ISWG Meeting Note and Action Points

**Date / Time / Venue**
Wednesday, 02 April 2023, 12:00-13:30, UNHCR office

**Attendees**
UNHCR Deputy Representative, Inter-Sector Coordinator, Sector Coordinators, Leads/co-leads of the Economic Empowerment, Shelter, WASH, Protection, Food Security Basic Needs, Education, Health sectors and Sexual and Reproductive Health sub-sector, Senior Protection Advisor, JIF Coordinator and Chair of AALH, UN Women Coordination Analyst, UNRWA

**SUMMARY OF RECOMMENDATIONS AND OUTCOMES**

- The sector strategies to be finalized and submitted by Sunday, 30 April to allow time for peer review
- The sector 3RP log frame, including indicators, targets, calculation methods and financial requirements, to be completed and submitted by Wednesday, 31 May
- The Peer Review Board consisting of Senior Protection and Gender Advisors, JIF Coordinator, and UNDP, will review the drafted sector strategies to ensure coherency, alignment, and inter-sector linkages.
- The sectors will nominate agencies’ gender experts / focal points to liaise with the Snr. Gender Advisor during the strategies’ review
- The Senior Gender Advisor will present her TOR at the next ISWG meeting in May
- The Lead of the Protection sector will arrange bilateral consultations with all sectors’ Leads on mainstreaming PSEA in the sector work plans & programmes, as well as offering PSEA training.

**PRESENTATION BY WFP-FOOD SECURITY QUARTERLY MONITORING RESULTS**

- Presentation will be shared later.

**PSEA NETWORK- OVERVIEW AND LINKAGES WITH ISWG**

The Protection Sector Lead provided an overview of the ‘Sexual Exploitation and Abuse Network’ (PSEA) in Jordan and the linkages with ISWG. The PSEA Network functions under the auspices of the Refugee Coordinator (UNHCR Representative) in Jordan. The network is a primary body for awareness, prevention, coordination, and oversight of protection from sexual exploitation and abuse by international and national personnel of the entities providing humanitarian services to refugees. Its main objectives are engagement with and support of refugees, prevention and response systems, and management and coordination.

On the linkages with ISWG, the Protection sector lead will be engaged in bilateral consultations with all the sectors across the response aiming to integrate PSEA in the sector work plans and programmes and identify their needs in terms of training and capacity building.
The chair of the AAL Hub announced the upcoming start of the 2023/2024 Vulnerability Assessment Framework (VAF) Population study. The sectors will be requested to contribute to the review of the VAF questionnaire, and analysis plan for the report. The AAL Hub Chair will share the sectoral VAF Score questionnaire section relevant to your sectors, and the analysis plan the sector developed for the last VAF population study exercise.

The VAF study will be representative by nationality (Syrian and non-Syrian) and location (governorate level, and by camp-Zaatari and Azraq). This will be a great opportunity to understand the changes in vulnerability since the onset of the COVID pandemic. UNHCR is committed to maintaining the Inter-Agency approach to this exercise.

Further to the active discussion of the above, overall, the meeting participants concluded the followings:

- Sectors to complete the **development of the strategic documents** by April 30 (in accordance with the below road map)
- Sectors to develop the **3RP log frame**, set targets and means of verification by **end of May**
- Peer Review Board to review the submitted sector strategies
- AAL Hub to share a VAF’23 draft questionnaire for the sectors’ review in April

### ROAD MAP OF ISWG DEADLINES

Based on the above, the road map of the key actions and the respective deadlines were updated:

<table>
<thead>
<tr>
<th>Action Point(s)</th>
<th>Timeframe</th>
<th>Focal Point(s)</th>
<th>Status</th>
<th>Note(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sectoral strategies to be submitted to ISWG</td>
<td>30-April-23</td>
<td>Sector Leads</td>
<td>Developed pending review/validation by WGs members</td>
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<tr>
<td>Review sector strategies to ensure coherence</td>
<td>April</td>
<td>Peer Review Board</td>
<td>Ongoing</td>
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<tr>
<td>Develop 3RP sector log frames, set targets and means of verification</td>
<td>31-May-23</td>
<td>ISWG and Sector Leads and Coordinators</td>
<td>Ongoing</td>
<td></td>
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<tr>
<td>Delegate agencies’ gender experts / focal points who will contribute to review of sector strategies</td>
<td>ASAP</td>
<td>Sector Leads</td>
<td>Ongoing</td>
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<td><strong>Final 3RP &amp; submission to Bureau in preparation for Brussels</strong></td>
<td>Mid-June</td>
<td>ISWG</td>
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