



## Meeting Minutes

15 June 2023

<b>Time &amp; Location</b>	10:00am, <a href="#">online</a>
<b>Chaired by:</b>	Speciose Kampire
<b>Participants:</b>	CLEAR Global, IRC, UNICEF, Plan International, CARE Poland, Talk to Loop, International Medical Corps Ukraine, UNHCR (Country Office in Warsaw, Rzeszow, Krakow)
<b>Minutes prepared by:</b>	Karolina Fabirkiewicz Minutes available at <a href="#">AAPWG Poland - Google Drive</a>
<b>Agenda and discussion points:</b>	<p><b>Proposed agenda:</b></p> <ol style="list-style-type: none"><li>1. General Updates from Partners</li><li>2. CBCM and hotlines mapping exercises</li><li>3. Presentation by CLEAR Global and CDAC Network on the recently conducted CCEA workshops</li><li>4. AOB</li></ol> <p><b>General Updates from Partners:</b></p> <ul style="list-style-type: none"><li>• PSEA Network and the AAP WG are conducting a mapping exercise of community-based complaint mechanisms (CBCM) in Poland. The <a href="#">link to the form</a> has been shared with WG members. Deadline to complete the form is 3 July.</li><li>• CLEAR Global is organizing an online training on plain language use in PSEA. Members were encouraged to <a href="#">register online</a>.</li><li>• UNHCR is conducting a mapping of hotlines/helplines available in Poland. Members were invited to fill in <a href="#">the document</a>.</li><li>• New snapshot report from CDAC Network is available <a href="#">online</a>.</li></ul> <p><b>Presentation on the CCEA Workshops:</b></p> <ul style="list-style-type: none"><li>• Workshop “Cooperation with people, not only for people. How to be accountable in aid projects?” was conducted in Gdańsk, Warsaw, Kraków, Lublin, Rzeszów and Nowa Dęba. 97 participants from 60 different organizations and institutions attended it.</li><li>• The sessions received very good feedback. Participants indicated that their skills were enhanced, and they particularly appreciated the networking element of the workshops.</li><li>• Recommendations from the workshop include organizing facilitated, in-person meetings at the local level (city-based) where members of different organizations can meet, share good practices and case studies from our context.</li><li>• Small, local organizations want to see how big ones can adapt, and work together in dialogue.</li><li>• Ground Truth Solutions’ report on Ukrainian refugees’ perceptions about aid in Poland, Moldova and Romania is available <a href="#">online</a>.</li><li>• Continuous efforts to enhance capacity within communities on access to information and strengthen their engagement and ensure meaningful participation is the responsibility for every humanitarian actor.</li><li>• A success story of strengthening refugees’ participation in Poland – please see an <a href="#">article at ngo.pl</a>.</li></ul> <p><b>AOB:</b></p> <ul style="list-style-type: none"><li>• Members are encouraged to revisit the <a href="#">AAP WG Action Plan</a>, join efforts and coordinate approaches, including on capacity development.</li><li>• Members suggested that it would be appreciated to hear reflections from the capacity building sessions organized by other organizations.</li></ul>



**Action Points:**

- Members are kindly asked to complete the [CBCM mapping form](#).
- Members are kindly asked to fill in the [hotlines/helplines mapping](#).
- Members are encouraged to revisit the [AAP WG Action Plan](#) and join efforts on planned activities.