

MINUTES OF MEETING - WASH SECTOR TECHNICAL WORKING GROUP
Sulaimaniyah – KURDISTAN / 23 February 2014

Venue	Arbat Public Library
Participant	IMS, UNICEF, CDO, IRC, STEP, UNHCR, Kanz, Ofig, HappyChild, Save the Children,
Chairing	Adam THOMAS, WASH Sector Coordinator - UNICEF
Agenda	Welcoming and objectives of the meeting WASH Sector coordination updates: Baseline, WASH Sector Monitoring Updates by camps/ Challenges and tasks to foreseen for upcoming events Closure of the meeting

Action Points	Discussion points/Decision/Action	Responsibility	For
Share of Key Sector documentation with Sule partners	This includes, Sector indicators, reporting formats, WASH Profiles	Adam - WASH Sector Coordinator (WSC)	6 March
Discuss and find solution on Sanitation/showers for new sections in transit camp	<p>UNHCR, UNICEF and IRC to discuss and possibly move forward with action:</p> <ul style="list-style-type: none"> - to prepare existing cess pools (10-12) and installation of temp latrines. - 10 -13 latrines/cesspools needed for (1) the new section p (to the left of the warehouse) - to increase the number latrines in line with need in section M. <p>WSC to follow-up with UNICEF Erbil partners. Approximately the same number of shower facilities will be required for these new areas as well.</p>	UNICEF (Daban), IRC (Awara), UNHCR (Nadir), WSC (Adam)	28 February
Discuss and determine way forward to water in section P (temporary camp)	For new section P, Partners (IRC and UNICEF in collaboration with UNHCR) will need to determine the need on whether to install a 5000l tank with tap stand. And if so, an action to move it forward.	UNICEF (Daban), IRC (Awara), UNHCR (Nadir)	7 March
In permanent camp, discuss and determine way forward for WASH services in Section C.	With the increasing number of families arriving to Arbat (about 10 new families per week) it is envisioned that section C of the new camp will have to be immediately utilized when the transition to the permanent camp happens in the next 6-8 weeks. With this in mind, partners should consider closely preparing now so that services are available in time. UNHCR and UNICEF should discuss, and if needed bring Erbil colleagues into the discussion.	UNHCR (Nadir) and UNICEF (Daban)	10 March

Summary of the sessions

Session	Summary
WASH Sector coordination briefing & updates	<p>Discussion on the WASH Sector Coordination mechanism that has become more formalized across the KRG over the last few months. The WASH Sector Coordinator briefed participants on the current overall structure and introduced immediate sector priorities and provided a briefing on sector tools and other updates.</p> <p>THE SECTOR MECHANISM:</p> <ul style="list-style-type: none"> • <i>Dedicated WASH Sector Coordinator:</i> Adam THOMAS, sitting with UNICEF, but focus on overall WASH sector issues for all partners. • <i>Aim:</i> the ultimate aim of the coordination mechanism to contribute and improve the health and well-being of the Syrian refugee populations through the provision of effective WASH services. In a general sense it strives to do achieve this through enhanced collaboration/coordination between sector partners. Among other things, it seeks to avoid duplication, enhance communication, establish common standards and strategies, report and monitor achievements and gaps, and, to the extent possible, ensure that WASH stakeholders can participate and contribute to in decision making processes in the WASH response to the refugee crisis. • <i>Sector tools/information resources:</i> The sector has a number of monitoring, reporting and coordination tools in place. These include: <ul style="list-style-type: none"> ○ <i>WASH Sector Data Repository:</i> a drop box managed by the sector coordination team shared with sector partners containing all available key WASH documents such as camp maps, strategic documents (standards, strategies), indicators, data, monitoring tools, reports, coordination meeting minutes, etc. All key sector documents are stored here and partners are given access. ○ <i>Coordination meetings:</i> In Arbat it was decided to hold the WASH specific meeting once a month. WASH issues will also come up at the CCMs. ○ <i>5W:</i> tracking tool which compiles information on <i>Who</i> is doing, <i>What</i>, <i>Where</i> and <i>When</i> for WASH interventions in a given camp. <i>Only WASH Partners report Monthly</i> ○ <i>Sector Measurement Indicators:</i> This is a list of about 40 indicators that give more critical information on the status of WASH in the camps. <i>WASH Partners report Monthly</i> ○ <i>Key Sector Indicators:</i> These are 6 more generalized indicators that are derived from the measurement indicators and feed directly into the RRP6 WASH indicators. (The sector will manage reporting on these indicators). ○ <i>Hygiene Kits Distribution Matrix, Equipment needs Matrix, Contact Lists:</i> Updated when needed (not more than once a month) these help to identify gaps, areas to put resources, and to distribute supplies more effectively. ○ <i>WASH Camp Profiles:</i> this is snap shot overview of the WASH situation per camp. This is not established yet for all camps. For Arbat, it will be something to be developed. Managed by the Sector Coordination team. ○ <i>WASH Sector Baseline:</i> The WASH baseline will (1) allow us to measure, later in year our progress and achievements (2) provide some guidance on programming and (3) serve as a data bank of information which partners can use to conduct more in depth analyses that may be of particular importance to them. • <i>Establishing a sector framework and cohesion:</i> This principally refers to the establishment of common sector standards and over sector strategy. Currently, the standards are about to be finalized and the sector strategy, will be embarked upon very soon. It is a priority for the sector and partners will be asked to

participate in the process of establishing the sector strategy.

SECTOR PRIORITIES

Immediate priorities:

- **More effective monitoring and tracking of WASH activities and achievement in the camps.** This will be done through regular reporting on the 5Ws and the sector measurement indicators. It is very important for improved programming, but also for internal and external reporting.
- Providing **support of sector stakeholders.**
- Finalization of **Sector Strategy.**

WASH Baseline Update This involved 9 camps in 3 governorates. The data collection and data entry is complete. The consultant, Peter van Maanen, is currently conducting the data analysis. We expect a draft report by 5 March and final report by 9 March 2014.

Anbar IDPs The current WASH response to the IDPs from the Anbar crisis has been minimal as the needs have not materialized. So far, the Inter-sector Coordination Working Group (ISCWG) has asked the sector provide initial information on contingency stocks (NFIs, human and financial resources). This has been submitted to the ISCWG.

As a sector we would like to form a working group with those partners strong in contingency planning to develop a more concrete WASH contingency plan for the IDPs.

Challenges – specific issues WASH continually coming up as a main challenge in Arbat. The main challenges that were identified are as follows:

Latrines/Cesspools: Overall for the transit camp, 20-25 temporary latrines will be needed in the transit camp. Of immediate concern are the tents being erected immediately adjacent to warehouse. Partners (UNHCR, UNICEF and IRC) to coordinate an immediate action to prepare existing cess pools (10-12) and installation of temp latrines. Following that, there will be approximately 10 -13 latrines/cesspools needed for (1) the new section p (to the left of the warehouse) and (2) to increase the number in section M.

Showers: Approximately the same number of shower facilities will be required for these new areas as well.

Water tanks: For new section P, they will need to determine the need to install a 5000l tank with tap stand.

NEW CAMP: As there has been a continual increase in the number of families arriving to Arbat (about 10 per week) it is envisioned that section C of the new camp will have to be immediately utilized when the transition to the permanent camp happens in the next 6-8 weeks.