



Camp Management and Coordination (CMC) Meeting Minutes

**UNHCR Base Camp,
Date 19/01/2016 – 13:00**

Chair: Hovig Etyemezian, UNHCR



All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org.

Date	Actions to be followed up	Who	By when	Done?
Emerging issue				
11/08/15	All CfW opportunities provided by agencies in Za'atari camp to be recorded and updated in the UNHCR RAIS module. CfW lists to be shared with khрино@unhcr.org	All agencies	On-going	On-going
17/11/15	Sharing of detailed registration data with CMC	Registration	On-going	On-going
01/12/15	Plans for assessments and surveys in 2016 are to be sent to NBWG (Claire) - Plan for Multi-sectorial assessment to avoid duplication.	All agencies	29/12/15	Pending
01/12/15	Inform all relevant parties that now is the final time to make adjustments in 2016 projects so that all partners have same rates. (Please apply new CfW guidelines)	All agencies	29/12/15	Pending
15/12/15	Drafting of contingency plan regarding school closures with relation to bad weather	UNICEF	05/01/16	Pending
Camp Management				
For all health care related issues.		Iyad Shtayiat, Assistant Public Health Officer SHTAYIAT@unhcr.org , 0796985725		
For all protection related issues.		Sophie Etzold, Associate Protection Officer etzold@unhcr.org , 0798956785		
For all community services related issues.		Irene Omondi, Community Services Officer omondii@unhcr.org , 0796324611		
For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.		Ala Almadani, Field Safety Advisor almadani@unhcr.org , 0795751076		
For all site planning issues.		Mohamed Jertila, Associate Site Planner jertila@unhcr.org , 0796845092		
For all registration issues.		Noor Khrino, Senior Registration Assistant khрино@unhcr.org , 0790067563		
For all issues related to the electricity network.		Yanal Madanat, Electrical Engineer Associate almadana@unhcr.org , 0797056990		
For all NFI distribution activities. All agencies planning to distribute NFIs must secure joint prior approval from SRAD and UNHCR. All assessments need to be coordinated via the Needs Based Working Group.		Adem Shaqiri – Field Officer shaqiri@unhcr.org , 079 015 8114		
For all issues related to diplomatic missions, the media, private donations, research and new projects proposals.		Gavin David White, External Relations Officer white@unhcr.org , 0798175813		

A. General Announcements:

- Visit of the UNHCR High Commissioner on 18 January. Press Conference within Base Camp followed by a tour of the Camp; positive engagement with partners in Za'atari. President of UN General Assembly to visit on 20th January. Za'atari remains one of the most visited Camps globally; 170 diplomatic missions in 2015.
- SRAD recognised the importance of the Community Gathering structure in the Camp that was rolled out in 2015. Refugees have noted the high cost of private taxis in the camp during Community Gathering meetings. Their informal nature makes price regulation difficult. Nonetheless, SRAD has encouraged refugees to identify license plate numbers in instances excessive over-charging for transportation services. SRAD noted the importance of working towards formal transport arrangements in the Camp. UNHCR encouraged the adoption of a system of formal Jordanian transportation companies within the Camp. Discussions are on-going with WFP concerning linking transport to the two supermarkets in the Camp.
- Issue of open pits in D3 present over-night as part of the expansion of the waste-water network and the associated safety concerns. The ability to cover pits overnight is important. UNICEF recognized this concern and is working with operational partners in the Camp to combat this situation. Spot checks being undertaken. Discussion on-going to assess if additional resources need to be made available to ensure safety protocols are in place. The issue is of particular concern during the bad weather period.
- SRAD noted that all partners should follow due process with the MoP to ensure the renewal of projects for 2016; and the issuance of related permits for staff. SRAD is able to provide temporary permits in the interim, however all partners are encouraged to expedite their engagement with MoP to finalize the renewal process as soon as possible to ensure the continuation of services.

B. Security:

- **07 January, Za'atari Camp District11**, Block 6, at 10:00am ACTED waste water project team found an old UXO (Unexploded ordnance). Police and military EOD (Explosive Ordnance Disposal) team responded accordingly and cleared the area.

C. Registration

Nothing to report

D. WASH:

WATER SUPPLY

- Camp water supply is ongoing, stable and all wells functional.
- REACH population count conducted in December 2015 is being reviewed and once validated, will be used for the reallocation of water for the camp, among other WASH responses
- Entry water quality monitoring is significantly reduced, now focusing mainly on in-camp water quality monitoring
- Construction of water network Phase 1 is being finalized and designing of phase 2 is in completion stage

SANITATION

- Desludging of wastewater is on-going, quantity of wastewater increasing due to the progress made on the construction of the sewer network
- WWTP optimized, now capable of handling almost all the wastewater from the camp.
- Implementation of the phase 1 of the wastewater network is in progress. Districts where works are ongoing include D11, D12, D6, D5 and D3. Works in D8 and D9 almost completed
- Construction of private toilets for those who do not have toilets (prioritizing those with physical disabilities) has commenced.
- Planning for storm response, as per contingency plan, is in progress

HYGIENE PROMOTION

- Data collection for the 2015/16 KAP is complete and analysis is ongoing
- General hygiene promotion activities are ongoing

E. Health:

Health information System (HIS)

- Number of consultations in weeks 1 , and 2 is : 19,037
- Total deliveries : 156
- Total number of mortality (from the beginning of this year until today 19th of January) is : 12 mortality cases
- Total number of psychiatric consultations performed is 126

Others:

- JHAS total off-camp referrals: 412
- AMR referred 186 patients to Maqased hospital for surgeries the past majority of those surgeries were tonsillectomy surgeries.

F. Food

- WFP is conducting a daily bread distribution in Za'atari camp with the quantity of 16.65 MT covering 69,375 beneficiaries, however on the 13th of January for WFP reduced the quantity from 16.650MT to 16.350 due only for one day due to around 800 bread cards were not distributed so WFP reduced the bread for that day to avoid high amount of leftover.
- WFP is distributing welcoming meals packages in Raba Al Sarhan through IOM to beneficiaries that are entering or leaving Jordan. A total of 758 WM were distributed to beneficiaries entering Jordan from the period of 5th of December till the 18th of January 2016.
- The New arrival voucher figures from the 1st of January till the 18th of January 2016 is 330 voucher were distributed to 165 beneficiaries valued at 1650 Jordanian Dinar.
- WFP through Save The Children international distributed to its school from the period of the 3rd of January until the 15th of January, 13950 as a highest recorded figure during the period.
- WFP through Save the Children International distributes general voucher to beneficiaries living in the camp a total of 262 vouchers distributed of the planned 303 vouchers.
- WFP is providing extra loafs of bread to beneficiaries that are in reception centre based on daily request from NRC.
- WFP through NRC distributes welcoming meals to special cases waiting in the registration area a total of 141 WM were distributed from the 1st of January till the 18th of January.
- WFP through NRC distributed to its informal schools from the period 3rd of January till the 14th of January 593 as a highest recorded figure during the period.

G. Protection

Nothing to report

H. Community Services:

Nothing to report

H. Education:

The first school semester is closing schools today 14th January, after finishing the final mid-term examination. They will start their winter break between 14th - January and 7th February,

- A hundred seventy nine students from Za’atari Camp/ schools, sat for the Tawjihi exams, the national high school exams, in Za’atari. The children were transported from the camp to the exam centre in Za’atari village, prior to the exam RI (our partners) has provided remedial education to the Tawjihi students who we wish the best of luck.
- Ninety seven students, who repeated the school year, have also sat for the Tawjihi national exam for the second time.
- The first school semester has completed on the 14th January, the school will be resumed on the 8th February.
- UNICEF’s partners are still offering winter activities in their centres, literacy numeracy classes, non -formal education and some recreational activities.
- Thanks to UNICEF advocacy, the MOE has approved to pay salaries of the Jordanian teachers for the winter break, this is expected to create more commitment by the teachers and avoid strikes like in the previous years.
- UNICEF liaised with Civil Defence to conduct a series of training on safety, awareness, fires, emergency situation. The first training took place on the 27th December in school 1 (Bahraini) to cover 20 teachers, and 150 students morning shift / girls and same for boys shift in school, it is expected that this training will cover the rest of the schools in the second semester.
- The retention campaign led by the STC, Jordan is starting through the winter break on the 28th January with determined messages on retention and IFE targeting formal school beneficiaries and those out of school children to be referred to IFE. We rely on all partners in the camp to support the campaign.
- As part of an agreement between RI and the British council, an English language training tailored for the SAT teachers working with the RI and the Syrian assistant teachers working in formal schools is taking place during January – March.
- MoE Education Department issued a MEMO which was sent to all schools indicating a hotline link for complaint. The school principals are requested to display the memo on a visible wall in the school. A Hotline number is available to report any complaints (065680081). Complaints may be submitted to the schools, to the Directorate or to the MoE directly without having to submit in the same order. Once the complaint is submitted, an action should be taken by the MoE within a week or 10 days if complaint submitted to the school or directorate and 2 weeks if submitted to the MoE.
- Please, ask partners to share with mparadies@unicef.org a copy of the complaint form they submitted, so we can keep track and follow up, specifying in the Subject “Violence in school complaint – directorate XXXXX and school XXXXX (location)” . Partners can summarize in English what the complaint is about in the email if they wish.
- It is important that partners let us know if the complaint has been only submitted to UNICEF so that UNICEF then submits to MoE at central level or if they have already sent directly to school, directorate or MoE and just want us to follow up.
- Warehouse: UNICEF has constructed a ware house in school three D8 to accommodate the textbooks and the stationary for schools. UNICEF support was through construction, appointing a second custodian for Za’atari, Supporting the transportation and labourers for books and stationery in Za’atari, Renting a Pick-up/ double cabin and a car for Za’atari (transporting books/stationery).

- Finally, UNICEF and their partners are providing the following education services:
- IFE, in all Makani centres in the camp, for out of school children, please if you know of children who are not eligible to formal education they are served with IFE, life skills and PSS in all MAKANI canters in the camp with almost 33 canters.
- Non formal education – RI (UNICEF partners) are starting a pilot group for NON formal Education certified by the MOE for ages between 15- 24.

CAMP MANAGEMENT TO WRITE TO EDUCATION SECTOR TO SEEK UPDATED FIGURES ON ATTENDANCE/NEEDS FROM MOI

I. Youth Taskforce

- **British Council English Placement Tests:** Next round of English courses to start in March for youth with potential to study Higher Education. Placement tests will be held on Wednesdays from 27th January for four weeks, locations to be confirmed. Agencies are requested to share information about the opportunity with relevant youth.
- **YTF Fact Sheet:** The YTF fact sheet for January 2016 is now in draft form. It will be finalized mid-January and translated into Arabic for distribution among youth in the camp for their feedback. The advocacy message in this issue is around how youth are engaged in the community with various initiatives and activities that are benefitting the community.
- **YTF Action Plan for 2016:** This year, the YTF will not hold a specific workshop to draft the AP. Rather, there will be 2 dedicated regular YTF meetings set aside to go through the AP from 2015 to see what is still relevant for 2016 and what needs to be changed/added. This will be done in coordination with PSWG and ESWG and chairs from relevant WGs such as CM, CP/SGBV and ADTF will be invited to those 2 meetings on 19 and 26 January to provide input.
- **YTF members and volunteers exchanges:** During 2016, YTF members will be hosting the regular meeting once a month in various centers across Za’atari. The main objective will be an exchange of knowledge and best practices of different organisations and their respective centers which will in turn lead to better referral processes for youth activities and services in the camp.
- **Scholarship Opportunities:** Information about the EDU-Syria a scholarship opportunity by the German Jordanian University was shared.
- **NRC co-chair change:** Paul Fean has taken on a new role within NRC and has handed over the YTF co-chair role to Raed Sawalha.

J. Needs Based Working Group:

Nothing to report

K. Site planning

Energy:

- The implementation of Phase II of the “Energy Strategy” have started in 4th Jan and is expected to take up to 6 months
- The planned work will cover the districts in the following order District 8,9,10,12,11,3,4,2,1,5,6,7
- In District 8 we have reached in total of 60%
- In District 9 we have reached in total of 50%
- In District 10, 11, 12 the works still in early stages

- Overall project reached 9%

Shelter and site planning:

- Camp's hhs address rolled out in which a total of 8 districts were completed were each hh was given a unique hh address no. currently working in District 2
- Regarding the Roads network: 3 km completed out of 7 km covering D 8, 9 & 6

L. External Relations

Nothing to report

M. AOB

The next CMC will be on **2nd February 2016** in Za'atari Base Camp, Conference Room 1, at 13:00.