Agencies present: UNHCR, IMC, WCUK, NRC, HI, CVT, UNOPS, LWF, Intersos, WFP, FPSC, UNICEF, UNRWA, AVSI, NEF, Movement for Peace, ARDD-Legal Aid.

Agenda:
- Updates from SWGs and Field WGs
- RRP6 mid year review
- Guidelines for external researchers
- AOB
  - Humanitarian response website
  - RRP6 reporting
  - Inter-Agency CP/SGBV messaging

1) Updates

MHPSS SWG
The MHPSS SWG met last week and discussed the priorities for the upcoming ERF call for proposals. The SWG has observed increasing needs for services in Mafraq and Zarqa. The MHPSS SWG in Zaatari meets every other Tuesday. The next meeting is Tuesday 29 April.

Child Protection SWG
Muhammad Rafiq Khan (mrkhan@unicef.org) from UNICEF will be the interim co-chair, pending the assignment of Mariann’s replacement. The SWG is currently finalising a workplan for 2014, and it has updated its ToRs, which are available on the CP SWG portal page: [http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=27](http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=27). The CPSWG is developing a briefing note that details the main CP risks for Syrians in Jordan, the sub-sector’s response, coordination and prevention activities. The briefing note targets media, donors and other actors to provide basic information. It will be shared with other sectors, and on the Syria Refugee Response portal in order to maximize knowledge about CP issues in Jordan. The CPSWG is also working on mapping child friendly spaces and adolescent friendly spaces.

SGBV SWG
The SGBV SWG has finalised a briefing note on the main SGBV issues faced by Syrians in Jordan and outlining the response, prevention and coordination activities of the SGBV SWG and partners. The gender-based violence information management system (GBVIMS) information sharing protocol amongst agencies that collect SGBV data is
close to finalisation, which will facilitate analysis of data in a safe, ethical and confidential manner in order to inform prevention and response. The CP and SGBV Zaatari groups have split – but one meeting every five meetings is kept as a joint meeting for common issues to the two groups.

**Early and forced marriage Task Force**
The EFMTF meets monthly and is currently working to collect and use global tools. It is working on advocacy with national authorities and is working with Government authorities to organize a roundtable discussion to discuss the issue of undocumented marriages.

**Zaatari PSWG**
The ZPSWG meets every two weeks. The next meeting is Thursday 22 May, at 1300. The Inter-Agency Communications WG referred their Draft Guidelines for Media visitors to the ZPSWG for review. The ZPSWG provided a list of recommendations of additional measures to ensure adequate protection safeguards. These will be circulated to the national PWG and Sub Working Groups in order to provide supplemental comments. A Standard Operating Procedure has been drafted for alternative collection measures for persons with disabilities at distribution sites. This will soon be implemented.

**Azraq**
The Azraq Protection Coordination meeting takes place every Wednesday at 10.30am. All protection actors are currently meeting in one unified Protection Working Group. At the last meeting, partners discussed the revision of the CP and SGBV referral pathways for Azraq and a protection training schedule for Protection staff in Azraq. Azraq will begin receiving refugees on 27 April, with the inauguration of camp planned for 30 April. UNHCR and the Government are currently discussing the allocation of refugees to different camps based upon discussions with protection partners: for the first month, UAC will not be sent to Azraq, but to Zaatari until there is a sufficient camp population & time to identify and orient potential foster families.

**2) RRP6 mid year review process**
Please see attached presentation.

There was agreement that there has not been a significant change in the situation, which was the basis of the RRP6 (as drafted in October/November 2013). The PWG reviewed the comparison of the NRP and RRP and made the recommendations contained in the attached document.

Partners are reminded that the period for reviewing ActivityInfo entries is between 12 and 19 May 2014 (amended).

**3) Research guidelines**
The Inter-Sector Working Group (ISWG) has been considering the need for inter-sector guidelines for researchers and protocols and criteria for approval by sector leads of external research with refugees in Jordan. This is to accompany the SOPs on coordinated needs assessments (presented at the previous PWG meeting). The majority of research requests or queries come within the remit of the Health and Protection sectors and their respective sub-sectors.

The Health Sector has developed a set of documents to guide researchers through the necessary ethical considerations and approval processes for health-related research. The Protection Sector has agreed to review these documents and consider whether this can be applied wholesale or with some amendments to Protection-related research. This will then be revised by the Protection and Health Sector leads and recommendations will be made to the ISWG as to whether a generic set of guidelines and an approval protocol is practicable or if each Sector should develop its own.

The first step of this process is that Protection Sector and Sub-Sector partners review the guidelines based on the Health Sector’s guidelines and provide feedback. Majida (UNHCR) will share the draft guidelines to partners for feedback by 15 May Thursday.

4) AOB
CP/SGBV inter agency messages – AMANI campaign
Materials are available for partners to take and display (see http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=27 for campaign images) and use in outreach with refugees. Order form attached to this email – partners to contact SCI colleagues indicated in cover email to request materials.

Humanitarian response website
Humanitarian response (OCHA) website should link to the UNHCR web Portal – UNHCR Coordination Section to follow-up.

ERF Funding
An additional call for funding proposals will be made – the Protection sector has put forward priorities to the ERF and a call has been circulated by Protection Sector Chairs. The deadline for submission of projects is 22/05/2014.

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<tr>
<th>Action point</th>
<th>Responsible agency</th>
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<tr>
<td>Share RRP6 review presentation; document from IATF on review; review calendar</td>
<td>Co-Chairs</td>
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<tr>
<td>Share Inter-Agency Media Guidelines</td>
<td>Co-Chairs</td>
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<td>Reminder to partners to submit Financial tracking info</td>
<td>UNHCR</td>
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<tr>
<td>Summarise recommendations of PWG and circulate on RRP6 review</td>
<td>Co-Chairs</td>
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<tr>
<td>Partners to provide comments to Co-Chairs on RRP6 outputs comments – by Monday</td>
<td>Partners</td>
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<td>28 April</td>
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<tr>
<td>Circulate draft research guidelines electronically</td>
<td>UNHCR</td>
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<tr>
<td>Partners to provide comments on research guidelines by <strong>Thursday 15 May</strong></td>
<td>Partners</td>
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<tr>
<td>Circulate calendar for protection meetings for month of May</td>
<td>UNHCR</td>
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