

**Mafraq Monthly Coordination Meeting – Minutes  
11-OCT-2017**

<b>Agenda</b>	
<ol style="list-style-type: none"> <li>1. The session with other nationalities;</li> <li>2. The ToR review session</li> <li>3. Creation of links between the different working groups and task forces in Amman and the coordination group in Mafraq.</li> <li>4. AOB /Updates</li> </ol>	
<p><b>session with other nationalities :</b></p> <p>Other nationalities Briefing provided by Omar on the latest session, talking about challenges, and the 35 families who will get cash assistance from other nationalities; and the assigned focal point who will represent the community in different meetings; Also the question raised to the group if any of the INGOs want to provide cash assistance or other services to these nationalities) .</p> <p>Security officer mentioned that it need to inform the authorities prior to having a meeting with beneficiaries. It is worth checking what type of meetings/FGDs require approvals, and what type of approvals are needed from what level of authorities.</p>	<p><b>Action Point:</b> It will be important to share the main challenges that the other nationalities face. Feedback on this is to be shared by partners that are interested in sharing such challenges in order to enhance the overall response to the needs of other nationalities</p>
<p><b>ToR review session:</b> to be sent to the group after being discussed with the chair/co-chair. Was suggested to have sector reps in cross cutting group meetings.</p>	
<p><b>Creation of links between different working Group :</b></p> <ul style="list-style-type: none"> <li>• Elena from ISWU provide a Briefing on the linkages between coordination forums that Done on sector level and its important to implemented too in Urban coordination meetings , another update from UNHCR (Maher) on the Winterization TF (Tier 1 &amp; Tier 2; 67,000 families for Syrian refugees to get assistance; RAIS to book beneficiaries).</li> <li>• Worth checking with the Winterization TF; what was the way of targeting Jordanians agreed at the TF? i.e. should UNHCR approach MoSD and get a list of beneficiaries? Or should each INGO approach MoSD individually? If we get an answer on this, then it is worth sharing with the group in the MoMs</li> </ul>	
<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Briefing was made by UNHCR on the “briefing kit”, and how it is helpful for on boarding people with the coordination forums in Jordan. It will be updated soon and will be shared with the group. The briefing kit is usually updated every six months. All sectors were given the opportunity to send their updates and have fed into this.</li> <li>• <b>The sector performance survey:</b> The survey was rolled out last month. Data is being captured and feedback will be shared at a later stage in order to help us reflect.</li> </ul>	

<ul style="list-style-type: none"> <li>• <b>Livelihood:</b> One of the partners shared feedback on the negative impact on some livelihood services where some INGOs implement a program where Syrian refugees are participating in this (job matching), and some of them either don't get paid by their employers (local employers) or they work without a work permit (when working with local employers). This puts risk on these refugees and makes them more vulnerable. They took examples and will be good to have list of the factories (or employers) that are abusing beneficiaries in the mentioned way, so that other partners (INGOs) are aware and avoid them. it was suggested to activate a complaint mechanism to address these practices.</li> </ul>	<p>UNHCR to recirculate the Guidance and FAQ for work permits</p>
<p><b>Other Updates</b></p> <ul style="list-style-type: none"> <li>• <b>CARE;</b> Winterization assistance is planned for this year. 485 families in Mafraq (Tier 1), while for Tier 2, 110 families are to be targeted by CARE. The targeting families that are house bound and have limited capacity to move out of their houses by providing them with NFIs (like gas heaters and so) .CARE just finished targeting around 2,000 students for the cash assistance to return to school (providing 70 JDs per child per month, for 10 months. The targeting is for 1 child per family). The goal of this project is to fight child labor and early marriage through this project. CARE can still receive referrals for this.</li> <li>• <b>Medair :</b> mentioned their health project targeting the unregistered beneficiaries. The service that is being provided by Medair on this project is cash for health (for ex, cost of delivery, and it is being done through ATM cards).</li> <li>• <b>WFP</b> announcement Info dissemination is happening to beneficiaries in the north regarding the food assistance. Almost 6,000 families that are currently receiving the full assistance (20 JDs/person/month) are receiving this information. They may still receive the same assistance, or receive half assistance or would be excluded from the assistance (work in progress). The school feeding program. Date distribution stopped, while the meals will continue until the end of the year</li> <li>• <b>Vision Hope International;</b> partnering with a local partner, running a kindergarten providing PSS, and training to beneficiaries, targeting families and children. Challenges they face are double shifts schools (because of timing).</li> <li>• <b>ACTED:</b> shared updates on their work in partnership with WFP in the north of Jordan. Also update on their civil society in partnership with EU. In addition to WASH project for ITS.</li> <li>• Discussion on work in ITS came up, and feedback on the ITS task force that was active last year and then stopped, and the need to reactivate it. Also, a reminder was made to all partners working in ITSs is to maintain low profile when working in ITS (reminding as well of the planned mass eviction last year which was called off at the last minute)</li> <li>• <b>World Relief Germany :</b>They have 1000 beneficiary caseload. They are receiving an incredible amount of stories on exploitation. They have done 500 referrals to MC (for cash and lack of documentation). Same with domestic violence cases, and they are trying to help them.</li> <li>• <b>IRC's :</b> share the focal person for receiving referrals for beneficiaries who are interested in taking <u>parenting skills sessions</u> with IRC is Ahmad Issa Topasi( email <a href="mailto:Ahmad.Issa@rescue.org">Ahmad.Issa@rescue.org</a>).</li> </ul>	<p><b>UNHCR ( Hashim ) :</b> to share the contact of the focal person who is handling all MoI cards issues, so it can be shared with the group</p>
<p><b>NEXT MEETING: Monday 20 Nov , at UNHCR Mafraq.</b></p>	