## MINUTES OF MEETING

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<th>Item</th>
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<td><strong>Welcome</strong></td>
<td>Welcome and introduction</td>
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| **Update on Care of Newborn training** | Meeting with Dr Malak, MNCH on 17th March with UNICEF:  
  - We need to write a formal letter to the Minister of Health with all the relevant information:  
    o Training materials  
    o Training agenda  
    o Concept note  
    o Implementation plan including the modalities of how activities will be implemented  
    o Any other activities related to this training  
    o Budget  
    o Participating organisations  
  - The Minister of Health will refer the request to a special committee who review the submission and revert back to the Minister |  
  - To receive the final training packages in Arabic from relevant organisations  
  - To develop the implementation plan  
  - Someone to volunteer to work on the indicators |
| **Presentation by Handicap International** | The most vulnerable people targeted are people with functional limitations and include:  
  - People with injuries  
  - People with disabilities  
  - People with chronic diseases  
  - Older People |  
  - HI will share their Arabic/English brochure in soft copy so that people can give to their teams |
HI has 4 offices and 3 hotlines in Jordan for referrals. They can provide briefings for community volunteers about what they do and how to refer.

**Agenda Points**

- Mini CHTG meetings at governorate level
  - One agency per governorate should volunteer to be the lead to follow up with agencies to organise the meeting
  - We would like the meeting to take place before the end of April
- Themes and activities for a joint community health campaign
  - Through schools
  - Arrange a venue, organise refreshments and invite people to attend
  - Community support committees (CSCs) exist in every governorate. Once per week a team from UNHCR from different units visits a CBO in a governorate and they invite Syrians (100 to 150) and talk to them on various topics e.g. health services.
  - Try to combine CH activities where gatherings are already taking place e.g. distributions, schools, meetings
  - To inform Handicap International when we plan a community campaign so they can disseminate the information too
  - Thematic ideas: NCDs, reproductive health, smoking, disabilities, hygiene, immunisations
  - First attempt: to have governorate level meetings prior to the immunisation campaign at the end of April

- Jacinta – will send an email request to agencies working in each governorate to ask them to coordinate with each other the date that their counterparts can meet in the governorates
- Hiba UNHCR – to share the schedule of the Community Support Committees visits and to check if community health activities could take place after
- CHVs – to gather information from people were they like to gather and how they would like to receive information

**Agency updates**

- **IMC**: 10 day training (2 hours/day) in mental health, nutrition and NCDs for 25 CHVs in Azraq; in Amman the 7 CHVs are continuing with their health messages
- **HI**: comprehensive rehabilitation care (physic, OT, PS,) in camps and in host communities (Ajloun Jerash, Amman, Mafraq, Irbid, Balqa, Zarqa).
- **Acted**: In Zaatari they are doing HH visits promoting hygene messages, gathering people in community centres, FGDs, smoking messages. Planning to celebrate World Water Day on 22nd March and maybe in the governorates as well.
- **Medair**: working in 6 governorates (Zarqa, Irbid, Mafraq, Ajloun & Jerash). Mainly doing IYCF and MUAC screening. Also have a supplementary feeding programme together with JHAS.
- **JRC/IFRC**: 70 CHVs in Mafraq, Jerash, Ajloun, Amman and Madaba
- **UNHCR**: National Polio Immunisation Campaign, 26th April to 30th April
- **Oxfam**: still on hold but should be starting in 2 weeks. Can provide a more detailed update at the next meeting

**Other discussions**

- Health services available for Iraqi refugees:
  - There is a lack of clarity within the group about which services are available for Iraqi refugees and

- Jacinta/Hiba – to check with UNHCR re services for Iraqis
Referral booklet:
- Postponed to the next meeting

Activity info:
- Presentation will be shown at the next meeting when there are more agencies present

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<tr>
<th>Next meeting</th>
<th>Wednesday 22\textsuperscript{nd} April 2015 from 11am till 1pm at Jordan Red Crescent</th>
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**Proposed Agenda for the next meeting:**
- An update on the training of trainers for home visits for pregnant women, newborns and postnatal care
- An update on the progress with the sub CHTG meetings at governorate level
- Presentation on Activity Info by Medair
- Discuss in more detail the idea of a referral booklet for community volunteers per governorate

| 2015 Plans           | Update the IEC matrix and have the revised version uploaded to the UNHCR portal |