

Athens CWC Working Group Meeting

Date:	1 st June 2016	
Participants:	UNHCR (Timo), EASO (Janus), Caritas (Irma Sofia, Helga), IFCR (Elena, Miguel), Internews (Siobhan, Victoria), IOM (Veatriki), Swiss Embassy (Olivia), Solidarity Now (Vaso, Alexandra), ICRC (Fragkiska), Advocated Abroad (Claudia), Hellenic Red Cross (Maria),	
Chair:	UNHCR & Solidarity Now	
Agenda	Discussions	Action points
Review of minutes / action points	<p><i>ACTION: Timo will send around an email asking for input and feedback about minimum standards / activities at each site.</i></p> <p><i>ACTION: UNHCR [IM] to send out an email with a username and password to allow partners to test the site.</i></p>	<p>Ongoing</p> <p>Pending</p>
Pre-Registration Exercise Update	<ul style="list-style-type: none"> • Pre-Registration will probably start on 6 June. • Two documents have been shared with the CwC WG that clarify the pre-registration process. The first one explains what pre-registration is, while the second one describes in detail the process itself. These will be made available in 8 languages. At the moment only English and some Arabic documents are available. • Both softcopies and finalized hardcopies of the CwC materials are still pending. The process is currently with EASO who have volunteered to take care of translation, design, printing and delivery. • The Asylum Service is planning to create a web page where all documents will be made available. • UNHCR will lead on distributing the CwC materials. But NGOs should be familiar with the content as all NGO staff will receive questions from PoCs on the pre-registration exercise. • Questions should be referred to UNHCR staff. • The pre-registration centres in the North of Greece will be largely static with people being taken by bus to the centre. In the South the pre-registration centre will move multiple times. • EASO: They made visits to camps in order to inform people about the pre-registration exercise. The information materials provided by the Asylum Service (with the help of UNHCR and EASO) were useful. • A public schedule for when each site will be pre-registered will not be shared. • The Asylum Service will inform urban refugees when and where they can pre-register. How 	<p>ACTION: UNHCR to share materials as they become available.</p>

	<p>this will be communicated is not clear yet. Refugees living outside sites in urban areas will need to go to pre-registration centres themselves, i.e there will be no bus service for them.</p> <ul style="list-style-type: none"> • Two important updates: <ul style="list-style-type: none"> a) People living in informal camps need to be willing to move to formal sites to be pre-registered. I.e. there will be no bus shuttle from the informal sites to the pre-registration centre and back. b) After several focus groups on how to assign dates for the next interview at the Asylum Office, it was decided that these will be assigned by SMS after pre-registration. This will happen using the dates of entry from the police notes. The purpose is to avoid sources of tension. People that do not have a SIM card will get one during pre-registration. The SMS is expected to be sent in the second half of July. 	
<p>Report on last week's meeting on communicating with refugees outside sites</p>	<ul style="list-style-type: none"> • The meeting was held at 26 May. Participants looked at means of communication based on the assumption that the number of refugees outside sites will grow after pre-registration. • A further assumption is that most of them will go to Athens, Thessaloniki or to rural areas for agricultural work. • UNHCR (Timo) produced a summary of the meeting which was shared with the WG. • Participants identified a number of channels for communication as well as who is in a good position to push messages through that channel. • Most channels focused on urban refugees. Reaching refugees in agricultural communities is a gap. 	<p><i>ACTION: Need to develop more concretely how the different channels could be used. UNHCR to coordinate.</i></p>
<p>Proposal: CwC Training Handbook (UNHCR)</p>	<ul style="list-style-type: none"> • UNHCR (Arwen) offers to develop a CwC Field Guide for Greece for the WG. • The WG endorses this project • UNHCR would like WG members to be involved in the development and editing and asks for volunteers. Nobody volunteers. • Tentative date for a ½ day working/editing session are the 20th or 21st of June. • The deadline for the first draft is 1 July. 	<p><i>ACTION: Volunteers to contact kidd@unhcr.org</i></p> <p><i>ACTION: UNHCR to share outline.</i></p>
<p>Lightning talk: Internews "In the Loop"</p>	<ul style="list-style-type: none"> • Weekly online report that documents concerns and perceptions of Persons of Concern • Facilitate dialogue with communities now that people are more static and give voice to them 	<p><i>ACTION: Internews to share URL once live.</i></p>

	<ul style="list-style-type: none"> • Documents all interactions between Internews staff and PoCs systematically in order to create a large database, understand the communities and their particular difficulties • Obtain insights face to face but also on-line and identify unique and several themes • Disaggregates data of women, men, interaction, age, location etc. • Provide qualitative depth and trust through transparency • Launch date not clear yet 	<p>ACTION: ALL to volunteer for Lightning Talk in two weeks.</p>
Reporting needs: 4Ws	<ul style="list-style-type: none"> • The existing 3Ws only tell us that a CwC activity was done at some time by someone. They are not telling us which activities are taking place or whether these are ongoing. • We need to know who is doing what in order to identify the real gaps • Challenge: Clarify what type of activities are happening at each site. • UNHCR has shared a spreadsheet with possible CwC activities and sub-activities. • This will be the basis for the 4Ws and ActivityInfo 	<p>ACTION: ALL by 3 June update spreadsheet with activities and subactivities.</p>
Contingency Planning	<ul style="list-style-type: none"> • The possibility of breakdown of the EU-Turkey deal has been identified as the main risk for the purpose of contingency planning. • All actors should start planning for this contingency internally. UNHCR will lead the inter-sector contingency planning. 	<p>ACTION: ALL start internal contingency planning for this risk</p>
AOB	<ul style="list-style-type: none"> • The Child Protection WG is working on developing legal information in a child-friendly way. CWC actors are invited to be involved. • UNHCR is collecting examples of NGOs having problems with getting access permissions for sites. 	<p>ACTION: Interested parties to contact the chair of the CP WG hesselho@unhcr.org</p> <p>ACTION: ALL send concrete examples (sites, dates, etc) of access problems to luege@unhcr.org</p>
<p>The next meeting will be held on: 15 June 2016, 14:00 at UNHCR Office - Michalakopoulou 91, 1st floor.</p>		