DATA MANAGEMENT WORKING GROUP MEETING

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| Minutes | August 5, 2020 | 10:00-11:30 | ONLINE MEETING |

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| Meeting called by | GODFREY NABONGO AND BO HURKMANS |
| Type of meeting |  DATA MANAGEMENT - CORDINATION |
| Facilitator | BO HURKMANS |
| Note taker | HILLARY MUMBERE |
| Attendees | Abril Rios (World Bank), Albert Abunyang (UNDP), Ally Hamud Said (UNHCR), Christophe Bocquet (Dalberg), Deogratius Kiggudde (HOT), Dianah Nakasujja (AVSI), Duncan Henry Katimbo (UNHCR), Faith Kirungi (LWF), Geofrey Arum (CARE), Hillary Mumbere (UNHCR), James Muwonge (UBOS), John Paul Muzei (REACH), Joseph, Raymond Kiyimba (ZOA Uganda), Linus Muzahura (Finn Church Aid), Marijke Deleu (U-LEARN), Philip Kibui (UNHCR), Richard Katende (SCI), Ronald Luyera (DRC), Ronald Oyom (Uganda Flying Labs), Sam Okello (CARE), Simona Simkute (DRC), Teddy Nakubulwa (CARE), Tumwesigye Mwesigwa (DRC), Youri Francx (HI) |

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| Agenda topics: | * RRP reporting process
	+ Update on Q1/Q2 reporting
	+ Implications of RRP revision
* COVID-19 related products and activities
	+ UBOS/WB/UNHCR Refugee HFPS COVID-19
	+ U-Learn Response Info Hub demo
	+ Partner data collection plans for 2020
* Session of the GIS Sub-Working Group
	+ COVID-19 products
	+ Updated settlement data
	+ Uganda Flying Labs presentation
* AOB
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| discussion |  |
| 1. **RRP reporting process**
	1. Update on Q1/Q2 reporting
		* The following changes were made to ActivityInfo after Q1 reporting: an option for direct implementation has been added to all forms (UN agencies only) and certain Education activities were disaggregated by sex.
		* Some partners reported getting the message “You are offline” when using mobile data to access ActivityInfo. The exact cause of this error is not clear, but it has been resolved by for instance using a VPN, connecting through another operator or ensuring that OTT has been paid. Alternatively, the built-in offline functionality of ActivityInfo can also be used.
		* A user validation exercise was conducted to make sure all of those registered on the platform are using their account. Those who have not logged in to their account for at least 6 months were removed with the option of reinstating their account upon request. This validation will be conducted every quarter.
		* Upcoming changes to ActivityInfo include the ability to use “Nothing to report (NTR)” forms for all sectors and indicate if activities reported on are related to the COVID-19 response. In addition, the new Terego district will be added to the reporting locations and 2019 reporting periods will be removed or hidden to avoid confusion.
		* Upon request, the sector log frames will be updated with indicator calculation guidance to show how the reported values are used in the RRP dashboards.
		* In terms of partner reporting on achievements, 58 partners reported in Q1 and in Q2 this increased to 63, across both quarters 50 partners reported. The upcoming deadline for Q3 reporting is 15 October and for Q4 it is 29 January 2021.
		* At national level, the performance snapshot and all sector dashboards are available for Q1. At settlement level, the following dashboards are available for Q1: Adjumani, Bidibidi, Imvepi, Kiryandongo, Lobule, Palabek, Palorinya and Rhino. All Q2 products will be disseminated before the end of the month, settlement level dashboards will also be made available for South West going forward.
2. **COVID-19 related products and activities**
	1. UBOS/WB/UNHCR Refugee HFPS COVID-19
		* High-frequency phone survey data can help monitor the socio-economic impacts of COVID-19 on refugees and Ugandans and inform mitigation measures.
		* UBOS with the support of the World Bank is implementing high-frequency phone surveys to track COVID-19 impacts at the national level, however, refugees are not included.
		* Ensuring comparability with the national COVID-19 phone survey, UBOS, the World Bank and UNHCR are collaborating to monitor impacts of the pandemic on refugees.
		* The Refugee HFPS COVID-19 will conduct 2,100 monthly phone interviews for a period of 4 months.
		* The data will be collected by a survey firm while UBOS will provide technical assistance and quality control support.
		* The Refugee HFPS COVID-19 will cover refugees that were recently verified or registered and add a sample of refugees included in the UBOS-WB 2018 household survey.
		* The next steps are: questionnaire piloting, enumerator recruitment and training, first round of data collection followed by relevant modifications for subsequent rounds.
	2. U-Learn Response Info Hub demo
		* U-LEARN presented the COVID-19 Response Info Hub, which displays information about COVID-19 in Uganda. The data is updated by the Ministry of Health.
		* The interactive 4Ws on the website shows which partners are doing what kind of activities and where. The data was collected in April / May and efforts are underway to collect updated data.
		* The vulnerability mapping part of the website has been developed in partnership with UNICEF and the Rockefeller Foundation. The vulnerability dimensions include elements such as hospital coverage, poverty levels, age, access to WASH resources and access to connectivity. Another element of the website is a point of entry mapping, where health and border points are related to the road network.
	3. Partner data collection plans for 2020
		* Partners are encouraged to report their data collection plans through the revised Google Form.
3. **Session of the GIS Sub-Working Group**
	1. COVID-19 products
		* Maps of quarantine and isolation facilities in the refugee hosting districts were created, these are available on the data portal.
	2. Updated settlement data
		* The site planning unit is currently mapping the settlements and the following settlements have been completed: Palorinya, Nakivale, Kyangwali, Oruchinga and Rwamwanja.
		* UNITAR shared updated imagery for settlements, the files are with Samson Kiiza of ASIGMA Capital. His contacts are: samson.kizza@asigmacapital.com / 0702228867
	3. Uganda Flying Labs presentation
		* UFL presented on a risk mapping exercise that they conducted using drones in Nakivale.
		* Ronald Oyom can be contacted for more information. His contacts are: ronaldoyom@gmail.com
	4. HOT / OSM presentation
		* HOT / OSM presented on the missing maps project, which is focused at addressing data gaps with the use of machine learning or artificial intelligence. The Maxar workflow for importing building footprints was also presented.
4. **AOB**
	1. Partners are encouraged to report their data collection needs through the revised Google Form.
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| Action items | Person responsible | Deadline |
| Share questionnaire for COVID-19 HFPS | Bo (UNHCR) | ASAP |
| Share link for signing up to IM mailing list | Bo (UNHCR) | ASAP |
| Report data collection plans through the revised Google Form | All | Ongoing |
| Report data collection needs through the revised Google Form | All | Ongoing |
| Create overview of directory with details of all data sites | IM Unit (UNHCR) | Next meeting |