

<b>Minutes of Shelter and WASH Sector Working Group Meetings - Bekaa</b>			
<b>Date</b>	2015-06-10	<b>Time</b>	13h00 Shelter, 14h00 WASH
<b>Meeting location</b>	UNHCR SO Zahle	<b>Duration</b>	90 mins
<b>Shelter Chair</b>	UNHCR Elizabeth Palmer	<b>Co-Chair</b>	
<b>WASH Chair</b>	UNHCR Elizabeth Palmer	<b>Co-Chair</b>	Lama Abdul Samad

### 13h00 Shelter Working Group

<b>1.0</b>	<b>Introductions</b>
1.1	Liz Palmer's mission will end this month, Bobby Baker from Beirut and Prachuap Ngobsuk-Yangsa to cover in the interim until a permanent staff member for UNHCR is appointed. (Bobbie Francis Baker <BAKERB@unhcr.org>)
1.2	Sign up sheet also contains a new column for expression of interest in the CSMC workshop in participatory committees.
<b>2.0</b>	<b>Update from Beirut Shelter Working Group</b>
2.1	The revised SOPs for Rehabilitation, Site Improvement and Shelter Weatherproofing is still pending. Site improvements are pending WASH sector review.
2.2	Mid Year Review is due. Agencies at Beirut level will be contacted for comments, particular focus on stabilisation.
2.3	UN-Habitat have completed the Tripoli urban study. Available online <a href="http://unhabitat.org/lebanon/">http://unhabitat.org/lebanon/</a>
2.4	CSMC presentation on TOR and committees.
<b>3.0</b>	<b>3W update and activities</b>
3.1	3W is being updated by SCI. Delay due to the staff member getting married. Congratulations to Omar.
3.2	2015 Planning data received from all partners except one. Request for data.
3.3	Request has gone out to all partners for the SSB / SSU / CS data to be compiled in a 3W matrix. This will track works completed in buildings, rent-free period, location mapping, planned activities. Suggestions tabled at the meeting has included a new column to the matrix: STATUS. Based on definitions of type of accommodation in the Shelter Strategy.
	<b>ACTION:</b> Partners requested to fill in the 3W SSB matrix.
<b>4.0</b>	<b>Co chair nomination</b>
	Medair have been appointed as co-chair, effective July 2015.
<b>5.0</b>	<b>AOB</b>
	included above.

### 14h00 Joint Shelter & WASH Working Group

<b>6.0</b>	<b>Updated 3W information coordination</b>
6.1	UNHCR has developed further tools online for the use of partners to aid in coordination. Including: All documents for the humanitarian response, interagency contact list and sign-up with mail chimp, spongebase mapping, dropbox document library.
6.2	Web address: <a href="http://data.unhcr.org/lebanon">data.unhcr.org/lebanon</a>
6.3	The new interactive dashboard by sector is now *LIVE* for shelter, based on data from Activity info.

6.4	Rapid assessment and needs identification is to be harmonised across all partner and sectors. The aim is to develop a common data set that can be used by all partners in the event of an emergency, saving time in the aftermath to gather that same data. Another benefit is that one partner might request assessment support from another due to access constraints, know all partners are collecting the same baseline data. Need assessment working group has been set up.
	<u>Rapid assessment group next meeting: Thursday 11th at 14h00. Welcome participation from all partners.</u>
	<b>ACTION:</b> Partners to share blank assessment forms for (rapid) needs technical assessment per sector. COB Tuesday 16th June.
<b>7.0</b>	<b>ERF funding appeals</b>
7.1	Call for appeals to the Country Based Pooled Funds (CBPF) is closing this week. Partners are reminded to discuss with sector coordinator and ensure they meet the requirements. Documents to download:
	<a href="http://unocha.us8.list-manage1.com/track/click?u=dd26b420e08c3bbe05bb42db9&amp;id=b8720c0e38&amp;e=5af9f63432">http://unocha.us8.list-manage1.com/track/click?u=dd26b420e08c3bbe05bb42db9&amp;id=b8720c0e38&amp;e=5af9f63432</a>
<b>8.0</b>	<b>Rodent &amp; Pest Prevention Pilot Project</b>
	Medair are running a pilot project in different approaches pest control and prevention. Based on scientific methodology, there are 3 types of intervention, and one 'control' ie do nothing. Initial desktop study has been completed, to determine risks and pest-generating hazards and also tracked the existing intervention by refugees, and impact. (predominantly this is in protecting their tents). Infestation assessment, assessment also included sanitary conditions, lack of hygiene and other factors.
	Test area has also been identified due to the proximity to the hazards. Different types of interventions (7 intervention kits) are being piloted by agency, both physical, chemical and organic.
	100 HH have been targeted in the initial pilot. The costing and M&E for different combinations will be performed.
	Representative from Ministry of Public Health advised on the needs for longer term and sustainable pest control programming, and to include municipal level interventions. Also that sector should report all cases of vector incidents to MoPH office in Bekaa
	<b>ACTION:</b> Request reporting indicator in Activity Info. > UNHCR to follow up. <b>ACTION:</b> David Adams to share Vector control documents with Sector
<b>9.0</b>	<b>CSMC workshop: reminder and renewed registration</b>
	Sign up to the contact sheet. Or contact Anne Leewis: <a href="mailto:anne.leewis@nrc.no">anne.leewis@nrc.no</a>
<b>10.0</b>	<b>Health update: Mona Kiwan</b>
10.1	2 cases of suspected Hepatitis A were tested negative. Many instances of skin disease from varying causes. Wherever there is a case, request that partners refer this to Health sector coordinator Mona Kiwan.
10.2	Similarly, water testing to be shared with Ministry of Health. Ministry of health coordinator in Bekaa attends Health coordination meetings
10.3	Breast feeding: any partners distributing powder, or see this please report to Mona Kiwan.
10.4	Update on medical support for refugees: urgent cases are being accepted in hospitals , regardless of registration status. UNHCR will support as a person of concern.
10.5	Referral mechanism: Please contact Mona Kiwan, CC WASH sector coordinator, including all rumors.

<b>11.0</b>	<b>Update from Beirut WG</b>
11.1	Ministerial meetings in Beirut, MOSA: Ministry of Environment and Water for a steering group to coordinate the WASH sector. This is to include representation from the various ministries, and funding. No action has commenced to date.
11.2	Environmental Impact study: Lebanon Environmental Assessment of the Syrian Conflict & Priority Interventions 2014.
	Survey undertaken on the impact of the Syrian Refugee population, with follow on activities in the coming months. The full study is available online: <a href="http://www.moe.gov.lb">www.moe.gov.lb</a>
11.3	Some follow up activities: 6 named waste water treatment plants that were named for refugee waste water treatment do not have the capacity. Hence the Ministry will review case by case waste watertreatment requests from humanitarian sector.
11.4	There is recognition that the strategies at national level do not address humanitarian solutions, but there is a move now towards case-by-case review of proposals. Agencies are recommended to put forward their proposals.
<b>12.0</b>	<b>3W update and activities, WASH partner coverage</b>
12.1	3W WASH map has been updated, circulated at the meeting and will be shared with minutes.
12.2	3W matrix for IAMP 14 is almost updated, will be sent out before the end of the week. Thanks to all who contributed and to Medair for compiling. Reminder to please only input interventions of activities that are actively being implemented, and check funding updates.
	*request all partners provide information on the <b>deadline date</b> to ensure that partners who are compiling the data only have to do it once.
<b>13</b>	<b>Co-chair</b>
13.1	Oxfam will retain seat. No other agencies have expressed capacity at present. Thanks to OXFAM for the contribution.

<b>14.0</b>	<b>Update on stabilisation projects</b>
14.1	UNICEF provided an update on all the projects that have been coordinated with Bekaa Water Establishment and municipalities. UNICEF have a list of approved contractors for various projects including solid waste support projects. The list of projects is compiled and maintained in a database. This was shared at the meeting and will be shared with the minutes.
14.2	UNICEF is also currently initiating a support project with private sector planned for 2015
	ACTION: UNICEF to share list of approved contractors.
14.3	Stabilisation database is also maintained for the whole country through the national level WASH coordination. Partners are requested to share any details of stabilisation project with David Adams <a href="mailto:dadams@unicef.org">dadams@unicef.org</a>
<b>15.0</b>	<b>Solid waste in informal settlements</b>
15.1	There are a number of solid waste management projects at ITS level in development. There is potential for expanding on already existing facilities.
15.2	ACF have signed an MOU with Saadnayel district that includes strict criteria for waste disposal.
15.3	<i>This agenda item was deferred to the next meeting</i>

<b>16.0</b>	<b>Water provision: standards and coverage</b>
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16.1	The current nationwide standard is 35 liters per person per day for water provision, where it is being supplied by NGO. Except in Aarsal where 26.5 liters per person per day is the accepted standard due to insecurity and water availability.
	In reality, across the country, levels of water provision vary due to the ability of the refugees to provide for themselves and what is readily available.
16.2	Challenges: monitoring quality of private supply and in private wells, due to limited scope for testing.
16.3	UNICEF is reviewing the support for water trucking activities
	Agencies are invited to submit their ideas for water supply innovation to UNICEF.
16.4	WG at national level is reviewing guidance related to responding in the event of water scarcity.
16.5	<i>next meeting: update on the sector guidance, assessment on high risk areas and preventive / response.</i>
<b>17.0</b>	<b>Decommissioning of sites:</b>
17.1	Decommissioning of latrines and WASH infrastructure is a normal procedure of any WASH program. Partners who are responsible for the site should be on hand to ensure the pit is desludged, pits are filled. There is sector technical guidance available on the dropbox for partners to download.
<b>18.0</b>	<b>AOB:</b>
18.1	Activity info reporting is improving, but needs more focus from many partners. Training in sector specific indicators has been requested. Partners are invited to express interest as a list has been compiled for when a date has been set.
18.2	Intersos report that there are errors in UNHCR data transfer from IAMP13 to IAMP14. Request bilateral meeting.
	Action for subsequent meetings: Take it in turn for WASH, then Shelter to be first on the program.
	Agreed next meeting: 8th July. WASH 13h00, Joint meeting 14h00, Shelter 14h30.
<b>19.0</b>	<b>Request for expression of interest</b>
19.1	Fire prevention and awareness TOT
19.2	Activity info training in How To Report Sector Indicators.

**Documents Shared:**

UNICEF project presentation on BWE support AND solid waste support  
SSU/CS building matrix  
WASH map  
3W WASH IAMP14  
List of UNICEF projects  
Pest control project

**Key links shared:**

Refugee Assistance Information System:  
<http://raisunhcr.org/>  
UNHCR Data portal: [Data.unhcr.org/lebanon](http://Data.unhcr.org/lebanon)  
Activity Info: <https://www.activityinfo.org>  
Environmental Impact survey: [www.moe.gov.lb](http://www.moe.gov.lb)