Turkey on how to report their achievements on the activities specified during the 3RP. Information reported on Activity. Info will be analysed regularly to examine whether sufficient progress is being made in reaching the sector strategic objective. Livelihoods indicators have been structured on this note based on the 3RP 2018 Livelihood Sector framework. This guidance aims also at improving the response monitoring and standardizing the data collection and reporting process in Activity Info by providing info on definitions, disaggregation, calculations, targets, etc... The Guidance Notes have tried to answer questions that were received by the sector IM Officer throughout 2017 from partners.

*Core components of the Guidance Notes:*

**The Guidance Notes are structured as follows:**

1. Definitions of the terms of the 3RP Livelihood Indicator
2. Numerator: the value of the indicator (to report on)
3. Data Source and Collection Methods: this section is aimed at identifying your means of verification. It also has a section to clarify when the indicator should be reported (based upon the definitions).
4. Disaggregation: The Guidance Notes provide an overview of the disaggregation that needs to be collected for the indicator. This is aligned with activity.info.
5. Further Guidance: This is a section where additional information is being provided to facilitate either M&E or programming around the indicator. This section also highlights whether data captured for the indicator can/should be reported under other indicators (in activity.info) as well.

## Guidance Notes (2018-2019)

<table>
<tr><td colspan="2">Objective 1: Improved livelihoods and living conditions, including better and improved decent work conditions both for Syrians and host communities</td><td>Number 1</td></tr>
<tr><td colspan="2">Output 1.1 Improved economic opportunities for specific Syrian groups such as youth and most vulnerable (SGBV survivors and victims of child labor) Syrians and host communities</td><td>Number 1.1</td></tr>
<tr><td colspan="2">1.1.1 # of youth and individuals identified at risk benefiting from training (e.g. vocational and language skills) and awareness raising (e.g. labor and employment laws)</td><td>Number 1.1.1</td></tr>
<tr><td>Target (3RP):</td><td>2018: 6,800</td><td>2019: 5,050</td></tr>
<tr><td colspan="3">Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br><br>Individuals identified at risk:<br><br>Individuals with kind of vulnerabilities that require implementation of measures to ensure their protection, such as Persons with disabilities, Important medical condition, Child or adolescent at risk, women at risk, etc…<br>Identified or Assessed to be at risk by protection specialists and referred by protection partners for livelihoods support to make them self-sufficient.<br><br>Training:<br>All types of training aiming to create or advance the livelihoods opportunities of identified at risk persons. It can be one single training or training Package e.g. :( a. Language training> b. vocational training > c. Job mentoring, etc…).</td></tr>
<tr><td colspan="2">Numerator:<br>Number of youth and identified at risk benefitted from trainings</td><td>Data source and collection methods:<br>The primary data source for this indicator in activity.info.<br><br>Reporting partners should keep database of trained Individuals.</td></tr>
<tr><td colspan="3">Disaggregation? Gender ☒ Age ☒ ☒ Specify other: by District and training components</td></tr>
<tr><td colspan="3">Further guidance and resources:<br><br>Individual attended package training are counted as one for all trainings component attended<br>Total number attended training package = MAX (# attended training a, # attended training b, # attended training c, etc...)<br><br>Report training info in Activity Info database at the start of the training and use the same entry/record in Activity info database to confirm the final figures at the end of the training.<br><br>Total # hours of the training(s) may be an important element to monitor the quality of delivery<br>Total # hours of the training(s)= (total # hours of training a+ total # hours of training b+ total # hours of training c, etc…). Please include Training Topics in the comments part.</td></tr>
</table>

| 1.1.2 # of youth and individuals identified at risk gaining income through employment or business. | | **Number 1.1.2** |
|---|---|---|
| **Target (3RP):** | 2018: 2,620 | 2019: 1,120 |
| **Definition**: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br><br>Employment formal employment | | |
| **Numerator:**<br>Number of youth and identified at risk gaining income | Data source and collection methods:<br>The primary data source for this indicator in activity.info. | |
| Disaggregation? Gender ☒ Age ☐ ☒ Specify other: by District and by type of Income | | |
| **Further guidance and resources:**<br>**Employment or Business:** Supported through Business grants, business registration, business expansion, acquisition of work permits, etc.. | | |

| 1.1.3 # of individuals who are survivors of GBV receiving livelihoods support, including PSS and specialized support (individual or in groups) | | **Number 1.1.2** |
|---|---|---|
| Target (3RP): | 2018: 160 | 2019: 208 |
| **Definition**: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br><br>**Gender-based violence (GBV):** GBV is an umbrella term for any harmful act that is perpetrated against a person's will and that is based on socially ascribed (i.e. gender) differences between males and females. It includes acts that inflict physical, sexual or mental harm or suffering, threats of such acts, coercion, and other deprivations of liberty whether occurring in public or in private life.<br><br>**Psychosocial Support (PSS) (GBV Survivors):** Services and assistance aimed at addressing the harmful emotional, psychological and social effects of gender based violence (UNFPA, Managing Gender-based Violence Programs in Emergencies, 2012). This includes individual counselling for GBV survivors.<br><br>**Specialized Support:** Survivor-centred, safe, confidential and tailored support services, including case management, health care, legal assistance, mental health, psychosocial support and security/safety. | | |
| **Numerator:**<br>Number of GBV survivors received Livelihood support. | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info. | |
| Disaggregation? Gender ☒ Age ☐ ☒ Specify other: District | | |

| | | |
|---|---|---|
| **Further guidance and resources:**<br>GBV survivors, based on the type of livelihood support received , should also be reported under:<br>• Output 1.1 - indicator 1.1.1 identified at Risk, Trainings<br>• Output 1.1 - indicator 1.2.1 identified at risk, Income generation<br><br>For more info on GBV please check 3RP Protection Sector indicator guidance notes | | |
| Output 1.2 Promoting inclusion and peaceful co-existence among Syrians, host communities and other local groups | | **Number 1.2** |
| 1.2.1 # of community-based livelihoods activities, targeting social cohesion and conflict prevention implemented. | | **Number 1.2.1** |
| **Target (3RP):** | 2018: 1,045 | 2019: 1,314 |
| **Definition**: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br><br>**Targeting social cohesion:** means working towards a society in which there is a common vision and sense of belonging by Syrian and host community; a society in which the diversity of people's backgrounds and circumstances is appreciated and valued; a society in which similar life opportunities are available to all; and a society in which strong and positive relationships exist And continue to be developed in the workplace, in schools and in the wider community.<br><br>**Conflict prevention:** Applying a conflict sensitive approach to avoid unintentional harm When promoting economic self-reliance among refugees, is very important to foster social cohesion. Providing much needed employment opportunities for refugees, while addressing the needs of the impacted host community can yield mutual benefit for refugees and the host community. | | |
| **Numerator:**<br>Number of community-based livelihoods activities, targeting social cohesion | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info. | |
| Disaggregation? Gender ☐ Age ☐ ☒ Specify other: District | | |
| **Further guidance and resources:**<br>NA | | |
| 1.2.2 # of persons participating in common events organized for both Syrians and host communities to improve peaceful co-existence | | **Number 1.2.1** |
| **Target (3RP):** | 2018: 20,840 | 2019: 17,850 |

**Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:

**Peaceful co-existence:** Is to achieve a lasting positive relationship between the Syrian and host community.

| **Numerator:** Number of persons participating in common events. | **Data source and collection methods:** The primary data source for this indicator in activity.info. |
|---|---|

Disaggregation? Gender ☒ Age ☐ ☒ Specify other: District

**Further guidance and resources:**
NA

| Output 1.3: Syrian and/or impacted host communities gained better access to economic opportunities and gender sensitive active labour market. | | **Number 1.3** |
|---|---|---|
| 1.3.1 # of Syrian or host community members completed trainings (e.g. technical vocational, language, skills, and all types of livelihoods skills trainings). | | **Number 1.3.1** |
| **Target (3RP):** | 2018:116,055 | 2019: 104,922 |

**Definition**: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:

**Training:**
All types of training aiming to create or advance the livelihoods of Syrian or impacted host community. It can be one single training or training Package e.g :( a. Language training> b. vocational training > c. Job mentoring, etc…).

| **Numerator:** Number of Syrian or host community members completed trainings | **Data source and collection methods:** The primary data source for this indicator in activity.info.<br><br>Reporting partners should keep database of trained Individuals.<br><br>Under the comments field please provide training topic info |
|---|---|

Disaggregation? Gender ☒ Age ☐ ☒ Specify other: by District and by training components

**Further guidance and resources:**

Both 1.1.1 and 1.3.1 report on livelihood trainings, the only difference is the target group.
1.1.1 Reports on specific groups. Persons identified at risk should not be reported here.

Output 1.4 indicator 1.4.2 # of impacted community members assisted with individual counselling, job counselling and business mentoring/coaching, Should be reported here.

Individual attended package training are counted as one for all trainings component attended
Total number attended training package = MAX (# attended training a, # attended training b, # attended training c, etc...)

Report training info in Activity Info database at the start of the training and use the same entry/record in Activity info database to confirm the final figures at the end of the training.

Total # hours of the training(s) may be an important element to monitor the quality of delivery
Total # hours of the training(s)= (total # hours of training a+ total # hours of training b+ total # hours of training c, etc…). Please include Training Topics in the comments part.

| 1.3.2 # of Syrian or host community members started/developed entrepreneurship /business | | **Number 1.3.2** |
|---|---|---|
| **Target (3RP):** | 2018: 16,417 | 2019: 16,611 |

**Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:

**Started/developed** : Supported through Business grants, business registration , business expansion

| **Numerator:**<br>Number of Syrian or host community members started/developed entrepreneurship /business | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info. |
|---|---|

Disaggregation? Gender ☒ Age ☐ ☒ Specify other: District

**Further guidance and resources:**

| 1.3.3 # of Syrian and affected host community members increased income through job placement, self-employment and income opportunities such as cash for work (whether long or short term). | **Number 1.3.3** |
|---|---|

| | | |
|---|---|---|
| **Target (3RP):** | 2018: 25,920 | 2019: 36,925 |

**Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:

**Job placement:** supported through acquisition of work permits, access to employment, etc..

**Cash-for-Work** is a short-term intervention used by humanitarian assistance organizations to provide temporary employment in public projects (such as repairing roads, clearing debris or re-building infrastructure) to the most vulnerable segments of a population.

**Short term** means temporary basis employment such as cash for work or seasonal jobs.

| | |
|---|---|
| **Numerator:**<br>Number of Syrian and affected host community members increased income | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info. |

Disaggregation? Gender ☒ Age ☐ ☒ Specify other: by District and by a. job placement and self-employment b. Cash for work

**Further guidance and resources:**

Report cash for work in Activity Info database at the start of the activity and use the same entry/record in Activity info database to confirm the final figures at the end of the activity.

| | |
|---|---|
| Output 1.4: Capacities of policy makers and service providers are strengthened to provide livelihoods related support services such as design and implementation of active labour market policy measures, labour inspection, work permit acquisition and certification/accreditation of skills | **Number 1.4** |
| 1.4.1 # of advocacy interventions and awareness raising campaigns on labour regulations aimed at duty-bearers (policy makers), and partners/service providers as part of capacity building. | **Number 1.4.1** |

| | | |
|---|---|---|
| **Target (3RP):** | 2018: 2,977 | 2019: 3,319 |

**Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:

N/A

| | |
|---|---|
| **Numerator:**<br>Number advocacy interventions and awareness raising campaigns | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info. Partners keep records of capacity building activities. |

| | | |
|---|---|---|
| Disaggregation? Gender ☐ Age ☐ ☒ Specify other: District and by advocacy interventions and awareness raising campaigns | | |
| **Further guidance and resources:**<br>N/A | | |
| 1.4.2 # of male and female impacted community members assisted with individual counselling, job counselling and business mentoring/coaching. | | **Number 1.4.2** |
| **Target (3RP):** | 2018: 95,050 | 2019: 87,110 |
| **Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br>N/A | | |
| **Numerator:**<br>Number of impacted community members assisted with individual counselling, job counselling and business mentoring/coaching. | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info.<br><br>Reporting partners should keep a database of trained Individuals. | |
| Disaggregation? Gender ☒ Age ☐ ☒ Specify other: District | | |
| **Further guidance and resources:**<br><br>This indicator should also be reported under output 1.3 indicator 1.3.1 # of Syrian men and women or host community members completed trainings (e.g. technical vocational, language, skills, and all types of livelihoods skills trainings).<br><br>This can be single training or part of livelihood package training. Please include training topic in the comments field.<br><br>Please refer to further guidance and resources note under 1.3.1 | | |
| 1.4.3 # of pilot initiatives launched or alliances formed to increase public/private sector engagement aimed at creating livelihoods opportunities for impacted communities. | | |
| **Target (3RP):** | 2018: 31 | 2019: 24 |
| **Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br><br>N/A | | |

| | |
|---|---|
| **Numerator:**<br>Number of pilot initiatives launched or alliances formed to increase public/private sector engagement | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info. |
| Disaggregation? Gender ☐ Age ☐ ☐ Specify other: a. pilot initiative<br>b. alliance | |
| **Further guidance and resources:** | |

| | | |
|---|---|---|
| Output 1.5: Knowledge base expanded to identify and share job opportunities, income generation, business opportunities or other related interventions with focus on the gap between labour demand and supply for male and female workforce | | **Number 1.5** |
| 1.5.1 # of gender sensitive assessments on labour market demand in areas with high concentration of Syrians. | | **Number 1.5.1** |
| **Target (3RP):** | 2018: 30 | 2019: 24 |

**Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:

**Gender sensitive:** Consider the different roles, needs, constraints and interests of women, men, girls and boys with a view to close gender gaps and achieve equality

| | |
|---|---|
| **Numerator:**<br>Number of gender sensitive assessments on labour market demand conducted. | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info and the Assessment Registry.<br>http://www.refugeeinfoturkey.org/repo/Registry/index.html |
| Disaggregation? ☐ Gender ☐ Age ☐ Specify other: Assessment | |
| **Further guidance and resources:**<br>Partners can find assessments that have already been undertaken and avoid unnecessary survey fatigue by visiting the Assessment Registry:<br>http://www.refugeeinfoturkey.org/repo/Registry/index.html<br><br>To report Planned, ongoing and completed Assessment details such as title, location, leading and participating organizations, availability status and assessment links Partners contact IMTurkey@unhcr.org | |

| **1.5.2 Database for all Livelihoods trained beneficiaries accessible to all partners(y/n).** | | **Number 1.5.2** |
|---|---|---|
| **Target (3RP):** | 2018: y/n | 2019: y/n |
| **Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br><br>**Database**: Database of profiled Syrian and the impacted Host community. The database aims to eliminate the duplications in selection, facilitate upgrading of skills and capacities based on the market needs and assist in access to employment. | | |
| **Numerator:**<br>Yes/No | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info and Partners database. | |
| Disaggregation? Gender ☐ Age ☐ Specify other: | | |
| **Further guidance and resources:**<br>Partners create and maintain database of beneficiaries and share data with the sector to consolidate in one database after standards of data sharing developed and implemented.<br><br>Partners use standard form for registering beneficiary Info to facilitate the assessment of the profiled Syrian workforce for better livelihoods support. | | |

| 1.5.3 Good practices, lessons learned result of pilot initiatives on jobs barriers and livelihood issues are collected and shared(y/n). | **Number 1.5.3** | |
|---|---|---|
| **Target (3RP):** | 2018: y/n | 2019: y/n |
| **Definition:** Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:<br><br>**A good practice** is not only a practice that is good, but a practice that has been proven to work well and produce good results, and is therefore recommended as a model. It is a successful experience, which has been tested and validated, in the broad sense, which has been repeated and deserves to be shared so that a greater number of people can adopt it<br><br>**Collected and shared:** Reports and Publications should be shared with the partners through meetings, newsletters, activity info. The sector will also collect additional info from partners through online survey. | | |

| **Numerator:**<br>Yes/No | **Data source and collection methods:**<br>The primary data source for this indicator in activity.info and partners reports and publications |
|---|---|
| Disaggregation? Gender ☐ Age ☐ Specify other: | |
| **Further guidance and resources:** | |