

## Common Cash Facility Steering Committee Amman, Jordan

Meeting Location	UNOPS office	Meeting Date	9 October, 2019
Co-Chairs	Elizabeth Barnhart (UNHCR) Alexis Boncenne (UNICEF)	Meeting Time	11:00-12:00
Minutes Prepared by	Nama'a Shkukani (UNHCR)		
Purpose of Meeting	Linking assistance with CAB virtual accounts		

### 1.) Summary of action points

No.	Action Point	Focal Point / Organization
1.	Re-share the minutes from the August CCF meeting and the September JoMoPay taskforce	Nama'a Shkukani/UNHCR
2.	The identified CCF focal points to work on a common PDM tool provide updates during the next CCF meeting in November	Max Nichols/Mercy Corps with the PDM team
3.	CCF CAB portal users must ensure linkage of assistance with the updated unique identifiers (Individual ID for refugees or other Government recognized IDs for non-refugees)	CCF members

### 2.) Session Summaries

Item	Discussion
<b>Linking assistance with Cairo Amman Bank (CAB) virtual accounts</b>	<p>UNHCR gave a presentation on the use of the CAB web-based portal and the unique identifier for virtual accounts:</p> <ul style="list-style-type: none"> <li>In 2019, a new bank services agreement with CAB was signed. The "Scope of Work" states that the account creation file should be based on UNHCR's ID for both the ATM cards and IRIS accounts.</li> <li>Having one unique identifier (Individual ID for refugees or other Government recognized IDs for non-refugees), will harmonize the way virtual accounts are created for the bank.</li> <li>The portal requires the unique identifier, which is an efficient tool for both CAB and CCF partners. This is also in-line with the CCF objective to work together under one platform.</li> </ul> <p>To link the assistance with CAB virtual accounts, each CCF member should:</p> <ul style="list-style-type: none"> <li>Update the database to accept the new individual ID string.</li> <li>Inform the staff (including the front liners) to ensure familiarity and accuracy of data collection for the new individual IDs.</li> <li>Ensure full usage/knowledge of the CAB web-based portal. The CAB Portal does not interact with the internal systems or databases. No changes need to be made to the organizational systems.</li> </ul>

	<p>CAB's staff members also advised the CCF members to avoid delivering the assistance in the last week of each month due to the high traffic of that period of time, during which the public sector receive their payroll.</p>
<p><b>Briefing on JoMoPay taskforce meeting</b></p>	<p>The JoMoPay taskforce was held on 19 September 2019 at one of CARE's centers. Minutes to be shared with CCF members.</p> <p>The initial proposal to hold the JoMoPay task force at a different time than the CCF meetings was revisited. It was agreed to have the JoMoPay task force meetings once per quarter in lieu of the CCF meeting, since most agencies participating in the JoMoPay task force are also CCF members. Any organization/person is welcome to attend the JoMoPay task force and the CCF Steering Committee meetings.</p> <p>The JoMoPay task force Terms of Reference was shared with the task force members for their inputs and will be finalized by the next task force meeting.</p> <p>On a separate note, three agencies (UNICEF, UNHCR and Care) confirmed they are using mobile money transfers in their cash assistance programmes. TDH confirmed they recently started to mobile money transfers recently under the CCF contract with Mahfazti.</p>
<p><b>Updates on common Post Distribution Monitoring tools</b></p>	<p>Following on one of the action points from the previous CCF meeting, three PDM tools (from UNICEF, UNCHR and Mercy Corps) have been collected. PDM are critical tools that allow to gather best practices and lessons learned for cash distribution.</p> <p>It was agreed to adopt a common PDM template among CCF members to monitor in a consistent manner all types of cash transfer, with a specific section dedicated to mobile money. To this end, focal points from interested member agencies were identified (UNICEF/Alexis Boncenne, UNHCR/Josef Acquati Lozej, UNRWA/Mohja Shaheen, GIZ/Batoul AlKhateeb, MERCY CORPS/Max Nichols) and tasked to work on a common PDM tool.</p>
<p><b>Updates on mobile wallet roll-out</b></p>	<p>UNHCR and UNICEF gave an update on the preparatory work for the mobile wallets project's roll-out. The set-up phase is progressing and the next steps will involve: i) equipping the Umniah shops with the IrisGuard cameras; ii) training Umniah staff; iii) onboarding into the master list the wallet holder beneficiaries; iv) conducting literacy awareness session with those beneficiaries who will open the e-wallets for the first time; v) custom-building the Mahfazti mobile wallets web-portal; and vi) integrating the biometric authentication system.</p> <p>Mahfazti informed that all PSPs will now be directly connected to the E-fawteercom service.</p>
<p>AOB</p>	<ul style="list-style-type: none"> <li>• Next CCF meeting will take place at <b>Action Against Hunger</b> office on <b>13 November 2019</b>.</li> <li>• GIZ is interested in giving a presentation related to the literacy and awareness materials on mobile money at the next CCF meeting.</li> </ul>

## List of Participants

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