

Basic Needs Working Group Amman - Jordan

Meeting Location	EMOPS room, UNHCR - Khalda	Meeting Date	1st April 2019
Co-Chairs	Elizabeth Barnhart (UNHCR) Mohammad Awamreh (CARE)	Meeting Time	12:30 – 14:30 hrs.
Minutes Prepared by	Hala Nawayseh (UNHCR)		
Purpose of Meeting	Basic Needs Monthly Meeting		
Agencies attending	Action Against Hunger, ANERA, CALP, CARE, Caritas Germany, ICMC, Institutbioforce InterSoS, IOCC, IOM, IRW, JHCO, LWF, MCC, MEDAIR, NICCOD, Syrian Relief, TDH Italy UMR, UNHCR, UNICEF, WFP, World Relief Germany, World Vision International.		

1.) Summary of action points

No.	Action Point	Focal Point / Organization	Time frame
1.	Basic Needs Services Advisor taxonomies Task Force to provide a short paragraph on methods used	Rima Kabrilyants - UMR	May

2.) Session Summaries

Item	Discussion	
Last meeting minutes approval	April 2019 minutes approved by the group.	
Needs assessment and Analysis. Presentation by the Sector Gender Focal Point (Kendra Hughbanks)	Gender focal point <i>Kendra Hughbanks</i> , gave a presentation on Needs assessment and Analysis. The presentation is <u>attached</u> for details and resources	
Taxonomies task force for Services Advisor	Basic Needs Taxonomy Task Force sampled 200 individuals from different nationalities through interviews, phone call and group discussions. Participants were asked for the clearest language in Arabic for the types of basic needs assistance if they were to search on line for suchr assistance. Based on the collected data the common taxonomies under Basic Needs is in the attached document, which was shared with UNHCR Information Management officer to be updated in the Services Advisor.	



Winterization PDM	 Common PDM dataset: UNHCR will share the PDM anonymized dataset as of 23/05/2019. For agencies still collecting, or completing their data uploads, this data will be included in a second data set to provided on completion Winterization Standards reports: Agencies can use in PDM reporting the Winterization Standards Key principals, Standard Package and Coordination which are detailed in the attached Winterization Standards for non-camp refugees document. The updated Common PDM presentation:
Nomination of new Co-Chair	The nomination of Rima Kabrilyants of UMR rkabrilyants@umrelief.org , as our newest co-Chair for our sector was approved by email consent
АОВ	 Edith Godefroid introduced Bioforce, a new organization registered in Jordan. Bioforce provides trainings such as humanitarian response trainings for aid workers and supply chain management. More information in the <u>attached</u> document. Bioforce contact for more details: Name: Edith Godefroid Email: <u>E.godefroid@Institutbioforce.fr</u> Phone number: 778527286 NO MEETING IN JUNE Next meeting will be in July as first week of June week be Eid holiday.

<u>List of Participants</u>

Name	Organisation	Email	Phone No.
Kendra Hughbanks	Action Against Hunger	dcdprograms@jo-actionagainsthunger.org	778465150
Andrca Bigro	Action Against Hunger	dcdprograms@jo-actionagainsthunger.org	778499640
Carva Aoun	ANERA	c.aoun@anera.org	791141490
Mourad Khawaja	CALP	mKhawaja@cashlearning.org	N/A
Mohammad			
Alawamreh	CARE	Mohammad.awamrah@care.org	797117330
Kathrin Goeb	Caritas Germany	Kathrin.goeb@caritas.de	776426272
Mohammad			
Samarah	ICMC	Samarah@icmc.net	795469021

Summary



Edith Godefroid	Institutbioforce	E.godefroid@Institutbioforce.fr	778527286
Ghada Bandak	InterSoS	Bn.officer.jordan@intersos.org	798136362
Osama Daibes	IOCC	odaibes@iocc.org	791368425
Katherine Smalley	IOM	ksmalley@iom.int	798437725
Hadeel Hassoun	IRW	hadeel.hassoun@irj.org.jo	780100705
Ghaith Alnahar	JHCO	Ghaith.alnahar@jhco.org.jo	777717175
Maysa Khoury	LWF	Maysa.khoury@lutheranworld.org	799887313
Kyle Lotier	MCC	KyleLotier@mcc.org	792936854
Tricia Vannatter	MEDAIR	chpm@medair.org	798507014
Katsuhiro Onoda	NICCOD	onoda@kyoto-nicco.org	798268192
Fatmeh Alattal	Syrian Relief	F.alattal@SyrianRelief.org.uk	797809724
Laith Qusus	TDH Italy	tdh.jordan@tdhitaly.org	778074397
Rima Kabrilyants	UMR	rkabrilyants@umrelief.org	780220008
Elizabeth Barnhart	UNHCR	barnhart@unhcr.org	N/A
Harry Brown	UNHCR	brownha@unhcr.org	N/A
Hala Nawayseh	UNHCR	nawayseh@unhcr.org	796573289
Alexis Bonncenne	UNICEF	aboncenne@unicef.org	798305094
Natasha Frosina	WFP	Natasha.frosina@wfp.org	N/A
Kiri Harper	World Relief Germany	kharper@worldrelief.de	798435972
Aliya Khan	World Vision International	Alyia_khan@wvi.org	778482432

Next meeting is on 1st July 2019 in UNHCR 14:00 - 16:00 - Khalda, EMOPS room

Summary

